



JOSEPH S. PAXTON
County Administrator



ROCKINGHAM COUNTY

BOARD OF SUPERVISORS

PABLO CUEVAS
Election District No. 1

FREDERICK E. EBERLY
Election District No. 2

RICK L. CHANDLER
Election District No. 3

WILLIAM B. KYGER, JR.
Election District No. 4

MICHAEL A. BREEDEN
Election District No. 5

BOARD OF SUPERVISORS MEETING January 13, 2016

3:00 P.M. CALL TO ORDER – COUNTY ADMINISTRATOR JOSEPH S. PAXTON
INVOCATION – SUPERVISOR RICK L. CHANDLER
PLEDGE OF ALLEGIANCE – ASSISTANT COUNTY ADMINISTRATOR
GEORGE K. ANAS, II

1. Approval of Minutes – Regular Meeting of December 9, 2015
2. Reorganization of Board for 2016
 - a. Election of Chairman
 - b. Election of Vice-Chairman
 - c. Recognition of Outgoing Chairman Michael Breeden – 2015 Chairman
 - d. Setting of Time and Place for 2016 Regular Meetings and Inclement Weather Policy
3. Review of 2016 Chairman's Committee Appointments

Recess

4. Special Meeting of Countryside Sanitary District
 1. Call to Order – Chairman
 2. Approval of Minutes – Special Meeting of January 28, 2015
 3. Reorganization of Board for 2016
 - a. Election of Chairman
 - b. Election of Vice-Chairman
 4. Adjourn

5. Special Meeting of Lilly Subdivision Sanitary District

1. Call to Order – Chairman
2. Approval of Minutes – Meeting of January 28, 2015
3. Reorganization of Board for 2016
 - a. Election of Chairman
 - b. Election of Vice-Chairman
4. Adjourn

6. Special Meeting of Penn Laird Sewer Authority

1. Call to Order – Chairman
2. Approval of Minutes – Meeting of January 28, 2015
3. Reorganization of Board for 2016
 - a. Election of Chairman
 - b. Election of Vice-Chairman
4. Adjourn

7. Special Meeting of Smith Creek Water and Waste Authority

1. Call to Order – Chairman
2. Approval of Minutes – Meeting of January 28, 2015
3. Reorganization of Board for 2016
 - a. Election of Chairman
 - b. Election of Vice-Chairman
4. Adjourn

Resume Regular Meeting

8. Report – Virginia Department of Transportation – Residency Administrator
Donald F. Komara

- a. Abandonment of Steel Drive (Route 711)
- b. Request additional fine for speeding – Barrington and Lakewood Subdivisions

9. Staff Reports:

- a. County Administrator – Joseph S. Paxton
- b. County Attorney – Thomas H. Miller, Jr.
- c. Deputy County Administrator – Stephen G. King
- d. Assistant County Administrator – George K. Anas, II

- e. Director of Finance – Patricia D. Davidson
- f. Director of Human Resources – Jennifer J. Mongold
- g. Director of Public Works – Barry E. Hertzler
- h. Director of Community Development – Casey B. Armstrong
- i. Director of Technology – Terri M. Perry
- j. Fire & Rescue Chief – Jeremy C. Holloway
- k. Director of Parks & Recreation – Katharine S. McQuain
 - 1. Consideration – Authorization to Issue RFP for Fundraising Consultant
- l. Director of Court Services – Ann Marie Freeman
 - 1. Resolution – Stepping Up to Reduce the Number of People with Mental Illnesses in Jails

10. Committee Reports: Airport, Automobile, Buildings and Grounds, Central Shenandoah Planning District Commission, Chamber of Commerce, Community Criminal Justice Board, Finance, Harrisonburg-Rockingham Metropolitan Planning Organization, Harrisonburg-Rockingham Regional Sewer Authority, Massanutten Regional Library, Public Works, Shenandoah Valley Partnership, Social Services, Technology, VACo Liaison, Chairman, Other

11. Committee Appointments:

a. Community Policy and Management Team

12. Closed Meeting - pursuant to 2.2-3711.A, (1), Discussion of the assignment, promotion, demotion, performance, salary, discipline or resignation of a specific officer, appointee or employee.

6:00 p.m. 13. Public Hearing:

a. Consideration – Reservoir Street Resolution

Consideration of passage of a resolution of its intent to enter and take prior to, during or after condemnation proceedings, fee simple, temporary and permanent easement interests in real estate for the improvement, widening, construction, installation, maintenance, replacement and repair of Reservoir Street and associated drainage, and relocation of utilities in the vicinity of Reservoir Street.

b. Special-Use Permit(s):

SUP15-308 Jeremy W. and Connie Long, 6631 Spring Creek Road, Bridgewater 22812 for a 55' x 90' addition to a public garage on property located on the southeast side of Lady Bug Road (Route 749) approximately 4/10 mile northeast of Community Center Road (Route 730), Election District #4, zoned A2-C, Tax Map #120-(A)-2A. Property address: 9025 Lady Bug Road.

c. Rezoning(s):

REZ15-280 Greenport Group, LLC, P.O. Box 1076 Harrisonburg, VA 22803, to amend 2.25 acres of the Greenport Subdivision Master Plan, parcels 125G-(A)- L133B, 125G-(10)- L1, and 125G-(14)- LA; and to rezone parcel TM# 125G-(A)- L133A, totaling 0.49 acre, from Medium Density Residential District (R-2) to Planned Neighborhood District (R-5) and to add it to the Greenport Subdivision Master Plan. Greenport is located north of Albert Long Drive (Rt 800) approximately 0.25 mile southwest of Reservoir Street. The Comprehensive Plan identifies this area as Mixed Use Center and Community Residential. The parcel lies in Election District 3.

REZ15-281 Lakeview Development Corporation, 4101 Shen Lake Drive, Harrisonburg VA 22801, to rezone a portion of TM# 126-(A)- L43A, totaling 10.33 acres, located north of Lakeview Drive (Rt 1025) approximately 0.25 mile north of Shen Lake Drive (Rt 689), from General Agricultural District (A-2) to Medium Density Residential District with Conditions (R-2C). The Comprehensive Plan identifies this area as Community Residential. The parcel is located in Election District 3.

d. Agricultural and Forestal District(s):

AFP15-297 Rockingham County to amend the total acreage of the Spring Creek Agricultural and Forestal District, consisting of seventy-eight (78) parcels, generally located south of Ottobine, west of the Town of Bridgewater, east of Windy Cove Road (Route 755), and north of the Augusta County line, totaling three thousand twenty-seven (3,027) acres, more or less. Spring Creek Agricultural and Forestal District is located Election district 4 and 2.

AFP15-298 Rockingham County to amend the Western Rockingham Agricultural and Forestal District consisting of one hundred fifty-two (152) parcels spanning six thousand twenty-five (6,025) acres generally bounded on the south by Rawley Pike (Rt. 33), ranging within three hundred (300) feet of the Harrisonburg city limits in the southeast to George Washington National Forest in the northwest. The amendment reinstates the description of the district that had been deleted in error. The Western Rockingham Agricultural and Forestal District lies in Election Districts 2 and 4.

e. Ordinance Amendment(s):

OA15-287 Amendment to the Rockingham County Zoning Ordinance (Chapter 17), Article 2, Definitions, Animal Husbandry: after "The production of livestock or poultry," add "such as cattle, sheep, goats, llamas, poultry, ducks, geese, horses, and hogs."

OA15-288 Amendment to the Rockingham County Zoning Ordinance (Chapter 17), Table 17-606, Land Use and Zoning Table, and to add "Animal Domestic" to the land use table as a permitted use (P) in A-1 and A-2, and in the RV, RR-1, and PG as a special use (SU*) with supplemental standards. Remove "Agriculture" as a permitted use in RV, RR-1, and PG.

OA15-289 Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), 17-607 Supplemental Standards for Certain Land Uses under "Animal, Domestic" add "In the RV, RR-1 and PG zoning district, animal, domestic shall be limited to personal use or casual sales only, limited to one (1) animal unit per acre, not to exceed four (4) animal units except that there shall be no more than five (5) birds or fowl per lot."

14. Unfinished Business

*** ADJOURN ***

December 9, 2015

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, December 9, 2015 at 3:00 p.m. at the Rockingham County Administration Center, Harrisonburg, Virginia. The following members were present:

PABLO CUEVAS, Election District #1
FREDERICK E. EBERLY, Election District #2
RICKY L. CHANDLER, Election District #3
WILLIAM B. KYGER, JR., Election District #4
MICHAEL A. BREEDEN, Election District #5

Also present:

BRYAN F. HUTCHESON, Sheriff

JOSEPH S. PAXTON, County Administrator
RACHEL E. FIGURA, Assistant County Attorney
STEPHEN G. KING, Deputy County Administrator
GEORGE K. ANAS, II, Assistant County Administrator
JAMES L. ALLMENDINGER, Director of Finance
CASEY B. ARMSTRONG, Director of Community Development
ANN MARIE FREEMAN, Director of Court Services
LISA B. GOODEN, Registrar
BARRY E. HERTZLER, Director of Public Works
JEREMY C. HOLLOWAY, Fire & Rescue Chief
KATHARINE S. McQUAIN, Director of Parks and Recreation
JENNIFER J. MONGOLD, Director of Human Resources
TERRI M. PERRY, Director of Technology
RHONDA H. COOPER, Director of Planning
DIANA C. STULTZ, Zoning Administrator
KELLY S. GETZ, Zoning Technician
JAMES B. MAY, Senior Planner
LISA K. PERRY, Environmental Manager
JESSICA G. KILBY, Deputy Clerk
DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
JOSHUA W. DUNLAP, Assistant Residency Administrator
Virginia Department of Transportation

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**CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE.**

Chairman Breeden called the meeting to order at 3:03 p.m.

Supervisor Kyger gave the Invocation and Deputy Administrator King led the Pledge of Allegiance.

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APPROVAL OF MINUTES.

On motion by Supervisor Eberly, seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the minutes of the regular meeting of November 18, 2015.

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TRANSPORTATION DEPARTMENT.

The Board heard Mr. Komara's report on the activities of the Transportation Department including updates to the Valley Pike (Route 11) bridge construction and the installation of turn lanes at the intersection of East Side Highway (Route 340) and Port Republic Road (Route 253).

As previously requested by the Board, Mr. Komara reported the following:

- 1) No-thru truck signs were added to Raders Church Road (Route 615);
- 2) Williamsburg Road (Route 782) and Klines Mill Road (Route 784) have been graded;
- 3) Deer crossing signs were placed on Spaders Church Road (Route 689) and East Side Highway (Route 340);
- 4) He spoke with Jeremy Mason from the bus garage regarding adding a school bus stop sign on Pleasant Valley Road (Route 679);
- 5) VDOT is currently checking the crash data of Friedens Church Road (Route 257) due to the high number of crashes; and
- 6) A request to reactivate the permit for the Oakwood Drive (Route 704) project is in the works.

Additionally, recent maintenance included cutting brush, grading roads, and preparing snow removal equipment for winter weather.

Board members expressed appreciation for the completion of the above-mentioned work.

Supervisor Kyger voiced his concern regarding the entrance to the Exxon station and Burger King on Dinkel Avenue (Route 257). He indicated vehicles approach the left turn lane too fast and proceed instead of stopping before turning left. He suggested some type of barrier or reducing the speed limit to help prevent future accidents.

Chairman Breeden reported that several stop signs on Huckleberry Road (Route 634) and Tanyard Bridge Road (Route 634) were torn down. He inquired about the flashing caution lights in the school zone on Spotswood Trail (Route 33) at Elkton Middle School, reporting that they are flashing as early as 6:30 a.m. In response, Mr. Komara said he will check into the time and mentioned that school zone caution lights begin at different times, depending on the time the first bus arrives at the school. Related to school zones, Mr. Komara reported that VDOT has requested a 100-foot extension to the school zone on Spotswood Trail (Route 33) at Spotswood High School in order to provide more notice to approaching traffic.

Supervisor Kyger inquired about the Bridgewater Safe Routes to School project. He said adding an electronic crosswalk on John Wayland Highway (Route 42) at Turner Ashby High School and extending the sidewalks would benefit students, as more students have started walking to school. He suggested future discussions with the Town of Bridgewater regarding this project.

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COMPREHENSIVE ANNUAL FINANCIAL REPORT- PBMARES.

Betsy Hedrick, CPA, PBMares, reported that PBMares issued the County an unmodified “clean opinion” on the Comprehensive Annual Financial Report for fiscal year ending June 30, 2015. She highlighted several key points of the report.

This year, the County was required to implement the Governmental Accounting Standards for GASB Statement No. 68 - Accounting and Financial Reporting for Pensions. She explained that in order to comply with the new GASB Statement No. 68, the County had to record net pension liabilities for the Virginia Retirement System along with the related components of deferred inflows and outflows of resources. Implementation of the new standard required prior period adjustments to net position - the difference between total assets and deferred outflows of resources and total liabilities and deferred inflows of resources. The County’s total net position for governmental and business type activities at June 30, 2015 was approximately \$38.3M, an increase of \$7.9M from 2014.

Ms. Hedrick reported that the County’s unassigned fund balance of the general fund meets the recommended appropriate level according to the Government Finance Officers Association. Additionally, the net bond debt per capita is under \$1,000, less than average.

In closing, she noted that the complete financial summary is included in the Comprehensive Annual Financial Report.

Administrator Paxton pointed out that the County is in a strong financial position, stronger than last year; a result of the financial leadership of the Board of Supervisors.

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Kyger and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board accepted the Comprehensive Annual Financial Report (CAFR) for Fiscal Year ended June 30, 2015.

Administrator Paxton pointed out this is Finance Director Allmendinger's last Board of Supervisors meeting before his retirement. He thanked Mr. Allmendinger and highlighted numerous projects he was involved in since joining the County in 2002.

Mr. Allmendinger was instrumental in several refinancing's that saved the County well over \$5M in debt service payments. He worked on a significant number of construction projects to include the Administration addition, SRI, Human Services, Family Services, and the School Administration Building. In cooperation with the Economic Development Authority, Mr. Allmendinger began a number of innovative economic development grants such as the South Fork, Aviation, Digital Print and Mt. Crawford Technology Zones. He helped set up a self-funded health insurance fund, implemented an Emergency Medical Services (EMS) billing program, assisted the Commissioner of Revenue in business tax issues, assisted with the new County accounting system, the methane billing and carbon credit programs and helped create the 2020 Financial Plan. Additionally, Mr. Allmendinger worked with the Board to implement financial procedures and update financial policies that helped the County receive its first AAA bond rating.

Chairman Breeden stated that he and Mr. Allmendinger worked on fourteen budgets together, and he commended his leadership and the way in which he represented taxpayers.

Supervisor Cuevas also expressed appreciation and stated that the County's financial position speaks for itself.

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ACCEPTANCE OF ABSTRACT OF VOTES.

Registrar Lisa Gooden provided a brief PowerPoint Presentation of events leading to the November Election. She explained the importance of community outreach and

reported that staff visited area high schools and several assisted living facilities throughout the County. She pointed out that with the help of area high school students and County staff, the new voting equipment transition went well.

Ms. Gooden stated that the addition of the 307-Crossroads precinct proved to be favorable and the relocation of the 201-Singers Glen precinct was a good move. She reported that during the November election, there were 46,265 registered voters with only a 24 percent voting turnout. The Bridgewater precinct had the highest voting turnout at 32 percent.

On motion by Supervisor Eberly seconded by Supervisor Kyger and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER – AYE; CUEVAS - AYE; EBERLY – AYE; KYGER - AYE; the Board accepted the report from the Registrar and instructed the Clerk to spread the following abstract of votes from the November 3, 2015 General Election in the minutes:

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

**Member Senate of Virginia
District: 024**

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

Emmett W. Hanger, Jr. - Republican

Total Write-In Votes

Total Number of Overvotes for Office

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

**Member Senate of Virginia
District: 026**

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

Mark D. Obenshain. - Republican

April D. Moore

1,529

Total Write-In Votes

Total Number of Overvotes for Office

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

**Member House of Delegates
District: 015**

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

C. Todd Gilbert – Republican

Total Write-In Votes

Total Number of Overvotes for Office

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

**Member House of Delegates
District: 025**

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

R. Steven “Steve” Landes – Republican

Angela M. Lynn – Democratic

1,157

Total Write-In Votes

Total Number of Overvotes for Office

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

**Member House of Delegates
District: 026**

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

Tony O. Wilt - Republican

Total Write-In Votes

Total Number of Overvotes for Office

WRITE-INS CERTIFICATION

Rockingham County
COUNTY CITY TOWN

General **Special Election**

HOUSE OF DELEGATES
OFFICE TITLE
26th
DISTRICT NAME OR NUMBER, IF APPLICABLE

November 3, 2015
ELECTION DATE

WRITE-INS - SUMMARY

- 1. **Invalid** Write-Ins
- 2. **Valid** Write-Ins
- 3. **Total** Write-Ins

TOTAL VOTES
RECEIVED
(IN FIGURES)

40

ENTER TOTAL INVALID

70

ENTER TOTAL VALID

110

ADD LINES 1 AND 2

VALID WRITE-INS - DETAIL

Althaver, Steve

TOTAL VOTES
RECEIVED
(IN FIGURES)

1

Berkowski, Charles	<u>1</u>
Blogg, Adam	<u>1</u>
Blume, Dan	<u>1</u>
Breeden, Dan	<u>1</u>
Buffet, Jimmy	<u>1</u>
Comer, Chad	<u>1</u>
Conley, Melvin	<u>1</u>
Cook, Aaron	<u>1</u>
Craun, Miller	<u>1</u>
Dansby, Bishop	<u>1</u>
Davis, John	<u>1</u>
Deavers, E.G. (Pokey)	<u>1</u>
Degner, Kai	<u>2</u>
Duck, Donald	<u>1</u>
Eanes, Russell	<u>1</u>
Eckmann, John	<u>1</u>
Finger, Reta	<u>1</u>
Flohr, Judy	<u>1</u>
Flory, Robert	<u>1</u>
Fulk, Lowell	<u>9</u>
Grandle, C.W.	<u>1</u>
Hahn, Ben	<u>1</u>

Hart, A. Gene

2

Hawley, Garry

1

Hendrick, Charles

2

Hiner, Kelly

1

Hudson, Heath

1

Imbesca, Eric

1

Jost, Timothy

1

Kohn, Linda

1

Lanzer, Keith

1

Martin, Craig

1

Montoni, L. Marc

2

Moore, April

1

Morris, Charlie

1

Morris, L. Jeffery

1

Notangelo, Heather M.

1

Orebaugh, Shawn Joseph

1

Ostlund, Ian

1

Phillips, Jason

1

Pritchard, Grayson

1

Randolph, Ray

1

Reed, Ty

1

Schaffer, Andrew

1

Schmookler, Andy	<u>1</u>
Schultz, Willis	<u>1</u>
Sease, John	<u>1</u>
Short, Jen	<u>1</u>
Stewart, John	<u>1</u>
Stewart, Ralph	<u>1</u>
Turner, Carl	<u>1</u>
Vogel, David	<u>1</u>
Weber, Katherine	<u>1</u>
Wilson, Brent	<u>1</u>
Yoder, Harvey	<u>1</u>
Yoder, Richard	<u>1</u>

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

**Member House of Delegates
District: 058**

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

Robert B. Bell III - Republican

Total Write-In Votes

Total Number of Overvotes for Office

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

Clerk of Court
Shared by a county and one or more cities

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Chaz W. Evans-Haywood

Total Write-In Votes

Total Number of Overvotes for Office

110

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

Commonwealth's Attorney
Shared by a county and one or more cities

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Marsha L. Garst

Total Write-In Votes

Total Number of Overvotes for Office

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

Sheriff
Shared by a county and one or more cities

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

Bryan F. Hutcheson

Total Write-In Votes

Total Number of Overvotes for Office

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

Commissioner of Revenue

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

Lowell R. Barb

Total Write-In Votes

Total Number of Overvotes for Office

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2015 November General Election held on November 03, 2015 for,

Treasurer

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

L. Todd Garber

Total Write-In Votes

Total Number of Overvotes for Office

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INTRODUCTION OF STUDENT.

Peter Miller, a Broadway High School student, introduced himself to the Board.

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COMPREHENSIVE PLAN DATA PRESENTATION.

Dr. Nicholas Swartz, Director of the Madison Center for Community Development, thanked the Board and Community Development staff for the opportunity to work with the County on the Comprehensive Plan update. He pointed out that this was a wonderful opportunity for JMU graduate student Jonathan Dean to enhance his skillset and solidify his interest in economic and community development.

Jonathan Dean followed with a brief PowerPoint Presentation, highlighting key points of the 2015 Review and Update of the Comprehensive Plan.

The complete Comprehensive Plan 2015 Review and Update can be found in the "Attachments – Board of Supervisors Minutes" notebook maintained in Administration.

Mr. Dean noted that the last review, *Comprehensive Plan 2006 Review*, was approved by the Board on February 28, 2007. He explained that data utilized for the current update was obtained from a variety of sources and methods including projections, published reports, and information provided by public offices.

He reported that the County experienced a 7.08 percent increase in population from 2006 - 2014 and he gave estimated projections leading up to 2060. According to the data, the County is likely to cross over the 100,000 population mark in the year 2040. He noted that the County is projected to see a significant growth in the Hispanic or Latino population, with an increase of more than 282 percent between the 2010 Census and 2040. Mr. Dean provided a population profile by age, pointing out that the older population will increase significantly between now and 2040. He emphasized the importance of being prepared to accommodate needs and ensure necessary services are provided to the older population. Mr. Dean discussed several other profiles including the number of housing units, economic profile, internal operation profile, education profile, and the historical resources profile.

Board members provided comments and expressed appreciation for the data. Administrator Paxton stated that this is the beginning of the process for the revision of the Comprehensive Plan, pointing out that many discussions will take place over the next several years as the plan is revised.

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COUNTY ADMINISTRATOR’S STAFF REPORT.

The Board received and reviewed Administrator Paxton’s staff report dated December 4, 2015.

He reported that the Treasurer and County Attorney spoke with the Finance Committee regarding changes to the County’s contract with Hoover Penrod, regarding the fees charged for tax collection suits. He pointed out that the fees have not been changed in a number of years. Staff finds the proposed fees reasonable under current market conditions and finds the time and effort expended by Hoover Penrod on delinquent tax cases to be reasonable. He explained that attorney fees are deducted from the sale proceeds; therefore, the County does not lose funds. Below is a table of current versus proposed fees.

	CURRENT	PROPOSED
Initial letter Per parcel per defendant	\$30	\$50
Filing Suit Per parcel/per defendant	\$300/\$30	\$1,500/\$200
Decree of Sale	\$600 assessed value <\$40,000 \$1,200 assessed value ≥\$40,000	\$3,000 each

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Kyger and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the new fee schedule and authorized the County Administrator to sign a revised Addendum to the Contract effective January 1, 2016.

Administrator Paxton highlighted several key points of a presentation he recently provided to a James Madison University Masters in Public Administration class. He stated that the Commonwealth’s share of costs of County and School operations over the past ten

years has declined from 33.7 percent to 31.7 percent; while the federal share dropped from 6.1 percent to 5.5 percent; a shortfall of about \$7.2M. During that shortfall, public safety costs increased by 71.2 percent, mental health 93.1 percent, social services 31.2 percent, and education 30.7 percent. Administrator Paxton stated that the substantial increases in local costs, where the state and federal share has gone down, has resulted in the County paying more locally.

He reported that the SPCA study will take place January 14 and 15. At that time, a consultant from Pennsylvania will meet with County and City elected officials and administrators, SPCA staff and board, Animal Control and Sheriff, and City Animal Control. There will be a town hall meeting on January 14, in order for the public to provide comments. The consultant will compile the results and prepare a preliminary report for the County, City and SPCA. The work is anticipated to be completed in February 2016.

Administrator Paxton reported that the lease for the current Fulks Run Post Office location will expire at the end of February 2016 and will not be renewed by the owner of the property. The USPS intends to locate a new site as soon as possible to maintain an office in that area. A public input meeting will be held on Tuesday, December 22, at 5:30 pm at the Fulks Run Elementary School.

He reported that December 1, 2015 marked the opening of the new mental health crisis unit located at Sentara RMH, jointly operated by The Community Services Board, the Sheriff's office and RMH. Administrator Paxton emphasized that this is a huge step in the right direction for our community in terms of mental health services and how we can cooperatively work together to provide the best services possible.

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FINANCE DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Allmendinger's staff report dated December 9, 2015.

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Chandler, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board declared the following item surplus to be disposed of through the public surplus auction website:

Items to Declare Surplus – December 2015

Description	Quantity
Aquastore Contact Tank	1

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FINANCE COMMITTEE REPORT.

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Eberly and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the following supplemental appropriations:

FY2015-2016 Supplemental Appropriation**1. Fire & Rescue**

A supplemental appropriation of \$45,469 for hazmat team equipment. Funding will be provided by a 2015 State Homeland Security Program Grant awarded by the Virginia Department of Emergency Management (VDEM) with no local funding required.

Supplemental Appropriation: \$45,469

\$45,46 9	GL Code: 1001-03201-10351-000-506065-000	Minor Equipment
\$45,46 9	GL Code: 1001-00000-13900-000-339430-000	Homeland Security Grant

2. Fire & Rescue

A supplemental appropriation of \$19,022 for the 2015 Local Emergency Management Performance Grant. The Virginia Department of Emergency Management (VDEM) grant is a 50/50 match grant. The funds will be used to purchase a video camera and ICS tools. The local match will be covered through the salary of the Emergency Management Coordinator which was included in the yearly appropriation and needs no further action.

Supplemental Appropriation: \$19,022

\$19,02 2	GL Code: 1001-03201-10360-000-506065-000	Minor Equipment
\$19,02 2	GL Code: 1001-00000-13900-000-333420-000	EMA Funding for Coordinator

3. Other Benefits – Employee Compensation

A transfer of \$50,000 from Other Benefits – Employee Compensation to the General Fund for salary adjustments.

Transfer: \$50,000

\$19,000	GL Code: 1001-01201-00000-000-501100-000	Full-time Salaries Administration
\$6,000	GL Code: 1001-01204-00000-000-501100-000	Full-time Salaries Legal
\$4,500	GL Code: 1001-01215-00000-000-501100-000	Full-time Salaries Finance
\$3,000	GL Code: 1001-01218-00000-000-501100-000	Full-time Salaries Human Resources
\$1,500	GL Code: 1001-01220-00000-000-501100-000	Full-time Salaries Technology
\$2,000	GL Code: 1001-02110-10251-000-501100-000	Full-time Salaries Court Services
\$4,000	GL Code: 1001-03201-00000-000-501100-000	Full-time Salaries Fire & Rescue
\$1,500	GL Code: 1001-07104-00000-000-501100-000	Full-time Salaries Athletic Programs
\$8,500	GL Code: 1001-08101-00000-000-501100-000	Full-time Salaries Planning
(\$50,000)	GL Code: 1001-09120-00000-000-501101-000	Employee Compensation

4. Sheriff

A supplemental appropriation of \$52,080. The County was awarded a Behavioral Health Community Assessment & Referral Strategies (CARS) Project grant from the Department of Justice, Bureau of Justice Assistance. This is a three year grant project totaling \$312,504 and this request covers the first six months of this project. These funds will be used to provide a Mobile Crisis Team consisting of a certified law enforcement officer and a licensed mental health clinician; to purchase a laptop, a mobile and remote antenna, and law enforcement uniforms; and for attendance at a grantee orientation training seminar. The federal grant will cover \$41,664 of these expenditures with the remaining \$10,416 required as a local match to be split equally with the City of Harrisonburg.

Supplemental: \$52,080

\$20,040	GL Code: 1001-03302-10339-000-501300-000	Part-time Salaries
\$20,040	GL Code: 1001-03302-10339-000-503109-000	Other Professional Services
\$2,400	GL Code: 1001-03302-10339-000-505503-000	Subsistence & Lodging
\$9,600	GL Code: 1001-03302-00000-000-506065-000	Minor Equipment
\$41,664	GL Code: 1001-00000-13900-000-339481-000	Behavioral Health CARS Project
\$5,208	GL Code: 1001-00000-15201-000-352000-000	General Fund Reserve
\$5,208	GL Code: 1001-00000-11899-000-318600-000	Share of Costs-Harrisonburg

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HUMAN RESOURCES DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. Mongold's staff report dated December 9, 2015.

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PUBLIC WORKS DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Hertzler's staff report dated December 9, 2015.

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COMMUNITY DEVELOPMENT DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Armstrong's staff report dated December 9, 2015.

Ms. Stultz pointed out that SUP15-251 of Eddie M. Rycroft, for an addition to his sawmill business, was tabled at the November 18, 2015 Board meeting and has since been withdrawn by Mr. Rycroft.

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REMOVAL OF ORDINANCE AMENDMENTS FROM THE TABLE.

Ms. Stultz reported that OA15-264 and OA15-265 were tabled at the November 18, 2015 Board meeting, at which time the Board indicated they would take action at the December meeting.

On motion by Supervisor Kyger, seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board removed the following ordinance amendments from the table:

- OA15-264 Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), Article 2, Definition of Terms, Section 17-201 Definitions Generally to remove the definition Amusement, indoor and to add Recreation or entertainment, inside (and not otherwise listed) and to add Recreation or entertainment, outside a building (and not otherwise listed) and;

OA15-265 Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), Table 17-606 Land Use and Zoning Table, Recreational Uses to remove the term Amusement, indoor; and to add the term Recreation or entertainment, inside a building and not otherwise listed in the A-1 and A-2 zoning districts by special use permit (SU) and in the R-4, R-5, MXU, B-1, PCD, and PID districts as permitted (P). This amendment also adds the term Recreation or entertainment, outside a building and not otherwise listed in the A-1, A-2, and B-1 zoning district by special use permit (P) and in the R-4, R-5, MXU, PCD, and PID as permitted (P).

Supervisor Cuevas stated that after considerable research and discussion with staff, he is confident that the proposed ordinance amendments are in the best interest of County citizens. He indicated that the amendments are not intended to limit any one specific activity, rather allow a means for individuals to apply for special-use permits for recreational activities on their property. He pointed out the importance of the ordinance amendments, stating that proper uses on property help ensure safety, property value, and quality of life for County residents.

Supervisor Chandler reiterated the importance of the ordinances and thanked everyone involved in the long process.

On motion by Supervisor Cuevas seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the following ordinance amendments:

ORDINANCE
REPEALING ONE DEFINITION
AND
ENACTING NEW DEFINITIONS
SECTION 17-201
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 17-201, Definitions generally, be and hereby is amended as follows:

Chapter 17. Zoning, Article II. Definitions of Terms, Section 17-201. Definitions generally

ADD (alphabetically):

Recreation or entertainment, inside a building (and not otherwise listed). An establishment providing completely enclosed recreation activities, such as bowling, roller-skating, billiards, and other like activities or entertainment activities such as a musical production, live theater production, and other like activities. Accessory uses may include the preparation, serving and sale of food, and the rental or sale of equipment related to the enclosed use.

Recreation or entertainment, outside a building (and not otherwise listed). An establishment in which recreation activities such as miniature golf, rock climbing, motor sports, batting cages and other like activities are provided outside a building; and in which entertainment activities such as musical productions, live theater productions, or other like activities are provided outside a building. Accessory uses may include bleachers, the rental of equipment related to the use, and the preparation, serving and sale of food.

REMOVE:

Remove the term and definition of *Amusement, indoor* from this Article.

This ordinance shall be effective from the 9th day of December, 2015.

**ORDINANCE AMENDING
TABLE 17-606
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-606 Land Use and Zoning Table be and hereby is amended as follows:

REMOVE Amusement, indoor (listed under Recreational Uses).

ADD Recreation or entertainment, inside a building and not otherwise listed (listed under Recreational Uses) by special use permit (SU) in the A-1 and A-2 districts.

ADD Recreation or entertainment, inside a building and not otherwise listed (listed under Recreational Uses) as a permitted use (P) in the R-4, R-5, MXU, B-1, PCD, and PID districts.

ADD Recreation or entertainment, outside a building and not otherwise listed (listed under Recreational Uses) by special use permit (SU) in the A-1, A-2 and B-1 districts.

ADD Recreation or entertainment, outside a building and not otherwise listed (listed under Recreational Uses) as a permitted use (P) in the R-4, R-5, MXU, PCD, and PID districts.

This ordinance shall be effective from the 9th day of December, 2015.

Environmental Manager Lisa Perry reported that Floodplain Ordinance Amendment 15-102, was tabled at the May 13, 2015 Board meeting. She reported that since that time, staff met with local engineers and representatives of the Manufacturing Home Association and determined that the same standards should apply to manufactured homes that apply to any residential home in a flood plain. Administrator Paxton pointed out that the proposed ordinance did not require re-advertisement, as it is less restrictive than the ordinance that was originally advertised. He also explained that the proposed ordinance amendment allows for any kind of residential structure including manufactured homes within the same standards as a stick-built structure in a floodplain. Community Development Director Armstrong added that he received a letter of endorsement from the Manufacturing Home Association.

On motion by Supervisor Cuevas seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the following ordinance amendment:

**ORDINANCE REPEALING AND RE-ENACTING
SECTIONS 6D-4.2(b) and 6D-4.3(d)(2)
AND ENACTING
SECTION 6D-4.3(e)
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That **Section 6D-4.2(b)** General Standards is hereby repealed and re-enacted as follows:

Section 6D-4.2(b)

Manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement. This standard shall be in addition to and consistent with applicable state anchoring requirements for resisting wind forces.

That **Section 6D-4.3(d)(2)** *Standards for manufactured homes and recreational vehicles* be and hereby is repealed and re-enacted as follows:

Section 6D-4.3(d)(2)

Reserved.

That **Section 6D-4.3(e)** *Standards for manufactured homes and recreational vehicles* be and hereby is enacted as follows:

Section 6D-4.3(e)

All residential structures, including but not limited to manufactured homes, located within the Special Flood Hazard Area shall have, in addition to an engineered foundation design, a masonry perimeter wall with all required flood venting. Masonry perimeter walls are not required to be load-bearing.

This ordinance shall be effective from the 9th day of December, 2015.

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TECHNOLOGY DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. Perry's staff report dated December 2015.

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FIRE AND RESCUE CHIEF'S STAFF REPORT.

The Board received and reviewed Chief Holloway's staff report dated December 2015.

Chief Holloway reported that the Assistance to Fire Fighters grant is available with an application deadline of January 15, 2015. He recommended applying for the grant in the amount of \$999,888.25 with the matching funds to come from the Air Pack Replacement fund. Chief Holloway indicated this would provide the opportunity to have the entire County on the same self-contained breathing apparatus at one time with less financial impact to the County.

On motion by Supervisor Chandler seconded by Supervisor Eberly, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board authorized staff to apply for the Assistance to Fire Fighters grant for \$999,888.25 with the matching funds to come from existing budgeted funds for this purpose.

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PARKS & RECREATION DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. McQuain's staff report dated December, 2015.

On motion by Supervisor Kyger, seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board appointed Dave Butler to the Rockingham Recreation Commission for District 4 with a term to expire December 31, 2019.

On behalf of Chairman Breedon, on motion by Supervisor Chandler, seconded by Supervisor Kyger and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the

Board appointed Jennifer Trobaugh to fill an unexpired term on the Rockingham Recreation Commission for District 5, with a term to expire December 31, 2019.

On motion by Supervisor Kyger, seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board appointed Donnie Fulk to the Rockingham Recreation Foundation, Inc. Board of Directors for a term to expire December 31, 2017.

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COURT SERVICES DIRECTOR’S STAFF REPORT.

The Board received and reviewed Mrs. Freeman’s staff report dated December 9, 2015.

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ASSISTANT COUNTY ADMINISTRATOR’S STAFF REPORT.

Assistant County Administrator Anas reported that he recently met with several site selection consultants. He indicated the only challenge in bringing new business to the County is exposure and informing people what the County has to offer. Additionally, he reported that the new economic development and tourism website is moving along well, and anticipates an unveiling in January.

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RETIREMENT OF COUNTY ADMINISTRATOR.

Administrator Paxton announced his official notice to retire from the County, effective July 31, 2016.

“Mr. Chairman and Members of the Board –

I would like to take this moment to give you my official notice of my retirement as County Administrator for Rockingham County effective July 31, 2016. My intent is to give you this notice with sufficient time to provide for an orderly transition in the County’s day-to-day operations.

While I am not be leaving until July 31st, January 2016 marks 38 years since I began my time with Rockingham County as an intern in the office of my predecessor and mentor, Bill O’Brien. When I say office that is where my desk was, in Mr. O’Brien’s office! I

cannot say enough about the mentorship and guidance that I received from working with Mr. O'Brien over my first 26 years in Rockingham County. The ability to grow personally and professionally during that time helped to prepare me for these past twelve years. I have seen much growth and change in Rockingham County over these 38 years, and my hope is, that for the most part, it has been good for our community.

I continue to be very privileged to work alongside the best team that I know. Rockingham County employees are dedicated to our community and to helping those that need our service. I want to thank them because they help make this job a great place to come to every day. There will certainly be time before I leave in July to thank as many employees as I can, and to give my appreciation to those in the community that I have had the great opportunity to partner with in helping to make Rockingham and Harrisonburg a vibrant community.

I want to take a special moment to thank my bride of almost 35 years, Annette, and our children, for your love and support. The long hours, telephone calls, stopping to talk to folks in the store, at church, and during our children's games and activities - thank you for your understanding of why I felt that was important!

Gentlemen, it is truly an honor and privilege to work for you and Rockingham County. Our community is fortunate to have a Board of Supervisors that works together as a team to share a vision to make Rockingham County a great place for today and tomorrow, and one that has an understanding of the fiscal restraint necessary to provide quality services for our community in a manner that promotes business expansion, while not overly burdening financially those for whom we work – our neighbors.

As we move forward over these next several months, I will be purposeful in my work to ensure that there is a smooth transition. There are a number of projects underway, and important work to complete on the upcoming budget. Thank you for allowing me to continue to serve you and our community.”

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ADDITIONAL COMMITTEE APPOINTMENT.

On motion by Supervisor Kyger, seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board appointed Brian Bauer to the Bicycle Advisory Committee for a term to expire December 31, 2018.

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COMMITTEE REPORTS.

The Board heard the following committee reports from Board members and staff.

CENTRAL SHENANDOAH PLANNING DISTRICT COMMISSION

Supervisor Chandler reported that the CSPDC received an unmodified audit report.

CHAMBER OF COMMERCE

The Annual Chamber Banquet will be held on January 7, 2015, at the JMU Festival Center, celebrating the Chamber's 100th Anniversary.

Business after-hours is December 10, 2015 from 5-7 pm at Preston Lake.

PUBLIC WORKS

On behalf of the Public Works Committee, Administrator Paxton reported that appraisals have been performed for the right-of-way and easements required to construct the Reservoir Street project and that formal offers were made to those property owners. He indicated staff has been unable to reach an agreement with two property owners and requested quick take procedures be initiated for those required easements and rights of way. The properties in question are those owned by Ronnie Mason Sours (Tax Parcel # 125-A-L161 and 125-A-L161A) and the Mary Madalene Lambert Estate (Tax Parcel # 125-A-L160).

On behalf of the Public Works Committee, on motion by Supervisor Cuevas, seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board authorized staff to proceed with advertisement for a public hearing to be held at the Board's January 13, 2016, meeting to initiate quick take procedures on the property of Ronnie Mason Sours (Tax Parcel # 125-A-L161 and 125-A-L161A) and the Mary Madalene Lambert Estate (Tax Parcel # 125-A-L160).

Regarding the McGaheysville Waterline Project, Administrator Paxton reported that the Public Works Committee recommended authorizing Peed and Bortz Engineering to design Phase I of the project at a cost of \$211,400. He explained that the total cost of Phase I is \$4.3M, including the installation of the 16-inch waterline. The new waterline is needed to improve fire flow in the area.

On behalf of the Public Works Committee, on motion by Supervisor Cuevas, seconded by Supervisor Eberly and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board authorized Peed and Bortz Engineering to design Phase I of the McGaheysville Waterline Project at a cost of \$211,400.

SHENANDOAH VALLEY PARTNERSHIP

Assistant County Administrator provided the Board with a copy of the 2015 State of the Commonwealth Report. He indicated the report gives a great overview of growth and spending in Virginia.

SOCIAL SERVICES

Chairman Breeden reported that Social Services will provide "Saturday with Santa" on December 12 for over 2,000 children in the community. Each member of the family will receive a gift.

CHAIRMAN

Chairman Breeden mentioned that this is his last Board meeting as Chairman. He expressed appreciation the Board and staff for their help and hard work throughout the year.

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CLOSED MEETING.

On motion by Supervisor Chandler, seconded by Supervisor Kyger and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board recessed the meeting from 4:53 p.m. to 4:59 p.m. for a closed meeting pursuant to 2.2-3711.A, (1), Discussion of the assignment, promotion, demotion, performance, salary, discipline or resignation of a specific officer, appointee or employee.

MOTION: SUPERVISOR KYGER RESOLUTION NO: 15-16
SECOND: SUPERVISOR CHANDLER MEETING DATE: DECEMBER 9, 2015

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public

business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: BREEDEN, CHANDLER, CUEVAS, EBERLY, KYGER

NAYS: NONE

ABSENT: NONE

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RECONVENE.

At 6:01 p.m., Chairman Breedon reconvened the regular meeting.

Kim Sandum informed the Board that she provided staff with information regarding voluntary conservation easement ordinances. She said there is an opportunity for several landowners to apply for grant money with governmental support. She noted that the application deadline is approaching quickly and asked for a rapid response.

She also reported that at the December 7, 2015 Shenandoah Planning District Commission (CSPDC) meeting, the CSPDC Commissioners voted to approve amendments to the Charter Agreement and Bylaws. The proposed amendments included 1) Changing the terms of the Executive Committee from two years to three years to align with the terms of the Commission members; and 2) Revising the process to elect the Executive Committee members allowing nominations by Commissioners instead of member jurisdictions. Ms. Sandum indicated that the City of Harrisonburg, Augusta County and Rockingham County representatives expressed concern that allowing Commissioners to elect Executive Committee members instead of member jurisdictions would dilute the votes of those jurisdictions with more members and would remove a step of accountability.

After discussing the amendments to the CSPDC Charter and Bylaws the Board voted as follows:

On motion by Supervisor Chandler, seconded by Supervisor Eberly and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board: 1) approved the CSPDC Charter amendment changing the terms of the Executive Committee from two years to three years to align with the terms of Commission members; and 2) rejected the proposed amendment to the CSPDC Bylaws revising the process to elect the Executive Committee members.

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PUBLIC HEARING - SPECIAL-USE PERMIT.

At 6:06 p.m., Chairman Breeden opened the public hearing and Ms. Stultz reviewed the following special-use permit:

SUP15-277 Thomas Schmidt, 13545 Timber Way, Broadway 22815 for a public garage on property located on the west side of Timber Way (Route 42) approximately 1/2 mile north of East Lee Street (Route 259), Election District #1, zoned A-2. Tax Map #52-(1)-O

The applicant was present and indicated he is trying to start a business and maintain his overhead. He stated that the garage will remain a personal business.

Ms. Stultz reported that notice was sent to the Towns of Timberville and Broadway, however; neither town has responded.

At 6:11 p.m., Chairman Breeden called the meeting back into regular session to vote on the request.

Supervisor Cuevas reported that he visited the property and spoke with the applicant and several neighbors. He stated that he would like to table the request until several issues are addressed.

On motion by Supervisor Cuevas, seconded by Supervisor Eberly and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board tabled SUP15-277 Thomas Schmidt, 13545 Timber Way, Broadway 22815 for a public garage on property located on the west side of Timber Way (Route 42) approximately 1/2 mile north of East Lee Street (Route 259), Election District #1, zoned A-2. Tax Map #52-(1)-O.

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ADJOURNMENT.

Chairman Breeden declared the meeting adjourned at 6:12 p.m.

_____,
Chairman

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SETTING OF DAY AND TIME OF REGULAR MEETINGS.

On motion by Supervisor _____, seconded by Supervisor _____ and carried by a vote of ___ to ___, voting recorded as follows: BREEDEN - ___; CUEVAS - ___; EBERLY – ___; CHANDLER - ___; KYGER - ___; the Board set the 2016 meeting schedule as follows: beginning with this meeting held on January 13, 2016, and each second Wednesday thereafter, the first meeting of the month shall commence at 3:00 p.m. and beginning January 27, 2016, and each fourth Wednesday of each month thereafter, the second meeting of the month shall commence at 6:00 p.m., with the following exceptions: the first meeting in April, on April 13, 2016, which will include a public hearing on the proposed budget for FY 2016-17, will be held at East Rockingham High School and will begin at 2:00 p.m. In addition, there will be only one meeting held in May on May 18, 2016 at 3:00 p.m.; in November on November 16, 2016, at 3:00 p.m.; and, in December on December 14, 2016 at 3:00 p.m.

With regard to meetings delayed due to inclement weather, if a meeting cannot be held due to inclement weather or for any reason as determined by the Chairman, or the Vice-Chairman if the Chairman is not available, the meeting will be held at the scheduled time on the following Wednesday, unless otherwise determined by the Board.

**BOARD OF SUPERVISORS
2016 Chairman's Committee Appointments**

BOARD COMMITTEES:

BUILDINGS AND GROUNDS

Frederick Eberly
Rick Chandler

PUBLIC WORKS

Pablo Cuevas
Michael Breeden

AUTOMOBILE

William Kyger
Rick Chandler

LIAISON COMMITTEES:

CITY-COUNTY LIAISON

William Kyger
Pablo Cuevas

SCHOOL BOARD LIAISON

Pablo Cuevas
Frederick Eberly

OTHER COMMITTEES:

**CENTRAL SHENANDOAH PLANNING
DISTRICT COMMISSION**

Rick Chandler
Casey Armstrong

**SOCIAL SERVICES
ADVISORY BOARD**

Michael Breeden

CHAMBER OF COMMERCE

Frederick Eberly

**COMMUNITY CRIMINAL
JUSTICE BOARD**

Pablo Cuevas
County Administrator

VACO BOARD

William Kyger

METROPOLITAN PLANNING ORGANIZATION

Rick Chandler
William Kyger
Joseph Paxton
Frederick Eberly, Alternate
Stephen King, Alternate
Casey Armstrong, Alternate

FINANCE

Michael Breeden
Pablo Cuevas

PERSONNEL-RELATED (Ad Hoc)

Chairman
Vice-Chairman

**AUGUSTA/ROCKINGHAM
LIAISON COMMITTEE**

William Kyger
Rick Chandler

TOWNS/COUNTY LIAISON

Chairman
Town's Board Member

TECHNOLOGY COMMITTEE

Frederick Eberly
Rick Chandler

ROCKINGHAM REGIONAL JAIL

Frederick Eberly
Pablo Cuevas

MASSANUTTEN REGIONAL LIBRARY

Rick Chandler

RELATED LANDS (Federal)

Michael Breeden
Rhonda Cooper

WORK FORCE INVESTMENT BOARD

George Anas
Michele Bridges, alternate

January 28, 2015

A Special Meeting of the Board of Directors of the Countryside Sanitary District was held at 6:08 p.m. on Wednesday, January 28, 2015, at the Rockingham County Administration Center, Harrisonburg, Virginia.

Present:

PABLO CUEVAS, Election District #1
FREDERICK E. EBERLY, Election District #2, Absent
RICKY L. CHANDLER, Election District #3, Absent
WILLIAM B. KYGER, JR., Election District #4
MICHAEL A. BREEDEN, Election District #5

Also present:

JOSEPH S. PAXTON, County Administrator
THOMAS H. MILLER, JR., County Attorney
STEPHEN G. KING, Deputy County Administrator
BARRY E. HERTZLER, Director of Public Works
TAMELA S. GRAY, Deputy Clerk

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CALL TO ORDER.

Chairman Breeden called the Meeting to order at 6:08 p.m.

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APPROVAL OF MINUTES.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board approved the minutes of the meeting held on April 11, 2012.

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2015 REORGANIZATION OF THE BOARD.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER – AYE; the Board elected the Chairman and Vice-Chairman of the Rockingham County Board of Supervisors to serve as the respective Chairman and Vice-Chairman of the Countryside Sanitary District during 2015.

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ESTABLISHMENT OF AN ANNUAL REORGANIZATIONAL MEETING.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER – AYE; the Board authorized the establishment of an Annual Reorganizational Meeting of the Countryside Sanitary District to be held at the Annual Reorganizational Meeting of the Rockingham County Board of Supervisors.

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TEMPORARY CONSTRUCTION EASEMENT.

Attorney Miller indicated the County, through the Countryside Sanitary District, obtained ownership interest in a 50-foot diameter well lot. The Virginia Department of Transportation (VDOT) needs a temporary construction easement on this piece of real estate to make road improvements. After the road improvements are completed, the construction easement will be eliminated. Mr. Miller suggested the Countryside Sanitary District authorize the County Administrator to sign a temporary construction easement with the County.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER – AYE; the Countryside Sanitary District Board authorized Administrator Paxton to sign a temporary construction easement with the Rockingham County Board of Supervisors.

ooooOoooo

ADJOURN.

Chairman Breedon adjourned the meeting at 6:11 p.m.

Chairman _____

DRAFT

January 28, 2015

A Special Meeting of the Board of Directors of the Lilly Subdivision Sanitary District was held at 6:11 p.m. on Wednesday January 28, 2015, at the Rockingham County Administration Center, Harrisonburg, Virginia.

The following members were present:

PABLO CUEVAS, Election District #1
FREDERICK E. EBERLY, Election District #2, Absent
RICKY L. CHANDLER, Election District #3, Absent
WILLIAM B. KYGER, JR., Election District #4
MICHAEL A. BREEDEN, Election District #5

Also present:

JOSEPH S. PAXTON, County Administrator
THOMAS H. MILLER, JR., County Attorney
STEPHEN G. KING, Deputy County Administrator
BARRY E. HERTZLER, Director of Public Works
TAMELA S. GRAY, Deputy Clerk

ooooOoooo

CALL TO ORDER.

Chairman Breeden called the Meeting to order at 6:11 p.m.

ooooOoooo

APPROVAL OF MINUTES.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board approved the minutes of the meeting held on April 11, 2012.

ooooOoooo

2015 REORGANIZATION OF THE BOARD.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER – AYE; the Board elected the Chairman and Vice-Chairman of the Rockingham County Board of Supervisors to serve as the respective Chairman and Vice-Chairman of the Lilly Subdivision Sanitary District during 2015.

ooooOoooo

ESTABLISHMENT OF AN ANNUAL REORGANIZATIONAL MEETING.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER – AYE; the Board authorized the establishment of an Annual Reorganizational Meeting of the Lilly Subdivision Sanitary District to be held at the Annual Reorganizational Meeting of the Rockingham County Board of Supervisors.

ooooOoooo

ADJOURN.

Chairman Breedon adjourned the meeting at 6:12 p.m.

Chairman

January 28, 2015

A Special Meeting of the Board of Directors of the Penn Laird Sewer Authority was held at 6:12 p.m. on Wednesday January 28, 2015, at the Rockingham County Administration Center, Harrisonburg, Virginia.

Present:

PABLO CUEVAS, Election District #1
FREDERICK E. EBERLY, Election District #2, Absent
RICKY L. CHANDLER, Election District #3, Absent
WILLIAM B. KYGER, JR., Election District #4
MICHAEL A. BREEDEN, Election District #5

Also present:

JOSEPH S. PAXTON, Chief Administrative Officer and Secretary
THOMAS H. MILLER, JR., County Attorney
STEPHEN G. KING, Treasurer
BARRY E. HERTZLER, Director of Public Works
TAMELA S. GRAY, Deputy Clerk to Board of Board Members

ooooOoooo

CALL TO ORDER.

Chairman Breeden called the Meeting to order at 6:12 p.m.

ooooOoooo

APPROVAL OF MINUTES.

On motion by Board Member Cuevas, seconded by Board Member Kyger and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board approved the minutes of the meeting held on March 28, 2012.

ooooOoooo

2015 REORGANIZATION OF THE BOARD.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

On motion by Supervisor Cuevas, seconded by Supervisor Kyger and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER – AYE; the Board elected the Chairman and Vice-Chairman of the Rockingham County Board of Supervisors to serve as the respective Chairman and Vice-Chairman of the Penn Laird Sewer Authority during 2015.

ooooOoooo

ESTABLISHMENT OF AN ANNUAL REORGANIZATIONAL MEETING.

On motion by Supervisor Cuevas, seconded by Supervisor Kyger and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER – AYE; the Board authorized the establishment of an Annual Reorganizational Meeting of the Penn Laird Sewer Authority to be held at the Annual Reorganizational Meeting of the Rockingham County Board of Supervisors.

ooooOoooo

ADJOURN.

Chairman Breedon adjourned the meeting at 6:13 p.m.

Chairman _____

January 28, 2015

A Special Meeting of the Board of Directors of the Smith Creek Water and Waste Authority was held at 6:13 p.m. on Wednesday January 28, 2015, at the Rockingham County Administration Center, Harrisonburg, Virginia.

Present:

PABLO CUEVAS, Election District #1
FREDERICK E. EBERLY, Election District #2, Absent
RICKY L. CHANDLER, Election District #3, Absent
WILLIAM B. KYGER, JR., Election District #4
MICHAEL A. BREEDEN, Election District #5

Also present:

JOSEPH S. PAXTON, Chief Administrative Officer and Secretary
THOMAS H. MILLER, JR., County Attorney
STEPHEN G. KING, Treasurer
BARRY E. HERTZLER, Director of Public Works
TAMELA S. GRAY, Deputy Clerk to Board of Board Members

ooooOoooo

CALL TO ORDER.

Chairman Breeden called the Meeting to order at 6:13 p.m.

ooooOoooo

APPROVAL OF MINUTES.

On motion by Board Member Cuevas, seconded by Board Member Kyger and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board approved the minutes of the meeting held on March 28, 2012.

ooooOoooo

2015 REORGANIZATION OF THE BOARD AND ESTABLISHMENT OF AN ANNUAL REORGANIZATIONAL MEETING.

On motion by Supervisor Cuevas, seconded by Supervisor Kyger and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER – AYE; the Board elected the Chairman and Vice-Chairman of the Rockingham County Board of Supervisors to serve as the respective Chairman and Vice-Chairman of the Smith Creek Water and Waste Authority during 2015, and authorized the establishment of an Annual Reorganizational Meeting of the Smith Creek Water and Waste Authority to be held at the Annual Reorganizational Meeting of the Rockingham County Board of Supervisors.

ooooOoooo

ADJOURN.

Chairman Breedon adjourned the meeting at 6:14 p.m.

Chairman

December 22, 2015

Mr. Rick Chandler
District 3
Rockingham County Board of Supervisors
20 E. Gay Street
Harrisonburg, VA 22802

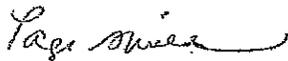
Dear Mr. Chandler:

Barrington and Lakewood neighborhoods have been working with the Sheriff's Dept and VDOT to address our excessive speed concerns. We received authorization from Mr. Ronald Stefancin, Ronald.Stefancin@vdot.virginia.gov to obtain required signatures from specific streets in support for the Additional \$200.00 Fine for Excessive Speed Request.

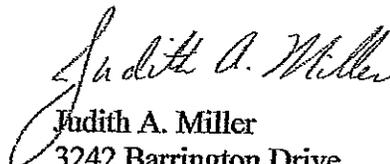
It is with great appreciation that Barrington and Lakewood neighborhoods have received notification from Mr. Stefancin that the Traffic Engineering Dept has approved our neighborhoods' request. The next step is to notify you in order that a Resolution may be drafted by the county and voted upon by the entire board. Upon the board's approval, VDOT will install the necessary signs.

We thank you in advance for your preceding with our request.

Respectfully,



Page Shields
1398 Cumberland Drive
Harrisonburg, VA 22801
pageshields4@gmail.com
540-746-8494



Judith A. Miller
3242 Barrington Drive
Harrisonburg, VA 22801
miljj@aol.com
540-280-7017

FY16-17 Budget Calendar

January 11 – Issue budget memo and forms

January 20 11:00am (Directly after Dept. Head Staff Meeting) - Train on Budget Entry in Munis

January 21 10:00 am - Train on Budget Entry in Munis

February 15 – Department Budget Requests due to Finance

February 22/23 – Steven and George review budget

February 25/26 – Review budget with Joe

March 21/22 – Finance Committee Review (Get to FC by the 17th)

March 25 – Memo with Recommendations to BOS

March 28-29 – Board Work Sessions (6:00 a.m. until 8:00 a.m.)

April 5 – Advertise Public Hearing (due to paper by the 1st)

April 13 - Public Hearing on FY 2016-17 budget at East Rockingham High School at 6:00 p.m.

April 27 – Adoption of Budget and Tax Rates

FY2016-2017 BUDGET PREPARATION INSTRUCTIONS

General Instructions

Salaries & Benefits

For those departments whose salaries are set by the Board of Supervisors, the salary and fringe benefit categories of the budget will be completed by the Administrative staff after receiving guidance from the Board. **However, you must request budgets for part-time hourly, overtime, and boards/commissions.**

For the constitutional officers, the salary and fringe benefit categories will be completed by the Administrative staff based upon your Comp Board request. Any additional requests for non-Comp Board positions should be so noted.

Capital Items

Capital items are defined as individual items costing \$5,000 or greater and lasting more than one year. Those are the only items that should be budgeted in the 508000 series object codes. For items costing up to \$5,000, please use object code 506065 – Minor Equipment.

Object Codes

Please utilize the appropriate codes as you develop your budget. If you are unsure of which code is appropriate, please call Finance for clarification.

Please complete all appropriate budget forms and do not forget to note the department on all forms. Please round all requests to the nearest dollar on any budget figure. If you have any questions about any aspect of the budget process, please don't hesitate to call Trish Davidson at ext. 3018.

Budget Forms

Budget Summary (DFP0001) – In the form of an executive summary, please state what, if any, new initiatives or objectives are contemplated in the requested budget. If possible, please relate specific line item requests to these objectives.

Personnel Request (DFP0002) – Use this form to request additional personnel or reclassification of existing positions. Please use existing titles and pay grades unless that in which you are requesting is not in the current system. In that case, please request assistance from the Human Resources Department. Please note whether the position is full-time or part-time and whether it is to be considered permanent or temporary. Permanent positions are considered to be eligible for benefits.

Budget Detail Worksheet (DFP0003) – For each line item in which funding is being requested, record a description. This includes part-time temporary wages, all operating accounts, and capital outlay accounts. Constitutional officers should detail only those requests that will entail County funding. Use common sense when completing this form. Office supplies can be described generically, but most other items should be detailed. Make certain all request totals are accurately reflected on the Expenditure Budget Worksheets.

Capital Outlay / One-time Expense Request (DFP0004) – Use this worksheet to provide detailed descriptions of all new and replacement furniture, equipment, vehicles, etc., regardless of cost. Please use object code 506065 – Minor Equipment for those items up to \$5,000 in per unit cost, and the 508000 series of codes for those costing \$5,000 or greater. Please also list on this form all large one-time expenditures, such as a consulting study. Remember also, all computer equipment requests must be coordinated with Technology.

Revenue Projections (DFP0005) – For those departments that are required to submit revenue estimates, you may either use this form or the revenue budget worksheet provided. Please note, as in previous years, you are requested to provide the account number of the revenue in question. If a rate or fee increase is contemplated in your estimates, please use this form to provide further explanation.

**COUNTY OF ROCKINGHAM, VIRGINIA
BUDGET SUBMITTAL DOCUMENT
FY16-17
BUDGET SUMMARY**

DEPARTMENT:

MAJOR OBJECTIVES: (Narrative)

MAJOR AREAS OF CONSIDERATION: (Action to implement objectives)

SUBMITTED BY _____

DATE _____

TITLE _____

**COUNTY OF ROCKINGHAM, VIRGINIA
BUDGET SUBMITTAL DOCUMENT
FY16-17
PERSONNEL REQUEST**

DEPARTMENT HEAD: This form is to be used to request additional personnel or reclassification of existing positions.

NEW POSITION

Description of position requested (title, etc.):

Justification for request:

Status: Full-time/Part-time

Employee type: Permanent/Temporary

Proposed Starting Salary _____

Proposed Pay Grade* _____

*Use existing scale to show comparative grade for classification purposes

RECLASSIFICATION OF EXISTING POSITION

Description of position requested (title, etc.):

Justification for request:

Status: Full-time/Part-time

Employee type: Permanent/Temporary

Proposed Starting Salary _____

Proposed Pay Grade* _____

*Use existing scale to show comparative grade for classification purposes

Department _____

Submitted by _____

Title _____

Reviewed and Approved for Inclusion
in Proposed Budget:

County Administrator

**COUNTY OF ROCKINGHAM, VIRGINIA
 BUDGET SUBMITTAL DOCUMENT
 FY16-17
 BUDGET DETAIL WORKSHEET**

ACCT #	DESCRIPTION	AMOUNT
	DETAILS:	

DEPARTMENT:	PAGE	of
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**COUNTY OF ROCKINGHAM, VIRGINIA
BUDGET SUBMITTAL DOCUMENT
FY16-17
CAPITAL OUTLAY / ONE-TIME EXPENSE REQUEST**

Object Code	Account Name	Description	Request

DEPARTMENT:

DFP0004

**COUNTY OF ROCKINGHAM, VIRGINIA
 BUDGET SUBMITTAL DOCUMENT
 FY16-17
 REVENUE PROJECTION**

ACCOUNT #	ITEM DESCRIPTION	AMOUNT ESTIMATED
-		
-		
-		
-		
-		
-		
-		
-		
-		

ARE ANY OF THE ABOVE AMOUNTS BASED ON CHANGES IN RATE STRUCTURE OR FEES? NO IF YES, PLEASE EXPLAIN.

DEPARTMENT:

DFP0005

1. Current Positions and Person Filling the Position

Director of Finance - Trish Davidson

Administrative Assistant - Billie Jo Fulk

Financial Analyst - Sandra Riddel

Payroll

Payroll Supervisor - Jennifer Dellinger

Payroll/Benefits Specialist (School)- Carol Adams

Payroll Specialist (School) - Randy Shiflet

Payroll Specialist - Miranda Williamson

Financial/Accounting

Senior Accountant - Angie Hernandez

Accounting Tech II - Monica Ewell

Accounting Tech I (School) - Lora Landes

Accounting Tech I (School/CSA) - Carla Smith

2. Budget Schedule for FY2016-17

The FY2016–2017 budget schedule memorandum in draft form is attached for review.

1. Personnel vacancies

Utilities: no vacancies

Landfill: no vacancies

Refuse & Recycle: no vacancies

Public Works Admin: Construction inspector (Miss Utility)

Facilities Maintenance: no vacancies

2. Utilities.

Rt.33 16" Waterline

Update: 100% of the pipe installed as of 1/5/16. The complete schedule is:

1. Begin Construction 7/6/15
2. Substantial Completion 1/2/16
3. Final Completion 2/1/16

Pleasant Valley 16" Waterline

Update: 38% of the pipe installed as of 1/5/16. The complete schedule is:

1. Begin Construction 10/19/15
2. Substantial Completion 3/24/16
3. Final Completion 4/24/16

3. Landfill

As discussed previously with the board, staff proposes to utilize the design build process for the procurement of a site electrical contract for the new Landfill Entrance project. Staff has submitted a request for qualification-RFQ, to the Public Works Committee for review and recommendation to the Board of Supervisors. Staff recommends issuing one RFQ to include similar work included as part of the Albert Long project.

The landfill entrance plans have been reviewed by the City Fire Marshall and the City Water/Sewer Department. They were submitted to the City Community Development Department for approval on 11/30/15. The plans were returned to the county with comments on 12/23/15. SCS Engineers is working on the comments and will re-submit 1/8/16. The estimated schedule is below:

1. City plan approval 1/15/16
2. Advertise for bids 1/19/16
3. Bid due date 2/9/16
4. Board approval 2/24/16
5. Notice to Proceed 3/7/16
6. Substantial Completion 12/1/16
7. Final Completion 1/1/17

4. Recycling & Satellite Sites

Staff met with SCS Engineers to review the container site layout. Several items were addressed to increase the flow of traffic through the site, the capacity of the compactors and the number of roll off boxes available for waste disposal. The current traffic flow is 450 vehicles on a high demand day. The existing site is at the maximum traffic flow capacity. The main objective for staff is to design a layout for the new site that meets the current need and provides a long term plan for increased growth.

The Recycling Services bid was advertised and proper procurement procedures were followed. Three bids were received. Staff has reviewed the bids and submitted them to the Public Works Committee for review and recommendation to the Board of Supervisors.

5. Facilities Maintenance

The following projects are underway:

1. Replace cracked tile flooring at the Plains District Community Center. Blacks Floorcovering has started the work and expects completion by 12/16/15. **Completed 12/15/15**
2. Repair damaged asphalt paving from dumpster truck at School Office Building. Contract awarded to Partners Excavating. Project expected completion is 12/15/15. **Completed 12/15/15**
3. Modernization of the visitor elevator at the Jail. Southern Elevator was awarded the bid, is ordering materials, will initiate the project early January and is expecting a 3/1/16 completion. **Still on schedule for an early January start.**
4. Repair the north and east steps at the Courthouse, similar to the previous west steps project. Contracting Unlimited was awarded the bid, will start after the holidays and has a completion date of 4/15/16. **Still on schedule for a post-holiday start.**
5. Eagle Carpet, Weaver's Floorcovering, Strickler's Carpet, and Einstein Painting, have either completed projects or will start flooring/painting projects in the month of December in the following departments: Commonwealth Attorney, JDR, Health, and the Sheriff. **All complete except the Health Dept which will be completed by the end of January.**

6. Albert Long Park

As discussed previously with the board, staff would utilize the design build process for the procurement of several contracts including site electric, field preparation and amendments, irrigation, and site lighting. Staff has submitted a request for qualification-RFQ, to the Public Works Committee for review and recommendation to the Board of Supervisors.

Respectfully Submitted,
Barry E. Hertzler
Director Public Works

CONTENTS/SUMMARY

	Page
1. PERSONNEL	
a. Authorized Positions, Staffing Levels and Highlights	2
2. BOARD ACTION REQUESTED	
a. None.....	3
3. PROJECTS/REPORTS	
a. Proposed Voluntary Conservation Easement Ordinance	3
b. House Bill 2 Transportation Project Applications	3
c. Rockingham Bicycle Advisory Committee.....	3
d. MPO & Non-MPO Bicycle And Pedestrian Plans.....	3
e. Port Republic Rural Village Grant Project	3
f. MPO South Regional Corridor Study.....	4
g. Solar Energy Committee	4
4. PROJECTS AND REPORTS TABLED BY THE BOARD OF SUPERVISORS	
a. North Valley Pike Corridor Strategic Plan	4
5. PLANNING COMMISSION ACTIONS	4
6. COUNTY INITIATED AMENDMENTS	6
7. UPCOMING PUBLIC HEARINGS	
a. Agricultural & Forestal District Additions- Two	6
b. Special Use Permits- One.....	7
c. Rezoning- Two	7
d. Ordinance Amendments- Three	7
8. PRIORITY PROJECTS UNDERWAY BY STAFF	7
9. REQUESTS TABLED BY THE BOARD OF SUPERVISORS	
a. Special Use Permits- Two.....	8
b. Rezoning- One	9
c. Plans- One	9
d. Ordinance Amendments- One	9
10. PROPOSED VOLUNTARY CONSERVATION EASEMENT ORDINANCE	Attached
11. BUILDING PERMIT ACTIVITY- DETAILED REPORT	Attached

AUTHORIZED POSITIONS- 31.5

Filled Positions- 21.0

Department Director (Casey Armstrong)

ADMINISTRATIVE

Administrative Assistant (Amanda Thomas)

PERMIT INTAKE & PROCESSING

Permit Specialist II (Leslie Dodrill)

Permit Specialist I (Kelley Ann Weatherholtz)

BUILDING CODE ENFORCEMENT

Building Official (Joe Shifflett)

Building Plan Reviewer (Jay Carter)

Electrical Inspector (J.N. Riddel)

Electrical Inspector (Terry Derrer)

Inspector (Ricky Davis)

Building Inspector (James E. Campbell)

LAND DEVELOPMENT REVIEW

Development Plan Manager (Peter Kesecker)

PLANNING: SHORT- AND LONG-RANGE

Director of Planning (Rhonda Cooper)

Senior Planner (James May)

ZONING CODE ENFORCEMENT

Zoning Administrator (Diana Stultz)

Deputy Zoning Administrator (Diane Lepkowski)

Code Compliance Officer (Kelly Getz)

GEOGRAPHIC INFORMATION SYSTEMS

GIS Specialist (Mark Rathke)

GIS Technician (Kendrick Smith)

ENVIRONMENTAL SERVICES

Environmental Manager (Lisa Perry)

Environmental Inspector (Adam Hancock)

Environmental Inspector (Blake Barnes)

Vacant Positions- 10.5

Permit Specialist II

Permit Specialist I

Permit Specialist I- Part-time

Deputy Building Official

Building and Plumbing Inspector

Inspector

Plumbing Inspector

GIS Coordinator

Addressing Technician

Planner

Erosion & Sediment Control Administrator

BOARD ACTION REQUESTED

None.

PROJECTS AND REPORTS

PROPOSED VOLUNTARY CONSERVATION EASEMENT ORDINANCE (Rhonda Cooper)

A Voluntary Conservation Easement Ordinance, initially drafted by an advisory committee in 2009, has been revised by the Shenandoah Valley Battlefields Foundation (SVBF) for consideration by the Board. The SVBF has encountered a number of opportunities to conserve land in the battlefields, but the conservation of these properties would necessitate the establishment of a local government as a co-holder of the easement. In June, County staff requested that John Hutchinson of the SVBF explain this need and outline the differences between the 2009 and 2015 drafts. His response, as well as the 2015 draft ordinance, and proposed eligibility and evaluation criteria are attached.

HOUSE BILL 2 TRANSPORTATION PROJECT APPLICATIONS (Rhonda Cooper)

Staff has submitted applications for HB 2 funding of three road projects: Mayland Road (VA 259), South Valley Pike (U.S. 11), and Rawley Pike (U.S. 33). From October through January, projects from across Virginia will be screened and evaluated by the Office of Intermodal Planning and Investment (OIPI), VDOT, and the Department of Rail and Public Transportation (DRPT). In mid-January, the results will be presented to the Commonwealth Transportation Board (CTB) for its approval. Between February and April, the CTB will consider projects for inclusion in the Six Year Improvement Plan (SYIP).

ROCKINGHAM BICYCLE ADVISORY COMMITTEE (RBAC) (Rhonda Cooper)

The next regularly scheduled meeting of the RBAC is January 21.

MPO & NON-MPO BICYCLE AND PEDESTRIAN PLANS (Rhonda Cooper)

The MPO Subcommittee and Rockingham Bicycle Advisory Committee are in the final review period of the draft Plan. When this review is complete, the MPO TAC will forward the plan to the Policy Board, requesting that the Policy Board release it for public comment. The MPO and County Bicycle and Pedestrian Plans will be presented at a public meeting. The public meeting will be the citizens' and stakeholders' opportunity to review the draft plans and maps within an open house and formal presentation format.

PORT REPUBLIC RURAL VILLAGE GRANT PROJECT (Rhonda Cooper)

The Shenandoah Valley Network (SVN) and Community Alliance for Preservation (CAP) staff are using the summer and fall months to hold informal meetings with members of The Society of Port Republic Preservationists and other landowners in the Port Republic area to describe the planning process and to publicize upcoming community planning workshops. In January 2016, SVN and its consultant, Paradigm Design, will hold the first of three community workshops.

The SVN was awarded a Battlefield Protection Grant to study the potential for a Rural Village Overlay District for Port Republic. SVN has contracted with Paradigm Design to work with Port Republic's village and area landowners to develop the landowners' vision, then to develop guidelines to preserve special characteristics, and to develop a list of uses compatible with the traditional village and surrounding agriculture and battlefields. The resulting Rural Village Overlay District could become a general model for application in the County's other rural villages. This grant was awarded by the National Park Service's American Battlefield Protection Program.

MPO SOUTH REGIONAL CORRIDOR STUDY (Rhonda Cooper)

The ad hoc committee is reviewing revisions to the MPO Route 11 South Regional Study. The MPO Policy Board tabled the original Study on June 21, 2012. The study encompasses part of the County; City; and the Towns of Bridgewater, Dayton, and Mt. Crawford; from Port Republic Road (City) to Dinkel Avenue and from Interstate 81 to Route 42.

SOLAR ENERGY COMMITTEE (Diana Stultz)

The kick-off meeting of the Solar Energy Committee (approved by the Board at the October 14 meeting) was held on Thursday, October, 22. Representatives from Dominion Power, SVEC, JMU, EMU, Hecate Energy, McBride Energy, private individuals Kim Sandum and Chris Bolgiano, and County staff attended.

Staff has worked on a solar energy ordinance, and it was sent to committee members on November 23 for review and comments. After receiving comments, staff reworked the ordinance and sent it out to the committee members for review again on December 28. They were asked to comment back no later than January 11. To date, we have heard no comments back from any of the committee members. It is staff's intention to move forward with this ordinance in February.

PROJECTS AND REPORTS TABLED BY THE BOARD OF SUPERVISORS

NORTH VALLEY PIKE CORRIDOR STRATEGIC PLAN (Rhonda Cooper)

The Board tabled the North Valley Pike Corridor Strategic Plan (NVP Plan) on December 15, 2010. Staff recommends reworking this Plan as part of the Comprehensive Plan revisions.

PLANNING COMMISSION ACTIONS

At the December 1 Commission meeting, the following items were considered, and will be heard by the Board on January 13:

Item	Description	Comments/ Recommendations
REZ15-280	Greenport Group, LLC, P.O. Box 1076 Harrisonburg, VA 22803, to amend 2.25 acres of the Greenport Subdivision Master Plan, parcels 125G-(A)- L133B, 125G-(10)- L1, and 125G-(14)- LA; and to rezone parcel TM# 125G-(A)- L133A, totaling 0.49 acre, from Medium Density Residential District (R-2) to Planned Neighborhood District (R-5) and to add it to the Greenport Subdivision Master Plan. Greenport is located north of Albert Long Drive (Rt 800) approximately 0.25 mile southwest of Reservoir Street. The Comprehensive Plan identifies this area as Mixed Use Center and Community Residential. The parcel lies in Election District 3.	Approval; to be heard by Board on 1/13
REZ15-281	Lakeview Development Corporation, 4101 Shen Lake Drive, Harrisonburg VA 22801, to rezone a portion of TM# 126-(A)- L43A, totaling 10.33 acres, located north of Lakeview Drive (Rt 1025) approximately 0.25 mile north of Shen Lake Drive (Rt 689), from General Agricultural District (A-2) to Medium Density Residential District with Conditions (R-2C). The Comprehensive Plan identifies this area as Community Residential. The parcel is located in Election District 3.	Approval; to be heard by Board on 1/13

AFP15-297	Rockingham County to amend the total acreage of the Spring Creek Agricultural and Forestal District, consisting of seventy-eight (78) parcels, generally located south of Ottobine, west of the Town of Bridgewater, east of Windy Cove Road (Route 755), and north of the Augusta County line, totaling three thousand twenty-seven (3,027) acres, more or less. Spring Creek Agricultural and Forestal District is located Election Districts 2 and 4.	Approval; to be heard by Board on 1/13
AFP15-298	Rockingham County to amend the Western Rockingham Agricultural and Forestal District consisting of one hundred fifty-two (152) parcels spanning six thousand twenty-five (6,025) acres generally bounded on the south by Rawley Pike (Rt. 33), ranging within three hundred (300) feet of the Harrisonburg city limits in the southeast to George Washington National Forest in the northwest. The amendment reinstates the description of the district that had been deleted in error. The Western Rockingham Agricultural and Forestal District lies in Election Districts 2 and 4.	Approval; to be heard by Board on 1/13
OA15-287	Amendment to the Rockingham County Zoning Ordinance (Chapter 17), Article 2, Definitions, Animal Husbandry: after "The production of livestock or poultry," add "such as cattle, sheep, goats, llamas, poultry, ducks, geese, horses, and hogs."	Approval; to be heard by Board on 1/13
OA15-288	Amendment to the Rockingham County Zoning Ordinance (Chapter 17), Table 17-606, Land Use and Zoning Table, and to add "Animal Domestic" to the land use table as a permitted use (P) in A-1 and A-2, and in the RV, RR-1, and PG as a special use (SU*) with supplemental standards. Remove "Agriculture" as a permitted use in RV, RR-1, and PG.	Approval; to be heard by Board on 1/13
OA15-289	Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), 17-607 Supplemental Standards for Certain Land Uses under "Animal, Domestic" add "In the RV, RR-1 and PG zoning district, animal, domestic shall be limited to personal use or casual sales only, limited to one (1) animal unit per acre, not to exceed four (4) animal units except that there shall be no more than five (5) birds or fowl per lot."	Approval; to be heard by Board on 1/13
OA15-188	An amendment to Chapter 17 (Zoning), Article 7, Table 17-702.05 to change parking requirements for Dwelling, duplex and Dwelling, single-family detached to require one space for an efficiency or one bedroom unit.	Forwarded to Board with tie vote; Board hearing TBA

At the January 5 meeting, the Commission considered the following items, which will be heard by the Board on January 27:

REZ15-314	Go-Mart, Inc., 915 Riverside Drive, Gassaway, WV 26624, to rezone TM# 130-(A)- L9B, totaling 2.071 acres, located west of Mount Hermon Road (Rt 979) and north of Spotswood Trail (US 33), zoned General Agricultural District (A-2), to General Business District (B-1). The Comprehensive Plan identifies this area as Mixed Use Center. The property is located in Election District 5.	Approval; to be heard by Board on 1/27
REZ15-317	Lispen, LLC, 1346 Pleasants Drive, Suite 6, Harrisonburg, VA 22801, to rezone portions of TM# 123-(A)- L74 and TM# 124-(A)- L40, totaling 28.521 acres, located south of Cecil Wampler Road (Rt 704) and east of Interstate Highway 81, zoned General Industrial District with Conditions (I-1C), to General Industrial District with Conditions (I-1C). The Comprehensive Plan identifies this area as Industrial. The property lies in Election District 4.	Approval; to be heard by Board on 1/27
OA15-322	Amendment to the Rockingham County Code, Chapter 17 (Zoning), Article 2 (Definition of Terms) to add a definition for agriculturally-related business, not otherwise listed.	Tabled; PC requested staff revise limitations on outdoor storage

OA15-323	Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 (Land Use and Zoning Table) to allow agriculturally-related business, not otherwise listed as a special use permit with supplemental standards (SU*) in the A1, A2, & RV zoning districts.	Tabled; PC requested staff revise limitations on outdoor storage
OA15-324	Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-607 (Supplemental Standards for Certain Land Uses) to set standards for agriculturally-related business, not otherwise listed.	Tabled; PC requested staff revise limitations on outdoor storage
OA15-325	Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-701.02 (Public Streets) to state that while R-3 apartment complex lots must front on a public street, there may be a private access easement from the public street to the parking lot, and it shall meet the requirements of Fire Department access roads as outline in the Rockingham County Fire Prevention Code.	Approval; to be heard by Board on 1/27
OA15-327	Amendment to the Rockingham County Code, Chapter 17, Zoning, to remove the term "final plan" and replace with the term "site plan" in Sections 17-400.02(d) Requirements; 404.02(c) Requirements; 405.02(d) Requirements; 702.07 Shared parking; 17-703.01(c) Landscape plan; 703.08(b) Utility easements; 17-1004.10(b)(2) Effect of acceptance: Map references; conformance to existing conditions.	Approval; to be heard by Board on 1/27

COUNTY-INITIATED AMENDMENTS

- Request and Reason:** At the November 18th Board meeting, the Board instructed staff to study and bring back an ordinance for agriculturally related retail businesses on a small scale in the A-1, A-2, and perhaps RV zoning districts. Staff has begun working on a draft ordinance.

Status: The Planning Commission tabled the request at its January 5 hearing, requesting staff to revise the proposed limitations on outdoor storage.

UPCOMING PUBLIC HEARINGS

January 13, 2016 **Board of Supervisors** **6:00 p.m.**

Agricultural & Forestal District

AFP15-297 Rockingham County to amend the total acreage of the Spring Creek Agricultural and Forestal District, consisting of seventy-eight (78) parcels, generally located south of Ottobine, west of the Town of Bridgewater, east of Windy Cove Road (Route 755), and north of the Augusta County line, totaling three thousand twenty-seven (3,027) acres, more or less. Spring Creek Agricultural and Forestal District is located Election district 4 and 2.

AFP15-298 Rockingham County to amend the Western Rockingham Agricultural and Forestal District consisting of one hundred fifty-two (152) parcels spanning six thousand twenty-five (6,025) acres generally bounded on the south by Rawley Pike (Rt. 33), ranging within three hundred (300) feet of the Harrisonburg city limits in the southeast to George Washington National Forest in the northwest. The amendment reinstates the description of the district that had been deleted in error. The Western Rockingham Agricultural and Forestal District lies in Election Districts 2 and 4.

Special Use Permits

SUP15-308 Jeremy W. and Connie Long, 6631 Spring Creek Road, Bridgewater 22812 for a 55' x 90' addition to a public garage on property located on the southeast side of Lady Bug Road (Route 749) approximately 4/10 mile northeast of Community Center Road (Route 730), Election District #4, zoned A2-C, Tax Map #120-(A)-2A. Property address: 9025 Lady Bug Road.

Rezoning

REZ15-280 Greenport Group, LLC, P.O. Box 1076 Harrisonburg, VA 22803, to amend 2.25 acres of the Greenport Subdivision Master Plan, parcels 125G-(A)- L133B, 125G-(10)- L1, and 125G-(14)- LA; and to rezone parcel TM# 125G-(A)- L133A, totaling 0.49 acre, from Medium Density Residential District (R-2) to Planned Neighborhood District (R-5) and to add it to the Greenport Subdivision Master Plan. Greenport is located north of Albert Long Drive (Rt 800) approximately 0.25 mile southwest of Reservoir Street. The Comprehensive Plan identifies this area as Mixed Use Center and Community Residential. The parcel lies in Election District 3.

REZ15-281 Lakeview Development Corporation, 4101 Shen Lake Drive, Harrisonburg VA 22801, to rezone a portion of TM# 126-(A)- L43A, totaling 10.33 acres, located north of Lakeview Drive (Rt 1025) approximately 0.25 mile north of Shen Lake Drive (Rt 689), from General Agricultural District (A-2) to Medium Density Residential District with Conditions (R-2C). The Comprehensive Plan identifies this area as Community Residential. The parcel is located in Election District 3.

Ordinance Amendments

OA15-287 Amendment to the Rockingham County Zoning Ordinance (Chapter 17), Article 2, Definitions, Animal Husbandry: after "The production of livestock or poultry," add "such as cattle, sheep, goats, llamas, poultry, ducks, geese, horses, and hogs."

OA15-288 Amendment to the Rockingham County Zoning Ordinance (Chapter 17), Table 17-606, Land Use and Zoning Table, and to add "Animal Domestic" to the land use table as a permitted use (P) in A-1 and A-2, and in the RV, RR-1, and PG as a special use (SU*) with supplemental standards. Remove "Agriculture" as a permitted use in RV, RR-1, and PG.

OA15-289 Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), 17-607 Supplemental Standards for Certain Land Uses under "Animal, Domestic" add "In the RV, RR-1 and PG zoning district, animal, domestic shall be limited to personal use or casual sales only, limited to one (1) animal unit per acre, not to exceed four (4) animal units except that there shall be no more than five (5) birds or fowl per lot."

PRIORITY PROJECTS UNDERWAY BY STAFF

Projects	Lead Person	Status	Target Date
North Valley Pike Corridor Strategic Plan	Rhonda	Board tabled on 12/15/10. Plan elements to be addressed during Comprehensive Plan update.	2016
Rockingham Bicycle Advisory Committee (RBAC)	Rhonda	Next meeting is 1/21/16.	Ongoing
Solar Energy Committee	Diana	Kick-off meeting was held on 10/22/15.	1 st quarter - 2016

Ongoing Review/Tasks	Lead Person	Status
Deed Review	Diane	22 deeds in process as of 1/6/15: 5 pending review, 17 awaiting revisions
Violations	Kelly	51 active complaints, 15 cases pending legal action as of 1/5/16
Site Plans & Subdivisions	Pete	8 site plans and 2 subdivisions under review as of 1/6/16
Subdivision Ordinance Variances	Diana	0 requests under review, as of 11/23/15
Zoning Ordinance Variances	Diana	0 requests under review, as of 1/5/16
Zoning Appeals	Diana	0 requests under review, as of 1/5/16
Home Occupation Permits	Diana	0 permit requests under review, as of 1/5/16
Home Business Permits	Diana	0 permit requests under review, as of 1/5/16
Special Use Permits	Diana	3 permit requests under review, as of 1/5/16
Rezoning	Rhonda	6 rezoning requests under review, as of 1/6/16
Comprehensive Plan Amendments	Rhonda	0 request under review, as of 1/6/16
Permits and Fees Processed	Joe	486 total transactions for month of December 2015
Building Inspections	Joe	1004 inspections conducted during December 2015 (averaged 47.81 inspections per day)
Building Plans	Joe	21 Plans under review, as of 12/31/15
Environmental (E&S/Stormwater) Plan Review	Lisa	15 plans under review as of 01/05/16, 11 awaiting permit issuance
Environmental Inspections	Lisa	492 inspections conducted in December
Addressing Commercial/Residential Structures	Kendrick	23 new structures addressed in December
Naming of New Roads	Kendrick	1 new private lane named in December

REQUESTS TABLED BY BOARD OF SUPERVISORS

SPECIAL USE PERMIT APPLICATION(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2015	Oct 14	15-207	Walter & Cindy Carr	Event Center	2
2015	Dec. 9	15-277	Thomas Schmidt	Motor Vehicle Repair Shop	1

REZONING REQUEST(S) and PLAN(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2010	Dec 15	NA	North Valley Pike Corridor Strategic Plan	Endorsement of Corridor Strategic Plan for North Valley Pike area from Gravels Road to Vine Street and I-81 to Kratzer Road	2
2015	Sep 23	REZ15-127	Eddie Mozingo	To rezone 2.707 acres from General Residential District (R-3) to Planned Single Family District (PSF)	3

ORDINANCE AMENDMENTS					
Year Tabled	Date Tabled	File	Applicant	Request	
2015	May 13	OA15-102	None	Amendment to the Floodplain Ordinance which will repeal and re-enact Subsection 6D-4.2(B) by removing examples of acceptable anchoring methods; repeal Subsection 6D-4.3(D)(2), the effect of which will be to permit new manufactured homes in floodplains, subject to requirements elsewhere; and add to Subsection 6D-4.3(A) specific requirements for foundations for residential structures in floodplains and a definition of "residential structure."	

TO: Rhonda Cooper, Rockingham County
FROM: John Hutchinson, Shenandoah Valley Battlefields Foundation (SVBF)
SUBJECT: Conservation Easement Ordinance Request
DATE: 4 June 2015

You asked several questions regarding our request that Rockingham County consider legislation to create a vehicle for it to approve its holding of conservation easements.

A. Please elaborate on:

- 1. *The need for a government agency co-holder being required for the battlefield protection grant funding to be accessed, including what grant programs have this requirement.***

The Virginia Land Conservation Foundation (VLCF), a part of the Virginia Department of Conservation and Recreation, requires that the holders of an easement acquired with VLCF funds include a public body, i.e. a locality or agency of state or federal government. VLCF, with \$4 million appropriated in Fiscal Year 2016, is the largest single source of state funds for land conservation. VLCF requires a one-to-one match of its grants by non-state funds.

The largest sources of funding that SVBF has used in recent years is the US Department of Agriculture's Farm and Ranch Land Protection Program (FRPP). FRPP also requires a one-to-one match of its grants by non-federal funds. SVBF currently has a grant of \$850,000 from FRPP for the purchase of the 318-acre Cherry Grove farm at Port Republic, owned by the Harnsberger family. If the county can co-hold a conservation easement on the property we can apply to VLCF to match the FRPP funds. Without a county co-hold, SVBF would have to work with DHR on the project which may not be acceptable to the landowners.

- 2. *What problems have arisen when landowners have pursued existing options for establishing conservation easements that warrant the importance of having the county be a co-holder.***

A number of state agencies have programs that promote and hold conservation easements. These include the Virginia Outdoors Foundation (VOF), Virginia Department of Historic Resources (DHR), Virginia Department of Forestry, and Virginia Department of Agriculture.

The vast majority of easements are held by VOF but it has been unwritten state policy since about 2008 that all easements on Civil War battlefields be held by DHR. SVBF co-holds easements on several thousand acres of land with DHR, including a 425-acre property at Port Republic that was placed under easement last year.

DHR has been a great partner for SVBF but increasingly over the last two years some of the terms they require in their easements have become more restrictive and less attractive to landowners. Two Rockingham County landowners have backed out of easement projects because of these more restrictive terms. They have told SVBF they would like to preserve their properties under easement but will not do so with DHR.

B. *Please outline the differences between the citizens' committee's draft and the new, stripped-down draft.*

1. The ordinance drafted by the citizen's committee (CC Draft) would set up a conservation easement program within the county and a system for evaluating easements that would be purchased by the county. Our proposal would simply set up a mechanism for the Board of Supervisors to agree to hold or co-hold donated easements on a case-by-case basis.
2. The CC Draft authorizes the County Administrator to establish a Program Committee with various powers and duties including:
 - promoting the program;
 - establishing and recommending ranking criteria to the Board of Supervisors;
 - ranking applications, and making recommendation to the Board of Supervisors as to which conservation easements should be purchased or accepted by donation;
 - preparing and recommending to the Board of Supervisors minimum terms and conditions for conservation easements to be purchased under the program;
 - annually reviewing the program's regulations, guidelines, administrative procedures and promotion; and
 - identifying, applying for and pursuing grants for the purchase of easements.

Our proposal simply authorizes the County Administrator to promote conservation easements through educational materials and informational meetings and to apply for funds for their purchase.

3. The CC Draft establishes eligibility criteria for easements the county will accept. Our proposal recommends taking the eligibility criteria and ranking criteria out of the ordinance and placing them in a policy statement that can be more easily altered by the Board of Supervisors as it desires.
4. The CC Draft establishes application and evaluation procedures for the program in anticipation of the county having a process for purchasing easements, including detailed:

- application materials to be provided to owner's;
- application form contents;
- procedures for submittal of applications;
- procedures for valuation of easements by program administrator;
- evaluation and ranking of easements by Program Committee;
- evaluation and ranking of easements by Board of Supervisors; and
- reapplication by an owner whose parcel is not selected for acquisition.

Our proposal would establish a procedure for the Board of Supervisors to accept or decline donated easements on a property-specific basis.

5. The CC Draft establishes valuation review committee to determine how much the county should pay for easements. Our proposal would not require this function because all easements would be donated to the county.

C. *What will be required of the County, if it were to serve as a co-holder? For example, how much staff time would be required to monitor each easement and what is the financial responsibility?*

We recommend that the county and SVBF enter into a separate memorandum of understanding to establish the roles that each party would play in the acquisition and management of each easement. An agreement we entered into with the Town of Strasburg last year is attached as an example. In general we recommend the following terms.

SVBF would

- prepare baseline documentation report for easement properties;
- obtain owner's title insurance policies insuring the title of SVBF and the county pursuant to each easement;
- inspect easement properties at least once annually with regard to compliance with the terms and restrictions of the conservation easements, and provide to the county a copy of SVBF 's monitoring reports specifically identifying any violations or deficiencies noted;

The County would

- provide written notice to SVBF of all zoning, building permit, land disturbance permit, stormwater management, subdivision applications, water and sewer applications, and other similar requests submitted to the county by easement property owners with regard to any work or improvements to easement properties.

Any financial obligation of the county pursuant to a conservation easement would be expressly subject to annual appropriation of funds by the county. If there was a violation of an easement that required legal action, the county could elect to participate in such action or not.

The County and SVBF would agree

- to notify the other in the event that either receives information suggesting any change in ownership or use of easement properties or any actual or threatened violation of a conservation easement;
- to cooperate in the investigation of any violation of a conservation easement and to take appropriate steps to address any violation, provided that either party may act independently in an enforcement action if the parties cannot agree on a common course of action; and
- That neither party could compel the other to take any action in connection with enforcement of a conservation easement, nor could either party compel the other to compensate it for costs of enforcement.

REVISED DRAFT March 25, 2015

**ROCKINGHAM COUNTY VOLUNTARY CONSERVATION EASEMENT
ORDINANCE**

Section A.I-100: Short title.

This Chapter shall be known and may be cited as the Rockingham County Conservation Easement Ordinance.

Section A.I-101: Purpose and Intent.

This Chapter enables Rockingham County to hold conservation easements to further the goals of the County's Comprehensive Plan and to further the following:

1. assisting landowners in the County in protecting and preserving the conservation values of their land, including but not limited to farm and forest lands; open space; scenic vistas; historic sites (including the Cross Keys, New Market, and Port Republic Civil War battlefields); water resources; and other environmentally sensitive lands;
2. preserving the rural character of Rockingham County;
3. promoting a healthy, economically viable agricultural base for the local economy;
4. protecting and enhancing the quality of life for the inhabitants of the County; and
5. promoting tourism through the preservation of scenic resources, historic resources, and the County's agricultural base.
6. assisting in shaping the character and direction of the development of the community.

Section A.I-102: Authority and Applicability.

The Conservation Easement Ordinance is established to enable the County to hold easements under the provisions of the Open Space Land Act, Chapter 17, Title 10.1 (10.1-1700 et. seq.), Code of Virginia and to co-hold easements with private entities under the provisions of the Virginia Conservation Easement Act, Chapter 10.1, Title 10.1 (10.1-1009 et. seq.), Code of Virginia. The Conservation Easement Program shall be available for all lands in Rockingham County, except those lands within the municipal boundaries of any Town or under the ownership or control of the United States of America, the Commonwealth of Virginia, or an agency or instrumentality thereof. Any conservation easement acquired under and this Ordinance shall be voluntarily offered by the owner. No easement acquired under this ordinance shall involve any power of condemnation by any unit of local, state, or federal government.

Section A.I-103: Definitions and construction.

The following definitions shall apply in the interpretation and implementation of this Chapter:

1. Conservation easement. The term “conservation easement” means a non-possessory interest in one or more parcels of real property, whether the easement is appurtenant or in gross, which is voluntarily offered by an owner and acquired by purchase and/or gift, and which imposes limitations and affirmative obligations for the purposes of retaining or protecting conservation values of the real property, assuring its availability for agricultural, forestal, recreational or open-space use, protecting natural resources, maintaining or enhancing air or water quality, or preserving the historic, architectural or archaeological aspects of the real property.
2. Owner. The term “owner” means the owner or owners of fee simple title to real property.
3. Parcel. The term “parcel” means a lot or tract of land, with an assigned Tax Map number, lawfully recorded in the office of the Clerk of the Circuit Court of the County of Rockingham. A conservation easement under the Conservation Easement Program may cover all of a Parcel, more than one Parcel or less than all of a Parcel.

Section A.I-104: Promotion of Conservation Easements.

The County Administrator or his designee shall have the powers to promote Conservation Easements, in cooperation with potential Co-holders, by providing educational materials to the public and conducting informational meetings and to investigate and pursue state, federal, and other programs available to provide public and private resources to fund the use of conservation easements and to maximize private participation in the same.

Section A.I-108: Easement terms and conditions.

- A. Minimum standards. Each conservation easement accepted by the County shall conform to the requirements of the Open-Space Land Act of 1966 (Virginia Code §10.1-1700 et seq.) and shall meet any standards established by the Board of Supervisors. All easements acquired under the program shall be perpetual.
- B. Easement holder. The County may be the sole easement holder, or it may include as co-holders one or more other public bodies, as defined in Open Space Act, Virginia Code §10.1-1700 et seq., as co-holder(s) (including but not limited to the Virginia Outdoors Foundation) and/or one or more charitable corporation, charitable association or charitable trust which is authorized to hold conservation easements under the Virginia Conservation Easement Act, Virginia Code 10.1-1009 et seq..

Rockingham County Voluntary Conservation Easement Criteria
Draft March 26, 2015

Eligibility Criteria.

In order for a property to be eligible for a conservation easement, it must meet the following criteria:

- A. The use of the property subject to the conservation easement must be consistent with the Comprehensive Plan.**
- B. The easement shall be perpetual.**
- C. The proposed terms of the conservation easement must include the following minimum conservation easement terms and conditions pertaining to uses and activities allowed on the property, including, but not limited to, restrictions pertaining to:**
 - 1. the accumulation of trash, junk, and inoperable vehicles;
 - 2. the display of billboards, signs and advertisements;
 - 3. the management of forest resources;
 - 4. grading, blasting or earth removal;
 - 5. the number of new dwellings and the number and size of outbuildings and farm buildings or structures;
 - 6. the number of future subdivisions, if any;
 - 7. the conduct of industrial or commercial activities on the parcel; and
 - 8. monitoring of the easement.
- D. The property shall have some, but not necessarily all, of the characteristics described in the evaluation criteria described below.**

Evaluation Criteria.

A property for which an application has been received shall be evaluated according to the extent to which the property meets the following criteria.

- A. Farm and forest land protection.**
 - 1. The property contains prime farm land as identified by the Rockingham County Soil Survey.
 - 2. The property is currently located within an Agriculture and Forest District.
 - 3. The property has an approved nutrient management plan and/or employs agricultural best management practices as approved by the Shenandoah Soil and Water Conservation District or the Natural Resources Conservation Service.
 - 4. The property is a working family farm where at least one family member's principal occupation and income (more than half) is farming or foresting the parcel or at least one family member produces farm products derived from the parcel.
 - 5. The property is a Century Farm or qualifies as such.
- B. Natural resources protection.**
 - 1. The property fronts on the north or south fork of the Shenandoah River, the North River, or any perennial stream identified by the most recent USGS quad maps or other reliable sources.

2. The property is within a watershed identified as impaired on the Virginia Department of Environmental Quality's Impaired Waters List.
3. The property contains perennial springs or wetlands as identified on the most recent USGS quad maps or other reliable sources.
4. The property is within a sensitive groundwater recharging area as demonstrated by the presence of sinkholes or karst topography.
5. The property is located within the one-hundred-year floodplain.
6. The property is in watershed drinking water source recharge area.

C. Cultural, historical, recreational, and scenic resources.

1. The property is located within the Cross Keys and / or Port Republic Civil War battlefield.
2. The property shares a boundary with property owned or protected by the Shenandoah Valley Battlefields Foundation or other recognized preservation organization.
3. The property is listed on the Virginia Landmarks Register or National Register of Historic Places.
4. The property contains or adjoins a parcel containing an historic structure identified by the Rockingham County Architectural Survey or otherwise documented as being over 100 years old.
5. The property adjoins a designated Virginia scenic highway or byway.

D. Open space protection.

1. The property adjoins the National Forest, or any national, state, or local park or preserve.
2. The property adjoins an existing permanent conservation easement.
3. Acreage (preference for larger properties).

E. Fund leveraging.

4. Nonlocal government funding has been identified to leverage the purchase of the conservation easement.
5. Donation of all or a portion of the easement by the owner shall be considered fund leveraging.

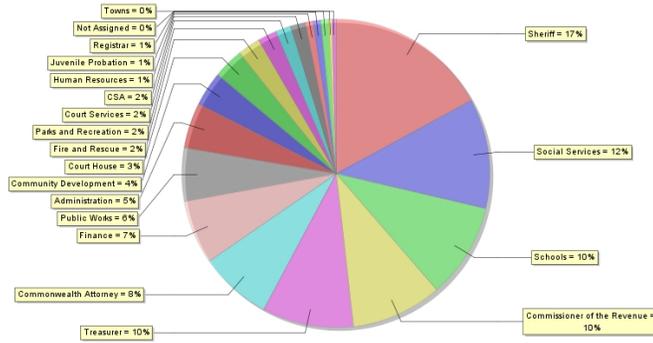
DEPARTMENT OF COMMUNITY DEVELOPMENT
Development Activity Report - December 2015

	Permits Issued					Fees Collected				
	Dec-15	Dec-14	One Year Change	Jan-Dec 2015	Jan-Dec 2014	Dec-15	Dec-14	One Year Change	Jan-Dec 2015	Jan-Dec 2014
Building										
Commercial/Industrial	11	13	-15.4 %	158	344	\$ 19,622.93	\$ 1,893.24	936.5 %	\$ 241,527.90	\$ 272,575.86
Manufactured	2	8	-75.0 %	40	34	\$ 222.36	\$ 928.97	-76.1 %	\$ 4,319.09	\$ 3,668.64
Single Family	13	16	-18.8 %	330	257	\$ 13,054.78	\$ 18,093.02	-27.8 %	\$ 322,260.25	\$ 261,520.09
Subtotal	26	37		528	635	\$ 32,900.07	\$ 20,915.23		\$ 568,107.24	\$ 537,764.59
Electrical										
	21	16	31.3 %	346	253	\$ 1,139.70	\$ 937.38	21.6 %	\$ 21,553.42	\$ 14,470.99
Subtotal	21	16		346	253	\$ 1,139.70	\$ 937.38		\$ 21,553.42	\$ 14,470.99
Mechanical										
	6	4	50.0 %	56	65	\$ 255.00	\$ 178.50	42.9 %	\$ 3,011.45	\$ 4,406.15
Subtotal	6	4		56	65	\$ 255.00	\$ 178.50		\$ 3,011.45	\$ 4,406.15
Other										
	44	25	76.0 %	610	588	\$ 7,404.78	\$ 4,884.82	51.6 %	\$ 257,038.59	\$ 142,939.33
Subtotal	44	25		610	588	\$ 7,404.78	\$ 4,884.82		\$ 257,038.59	\$ 142,939.33
Land Use Related										
Erosion and Sediment Permit:	1	2	-50.0 %	57	53	\$ 1,610.00	\$ 2,244.00	-28.3 %	\$ 165,760.00	\$ 66,544.00
Subtotal	1	2		57	53	\$ 1,610.00	\$ 2,244.00		\$ 165,760.00	\$ 66,544.00
Total	98	84		1597	1594	\$ 43,309.55	\$ 29,159.93		\$ 1,015,470.70	\$ 766,125.06

**TECHNOLOGY DEPARTMENT STAFF REPORT
January 2016**

MONTHLY HELP DESK TICKET SUMMARY BY DEPARTMENT

Total Number of Help Desk Tickets for December 2015: 251



NEW PROJECTS

Project	Associated Departments	Start Date	Projected End Date	Staff Assigned
Checkpoint Firewall Replacement	All	11/01/2015	08/31/2016	Michael Bowen, Terri Perry
Core Switch Replacement	All	10/31/2015	08/31/2016	Michael Bowen, Dusty Moyer, Terri Perry
Cell Phone, Mobile Device Review	All	11/30/2015	03/30/2016	Terri Perry, Jeff Ferguson, Michael Bowen
Mobile Device Management Implementation	All	11/30/2015	03/30/2016	Michael Bowen, Dusty Moyer

CURRENT PROJECT STATUS UPDATES

Project	Associated Departments	Start Date	Projected End Date	Update
Data Center Upgrade - Phase 3	Technology, All	8/1/2014	11/30/2015	Demotion of servers, ImageNow, Foray and Symantec upgrades remaining.
Munis Financials Implementation and upgrade to 10.5	County & Schools Finance and Technology	2/28/2013	11/30/2015	Coordinate with Finance Director

TECHNOLOGY DEPARTMENT STAFF REPORT
January 2016

Munis Human Resources & Payroll Implementation	County & Schools Finance, Payroll and Human Resources	4/1/2014	12/31/2015	Applicant Tracking for HR to begin in September. Implementation will wait until after upgrade to 10.5
Credit Card Payments for CityView	Community Development, Technology, Harris	5/27/14	03/30/2016	Delayed due to other Community Development projects
Evaluation and continuation of ImageNow Document Imaging project	Technology	6/4/2014	6/30/2016	Must upgrade to different component as yet undetermined to replace eCopy machines
Custom Reports for Munis	Technology	7/20/2014	Ongoing	Continuing to prioritize and create reports
Fix problems created by RecTrac/WebTrac Upgrade to new version and server	Recreation/Technology	09/01/2015	12/31/2015	Continuing to work with RecTrac and apply patches.
SharePoint project	Technology/Economic Development	11/5/2014		ON HOLD
Clerk of Court computers	Technology/Supreme Court/Clerk of Court	11/01/2014	03/31/2016	Test computer onsite. Delayed by other projects. Working with Supreme Court on solution for one application.
Social Services Office 2010 Installation	Technology/Social Services	3/25/2015	01/31/216	Few computers remaining. Working on a fix for conversion issue.
Thomas Brothers Check Import process for Munis	Technology/Thomas Brothers	12/1/2014	01/31/2016	Upgrade installed scheduling test
Selection of solution(s) to replace DaPro software	Technology/Administration/RCSO/ECC/Court Services/Fire & Rescue	4/1/2015	7/1/2017	Committee Formed
New Software for Records and Imaging for Clerk of Court	Clerk of Circuit Court, Technology	07/01/2015	3/31/2017	Kickoff in December

**TECHNOLOGY DEPARTMENT STAFF REPORT
January 2016**

New 40" Wall-Mount Monitors and associated hardware for Bluebeam software and plan review	Community Development, Maintenance, Technology	08/01/2015	11/20/2015	Complete
Potential In-House Development for Service Indicators	Technology, All	07/28/2015	TBD	Evaluating Options
Firewall at Three Springs Water Treatment Plant to allow remote SCADA Access	Public Works, Technology	10/01/2015	01/31/2016	Received, coordinating with vendor
CityView changes for Planning and E&S	Community Development, Technology, CityView Staff	08/05/2015	03/31/2016	Working with CityView. Need another upgrade to implement some planned changes.
CityView/GIS Integration Fix	Community Development, Technology, Timmons Group	11/01/2015	03/31/2016	Schedule being determined

Offer made to potential PC Network Technician.

Respectfully submitted,

Terri M. Perry
Director of Technology

1. Personnel

The department currently has one employee on light duty and one on FMLA leave. The department also has two open positions.

2. Prevention Division Activities: Capt. Joe Mullens, Lt. Todd Spitzer, Lt. Karen Will and Wes Shifflett**A. Plan Review**

1. Clean Agent System - 0
2. Commercial Cooking Suppression - 0
3. Dry Hydrant - 0
4. Emergency Planning/Evacuation - 0
5. Fire Detection/Alarm - 2
6. Fire Pump - 0
7. Flammable/Combustible Liquid Spray Booth - 0
8. Hazardous Materials - 0
9. Mechanical - 0
10. Private Fire Service Mains & Private Water Tank System - 0
11. Rezoning - 0
12. Site Plain - 0
13. Special Entertainment - 0
14. Special Use - 0
15. Sprinkler System - 1
16. Standpipe - 0
17. Plan Review That Has Exceeding Fourteen Day Reaction Time
 - a. All plan reviews are within noted reaction time
18. Plan Review Fees Generated - \$ 2,317.80

B. Consultation

1. Certificate of Occupancy - 0
2. Explosives/Fireworks - 0
3. Fire Code - 0
4. Fire Protection - 6
5. Open Burning - 0
6. Site - 1
7. Special Use/Rezoning - 0
8. Emergency Planning/Evacuation – 0

- C. Inspections
 - 1. Acceptance Testing – 14
 - 2. Assisted Living – 2
 - 3. Certificate of Occupancy - 4
 - 4. Daycare/Preschool - 0
 - 5. Dry Hydrant - 0
 - 6. Explosives - 0
 - 7. Fire Code - 6
 - 8. Fire Detection/Alarm - 0
 - 9. Fire Protection - 0
 - 10. Fireworks - 0
 - 11. Hazardous Materials - 0
 - 12. Nursing - 0
 - 13. Open Burning/Bon Fire - 3
 - 14. Private School - 0
 - 15. Public School - 0
 - 16. Re-Inspection - 9
 - 17. Safe School Audit - 1
 - 18. Tent - 0
 - 19. Inspection Not Completed/Had to be rescheduled
 - 1. N/A
 - 20. Inspection Fees Generated -\$ 630.00

- D. Operational Permits Issued
 - 1. Open Burning - 251
 - 2. Fireworks
 - a. Sales - 0
 - b. Display - 0
 - 3. Explosives
 - a. Storage - 1
 - b. Use - 0
 - 4. Bon Fire - 0
 - 5. Permit Fees Generated - \$160.00

- E. Incident Responses and Disposition
 - 1. Structure Fires
 - a. Accidental - 5
 - b. Incendiary - 1
 - c. Undetermined - 0
 - d. Under Investigation – 0

2. Vehicle Fires
 - a. Accidental - 1
 - b. Incendiary - 0
 - c. Undetermined - 0
 - d. Under Investigation – 0
 3. Brush/Grass Fires
 - a. Accidental - 0
 - b. Incendiary - 0
 - c. Undetermined - 0
 - d. Under Investigation – 0
 4. Open Burning
 - a. Authorized - 1
 - b. Unauthorized - 3
 - i. Notice of Violation - 2
 - ii. Summons - 1
 5. Bomb Threats - 1
 6. Fireworks Violations - 0
 7. Fire Lane
 - a. Tickets Issued - 1
 - b. Warnings Issued - 0
 8. Explosives - 0
 9. Follow-up Investigation - 0
 1. Total Number of Hours – 0
- F. Public Education
1. Prevention Programs
 1. Smoke Detectors Installed - 28
 2. Fire Extinguisher Presentations - 0
 - i. Number of Participants - 0
 3. School Program Presentations - 36
 - i. Number of Participants - 198
 4. Other Program Presentations - 1
 - i. Number of Participants - 15
 5. Presentation of Education Materials Events - 0
 - i. Number of Participants – 0

G. Training

1. Fire Inspector Related Training
 - a. Number of Participants - 0
 - b. Number of Contact Hours - 0
2. Fire Investigator Related Training
 - a. Number of Participants - 5
 - b. Number of Contact Hours - 3
3. Public Education Related Training
 1. Number of Participants - 0
 2. Number of Contact Hours - 0

H. Fire and Life Safety Division Comments/Notes

3. Training Division: Battalion Captain Joe Morris, Lt. Steve Powell, Lt. Bryan Smith, and Lt. Jolene Powell

A. Continued Education Training Provided

1. Singers Glen Fire Department EMS CE's
 - a. Number of Participants - 6
2. Broadway Fire Department EMS CE's
 - a. Number of Participants - 7
3. Bridgewater Fire Department EMS CE's
 - a. Number of Participants - 6
4. MERCK EMS CE's
 - a. Number of Participants - 11
5. Fire Training for the month was Incident Command
 - a. Number of Participants - 26

B. Meetings and Training

1. Meeting with VDFP and Shenandoah Valley Regional Airport on ARFF class to be held at Dynamic Aviation in Bridgewater
2. Conducted a training burn for MERCK
3. Table top exercise at Bridgewater College
4. Training on new gas meter at Station 41
5. Live burn training with Grottoes Fire, Elkton Fire, and McGaheysville Fire for Miller/Coors
 - a. Number of Participants - 25

C. Certification Training Provided

1. Finished Officer I Class
 - a. Number of Participants – 12
 2. MTC Fire and Rescue Classes
 - a. Number of first year students – 16
 - b. Number of second year students - 14
 3. Finished EMT Class
 - a. Number of Participants – 25
 4. Hazmat Chemistry Class
 - a. Attended by Lt. Bryan Smith and Lt. Steve Powell
- D. Other Activities
1. Ran Duty Officer November 29th – December 6th
 2. Flow tested hydrants with Public Works at Steeple Chase

4. Additional Information: Chief Jeremy Holloway

1. I would like to present to the board for review the allowance of Timberville Volunteer Fire Department to come under Rockingham Counties Emergency Medical Services License through the Commonwealth of Virginia.
2. RCFR was given a house in the Elkton area to burn for training in December by Miller/Coors. The training was very beneficial to all volunteer and paid personnel who were able to attend.





Respectfully submitted by,
Chief Jeremy C. Holloway



STAFF REPORT
January, 2016

Agenda Item#

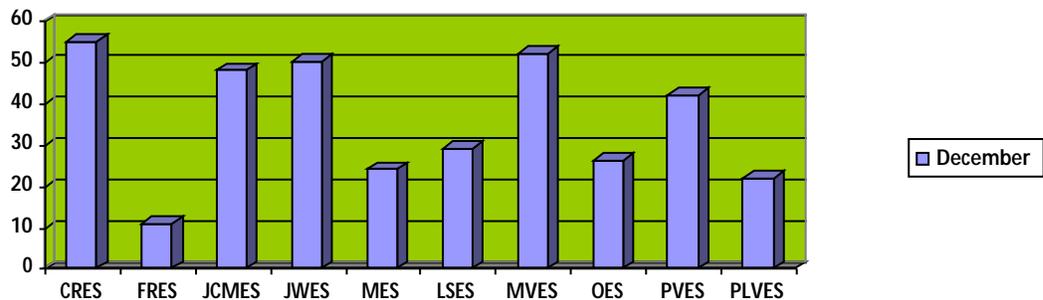
1. PERSONNEL

A. Parks & Recreation: PDCC Coordinator position accepting applications.

2. RECREATION

A. Recreation:

1. The Parks and Recreation Commission will meet on Thursday, January 28th. We welcome Jennifer Trobaugh D5 and Dave Butler D4 at this meeting.
2. The Albert Long Park earth work continues to progress. Monthly progress meetings dates have been established as well as county staff checking regularly on progress.
3. Nicole Farr attended Child Care Business Summit in Richmond, VA.
4. Regina Phillips has been hired as the part time Recreation Technician Associate. She will begin January 4. Interview for the Plains District Coordinator will be conducted mid-January.
5. The Winter / Spring Parks and Recreation Brochure will go out on January 9. There are many new programs such as: Bubble Soccer, Animal Palooza, Great Ant Race, Line Dancing, Tai Chi, and many exciting trips.
6. The After School Program numbers for December. Currently there are over 450 children registered in the After School Program. After School continues to look for qualified staff to work in the program.



7. Boys basketball has over 300 youth registered. Play begins the second Saturday in January. Games are held at Myers, Pence, Mt. View, Hillyard, McGaheysville and Montevideo.

8. This winter we will be offering men's basketball league, coed volleyball, dodgeball league, wiffleball tournament, bubble soccer tournament and a 3 on 3 basketball tournament.
9. Currently Parks and Recreation has sold 189 License to Slide tickets. This is a joint effort with Massanutten Ski Resort.
10. The Foundation committee met on December 14th. Work continues for the 501.c3 status. Glen Wayland was elected to be Chairman and Donnie Fulk as Vice Chairman.
11. Upcoming in December is the Santa Letters, Senior Luncheon, Candy Cane Hunt, Holiday Recipe Swap, and Breakfast with Santa & Mrs. Claus.
12. First Albert Long Park master plan meeting was held on December 17.
13. Special Events
 - Santa Letters
 - Senior Luncheon
 - Candy Cane Hunt
 - Holiday Recipe Swap
 - Breakfast with Santa & Mrs. Claus
14. Recreation Programs for the month of October with registration numbers are:
 - Bergton Community Center, 5 rentals
 - Singers Glen Community Center, 19 rentals
 - PDCC paying rentals, had 34
 - PDCC non-paying rentals, had 44
 - Boys Basketball 5-6 year olds Spots, 30 registered
 - Boys Basketball 5-6 year olds TA, 40 registered
 - Boys Basketball 5-6 year olds Bway, 18 registered
 - Boys Basketball 7-8 year olds Spots, 61 registered
 - Boys Basketball 7-8 year olds TA, 47 registered
 - Boys Basketball 7-8 year olds Bway, 39 registered
 - Boys Basketball 9-10 year olds Spots, 40 registered
 - Boys Basketball 9-10 year olds TA, 41 registered
 - Boys Basketball 9-10 year olds Bway, 33 registered
 - Boys Basketball 11-13 year olds Spots, 23 registered
 - Boys Basketball 11-13 year olds TA, 27 registered
 - Boys Basketball 11-13 year olds Bway, 29 registered
 - Boys Basketball 14-18 year olds Spots, 1 registered
 - Boys Basketball 14-18 year olds TA, 22 registered
 - Boys Basketball 14-18 year olds Bway, 13 registered
 - Pickleball 101, 5 registered
 - Facebook 101, 9 registered
 - Women's Self Defense, 13 registered

Mini Bus Trips:

- Greenbrier Resort, 10 participants
- Hollywood Casino, 14 participants
- 3 vs. 3 Basketball Tournament, 5 teams

9. The month of December staff worked on winter/spring program planning for the upcoming brochure. The month hosted several special events to include Breakfast with Santa & Mrs. Claus, Senior Holiday Luncheon, Candy Cane Hunt, and Santa Letters. Nicole Farr attended a child care summit, which provided training to her to benefit the afterschool programs provided by RCPR. Staff continues to meet with senior groups in the community and provides them with arts, crafts and bingo activities. Staff continues to seek grants that could help fund ALP once the non-profit status has been received.

Respectfully submitted,
Kathy McQuain
Director of Parks & Recreation

ksm-staff report December 2015

1. Personnel

A. Positions filled

Director
Administrative Assistant
Senior Pretrial Officer
Pretrial Officer (two full-time)
Pretrial Evaluator
Probation Officer (three full-time/one part-time)
Litter Control Supervisor (part-time)
CIT Coordinator

2. Litter Control Program

A. Bags Collected for December 2015 – 132
Roads/areas cleaned: County Administration Center, Rockingham County Landfill, School Board, Social Services, 33E, and 42N

3. Community Corrections

A. Probation

1) Caseload for December 2015
Misdemeanor caseload – 434
Felony caseload – 5

B. Pretrial

1) Caseload for December 2015
Misdemeanor caseload – 73
Felony caseload – 150

4. CIT – Crisis Intervention Team

A. The CIT Taskforce continues to meet on a monthly basis. The next 40 hour training will be held on February 8-12, 2016

5. RE-Entry Council

A. The Re-Entry Council meets on a quarterly basis with the first quarterly meeting to be held on January 14, 2016 @ 4:00pm in the Community Room. The sub-committees meet once per month to discuss ways to integrate offenders back into our community.

6. Stepping Up Initiative

A. A National Initiative to Reduce the Number of People with Mental Illnesses in Jail. The Stepping Up Initiative includes a resolution to support reducing the number of people with Mental Illness in Jail and “The National Summit provides an opportunity for county teams to create or advance the specificity and impact of county plans to reduce the prevalence of mental illness in jails by building on existing strengths and addressing system gaps. The National Summit will focus on key themes that have an impact on counties across the Nation. These themes include what drives of the overrepresentation of people with mental illnesses in jails; what are evidence-based policies and practices for reducing these numbers;

and what mechanisms counties can use to bring innovative programs to scale in their jurisdictions. The National Summit will offer strategies, resources and materials to enhance plan development, implementation and monitoring to assist counties in taking action to reduce the number of people with mental illness in jails”. Additional information is attached.

STEPPING UP: A National Initiative to Reduce the Number of People with Mental Illnesses in Jails

THERE WAS A TIME WHEN NEWS OF JAILS serving more people with mental illnesses than in-patient treatment facilities was shocking. Now, it is not surprising to hear that jails across the nation serve an estimated 2 million people with serious mental illnesses each year¹—almost three-quarters of whom also have substance use disorders²—or that the prevalence of people with serious mental illnesses in jails is three to six times higher than for the general population.³ Once incarcerated, they tend to stay longer in jail and upon release are at a higher risk of returning than individuals without these disorders.

The human toll—and its cost to taxpayers—is staggering. Jails spend two to three times more on adults with mental illnesses that require intervention than on people without those needs,⁴ yet often do not see improvements in recidivism or recovery. Despite counties' tremendous efforts to address this problem, they are often thwarted by significant obstacles, such as coordinating multiple systems and operating with minimal resources. Without change, large numbers of people with mental illnesses will continue to cycle through the criminal justice system, often resulting in missed opportunities to link them to treatment, tragic outcomes, inefficient use of funding, and failure to improve public safety.

The National Initiative

Recognizing the critical role local and state officials play in supporting change, the [National Association of Counties \(NACo\)](#), the [Council of State Governments \(CSG\) Justice Center](#), and the [American Psychiatric Association Foundation \(APA Foundation\)](#) have come together to lead a national initiative to help advance counties' efforts to reduce the number of adults with mental and co-occurring substance use disorders in jails. With support from the U.S. Justice Department's [Bureau of Justice Assistance](#), the initiative will build on the many innovative and proven practices being implemented across the country. The initiative engages a diverse group of organizations with expertise on these issues, including those representing sheriffs, jail administrators, judges, community corrections professionals, treatment providers, people with mental illnesses and their families, mental health and substance use program directors, and other stakeholders.

The initiative is about creating a long-term, national movement—not a moment in time—to raise awareness of the factors contributing to the over-representation of people with mental illnesses in jails, and then using practices and strategies that work to drive those numbers down. The initiative has two key components:

1. **A CALL TO ACTION** demonstrating strong county and state leadership and a shared commitment to a multi-step planning process that can achieve concrete results for jails in counties of all sizes.

The Call to Action is more than a vague promise for reform; it focuses on developing an actionable plan that can be used to achieve county and state system changes. As part of this Call to Action, county elected officials are being asked to pass a resolution and work with other leaders (e.g., the sheriff, district attorney, treatment providers, and state policymakers), people with mental illnesses and their advocates, and other stakeholders on the following six actions:

- **Convene or draw on a diverse team** of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails.

- **Collect and review prevalence numbers and assess individuals' needs** to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels.
- **Examine treatment and service capacity** to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.
- **Develop a plan** with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers.
- **Implement research-based approaches** that advance the plan.
- **Create a process to track progress** using data and information systems, and to report on successes.

In addition to county leaders, national and state associations, criminal justice and behavioral health professionals, state and local policymakers, others with jail authority, and individuals committed to reducing the number of people with mental illnesses in jails should sign on to the Call to Action. Stepping Up participants will receive an online toolkit keyed to the six actions, with a series of exercises and related distance-learning opportunities, peer-to-peer exchanges, and key resources from initiative partners.⁵ The online toolkit will include self-assessment checklists and information to assist participants working in counties in identifying how much progress they have already made and a planning template to help county teams develop data-driven strategies that are tailored to local needs.

2. A NATIONAL SUMMIT to advance county-led plans to reduce the number of people with mental illnesses in jails.

Supported by the APA Foundation, a summit will be convened in the spring of 2016 in Washington, DC, that includes counties that have signed on to the Call to Action, as well as state officials and community stakeholders such as criminal justice professionals, treatment providers, people with mental illnesses and their advocates, and other subject-matter experts. The summit will help counties advance their plans and measure progress, and identify a core group of counties that are poised to lead others in their regions. Follow-up assistance will be provided to participants to help refine strategies that can be used in counties across the nation. After the 2016 summit, participants will be notified of potential opportunities for sites to be selected for more intensive assistance through federal and private grant programs.

Although much of the initiative focuses on county efforts, states will be engaged at every step to ensure that their legislative mandates, policies, and resource-allocation decisions do not create barriers to plan implementation.

To learn more about the initiative or to join the Call to Action, go to StepUpTogether.org.

Endnotes

1. Steadman, Henry, et al., "Prevalence of Serious Mental Illness among Jail Inmates." *Psychiatric Services* 60, no. 6 (2009): 761–765. These numbers refer to jail admissions. Even greater numbers of individuals have mental illnesses that are not "serious" mental illnesses, but still require resource-intensive responses.
2. Abram, Karen M., and Linda A. Teplin, "Co-occurring Disorders Among Mentally Ill Jail Detainees," *American Psychologist* 46, no. 10 (1991): 1036–1045.
3. Steadman, Henry, et al., "Prevalence of Serious Mental Illness among Jail Inmates."
4. See, e.g., Swanson, Jeffery, et al., *Costs of Criminal Justice Involvement in Connecticut: Final Report* (Durham: Duke University School of Medicine, 2011).
5. Among the key partners are the [National Alliance on Mental Illness](#); [Major County Sheriffs' Association](#); [National Association of County Behavioral Health & Developmental Disability Directors](#); [National Association of State Alcohol and Drug Abuse Directors](#); [National Association of State Mental Health Program Directors](#); [National Council for Behavioral Health](#); [National Sheriffs' Association](#); and [Policy Research Associates](#).



JOSEPH S. PAXTON
County Administrator



ROCKINGHAM COUNTY

BOARD OF SUPERVISORS

PABLO CUEVAS

Election District No. 1

FREDERICK E. EBERLY

Election District No. 2

RICK L. CHANDLER

Election District No. 3

WILLIAM B. KYGER, JR.

Election District No. 4

MICHAEL A. BREEDEN

Election District No. 5

RESOLUTION

“Stepping Up to Reduce the Number of People with Mental Illnesses in Jails”

WHEREAS, counties are called upon to provide treatment services in local jails to an estimated two million people each year in the U.S. that are diagnosed with serious mental illnesses; and,

WHEREAS, the prevalence rates of serious mental illnesses is three to six times higher in jails than for the general public; and,

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails also have some form of substance use disorder; and,

WHEREAS, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than persons without these disorders; and,

WHEREAS, on average, county jails spend two to three times more on adults with mental illness that require intervention than those inmates without treatment needs; and,

WHEREAS, without appropriate treatment and services, persons with mental illness continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; and,

WHEREAS, Rockingham County works diligently to protect and enhance the health, safety and welfare of residents in an efficient and cost-effective manner; and,

WHEREAS, Rockingham County and the City of Harrisonburg collaborated to establish Crisis Intervention Team Training, and more recently the Crisis Intervention Team Assessment Center with the regional medical center to divert persons from entering the criminal justice system by providing education for responders, and case specific assessment and treatment; and

WHEREAS, through the *Stepping Up* initiative, the National Association of Counties, The Council of State Governments Justice Center, and the American Psychiatric Association Foundation encourage public, private, and nonprofit partners to help ensure that only those persons with mental illness, who have committed offenses that appropriately require incarceration, are in jail, and that those persons in jail receive the necessary treatment on a case specific basis.

NOW, THEREFORE, LET IT BE RESOLVED, that the Rockingham County Board of Supervisors endorses the *Stepping Up* initiative and commits to sharing best practices with other localities in the Commonwealth and across the country; and,

BE IT FURTHER RESOLVED that Rockingham County working with the City of Harrisonburg will utilize the comprehensive resources available through *Stepping Up* to:

- Seek the assistance of a diverse team from multiple agencies to safely reduce the number of persons with mental illnesses that are held in the local jail; and,
- Collect and evaluate medical data pertaining to adults entering jails to better determine those with mental illness, and project the risk of recidivism, and use that baseline information to guide decision making at the system, program, and case levels; and,

- Examine treatment and service capacity to determine which programs and services are available within the community for persons with mental illness and substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system, and to providing treatment and support in the community; and,
- Develop a plan with measurable outcomes to enable policy makers to evaluate the program within the jail using data from the local and regional jail; and,
- Create a process to track the outcomes using data and information systems, and to report on results.

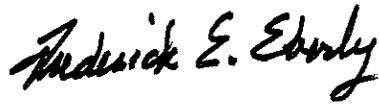
Given under our hand this thirteenth day of January
in the year two thousand sixteen, A.D.



William B. Kyger, Jr., Chairman
Supervisor, District 4



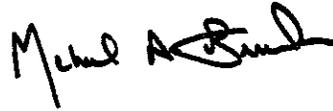
Pablo Cuevas
Supervisor, District 1



Frederick E. Eberly
Supervisor, District 2



Rick L. Chandler
Supervisor District 3



Michael A. Breeden
Supervisor, District 5

Attest:



Joseph S. Paxton
County Administrator

PUBLIC NOTICE

Notice is hereby given that the Board of Supervisors of Rockingham County, Virginia will hold a public hearing on January 13, 2016, at 6:00 p.m., in the Board of Supervisors Meeting Room, 20 East Gay Street, Harrisonburg, Virginia, pursuant to Sections 15.2-1903, 15.2-1904 and 15.2-1905 of the Code of Virginia, 1950, as amended, for the consideration of passage of a resolution of its intent to enter and take prior to, during or after condemnation proceedings, fee simple, temporary and permanent easement interests in real estate for the improvement, widening, construction, installation, maintenance, replacement and repair of Reservoir Street and associated drainage, and relocation of utilities in the vicinity of Reservoir Street, on or across the property of:

Mary Madalene Lambert, life tenant,
Rockingham County Tax Map Parcel
125-A-160;

Garland Lambert, remainderman,
Rockingham County Tax Map Parcel
125-A-160;

David Wayne Lambert, remainderman,
Rockingham County Tax Map Parcel
125-A-160;

Cathy Lambert Davis, remainderman
Rockingham County Tax Map Parcel
125-A-160;

Ronnie M. Sours and Carolyn Sue Sours,
Rockingham County Tax Map Parcel
125-A-161A; and

Ronnie M. Sours, Rockingham County Tax
Map Parcel 125-A-161,

all as part of the project to improve and
widen Reservoir Street.

By order of the Board of Supervisors of the
County of Rockingham, Virginia

1/4, 11



**Community Development
Special Use Permit Report
SUP15-308**

Meeting Date: JANUARY 13, 2016

Applicant	JEREMY W. LONG & CONNIE LONG
Mailing Address	6631 SPRING CREEK ROAD, BRIDGEWATER 22812
Property Address	9025 LADY BUG ROAD, BRIDGEWATER 22812
Phone #/Contact	828-3460
Tax Map Id	120-(A)-2A
Zoning	A2-C
Requested Use	55' X 90' ADDITION TO PUBLIC GARAGE (LISTED AS MOTOR VEHICLE REPAIR IN ZONING ORDINANCE)
Location	SOUTHEAST SIDE OF LADY BUG ROAD (Rt. 749) APPROXIMATELY 4/10 MILE NORTHEAST OF COMMUNITY CENTER ROAD (RT. 730)
Acreage in parcel	2
Acreage in request	SAME
Election District	4
Comprehensive Plan	AGRICULTURAL RESERVE

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Addition shall be located in substantial accordance to plot plan submitted with the application.
2. Addition shall comply with the Statewide Building Code and the proper permits shall be obtained.
3. As required by the Health Department, there shall be a 10' minimum separation distance from existing septic tank and conveyance line to the building addition.
4. There shall be no more than four employees associated with this business.
5. There shall be no accumulation of junk, trash, and debris allowed on the property, and there shall be no junked vehicles allowed to accumulate on the property.
6. All work shall be done inside of the building.
7. There shall be no more than six vehicles either awaiting repair or waiting to be picked up following repair allowed outside the building at any one time.
8. Hours of operation shall be limited to 6 a.m. to 9 p.m.
9. An updated site plan shall be submitted to and approved by the County prior to any construction of the building addition.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for motor vehicle repair shop in the A-2 zoning district with the following supplemental standards:

1. No more than six (6) vehicles awaiting service or pick-up shall be parked outside the structure in which the use is located.
2. No junked vehicles shall be located on the property.
3. No vehicles shall be sold from the site.
4. No outdoor display or outdoor storage of new or used automobile parts shall be permitted.
5. Hours of operation shall be limited to 6:00 a.m. to 9:00 p.m.

With the current supplemental standards, the number of vehicles awaiting service or pick-up would increase from 5 to 6. The hours of operation would have to meet the supplemental standards and is made a condition.

BACKGROUND

In 2007 the property was rezoned from A1 to A2-C conditioned to agricultural repair shop. A special use permit was obtained in 2007 for that agricultural repair shop. In 2010, the property was rezoned from A2-C to A2-C with the new proffered conditions allowing for public garages instead of just agricultural repair. In 2011, the applicants obtained a special use permit for a public garage to allow agricultural repair as well as repair of cars and trucks. They are now requesting a special use permit for an addition to that public garage.

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	A1	None	
East	A1	None	
South	A1	None	
West	A1	None	

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A1	Tillable, pasture
East	A1	Tillable, pasture
South	A1	Home site, tillable, pasture
West	A1	Home site, pasture, tillable

STAFF AND AGENCY ANALYSIS

UTILITIES

Health Department

The existing sewage disposal system is approved for 150 gallons per day. A PE evaluated the system and submitted a letter to the health department dated 8/12/10 indicating the system was o.k. for 4 employees at a public garage. So long as the number of employees does not exceed 4 there is no objection. The applicant is advised to maintain separation distances to the existing sewage disposal system and components (10' minimum from existing tanks and conveyance line with the new building).

ENVIRONMENTAL

Zoning Administrator - Floodplain

According to FEMA maps, the property is not located in the 100-year floodplain.

PUBLIC FACILITIES

Emergency Services

The property is in the response area of the Clover Hill Volunteer Fire and Rescue Department's first due area. With the continued construction and growth within the County, our office has concerns with being able to provide emergency services to new and upcoming projects and locations while maintaining current emergency responses

Building Official

Owner needs to take into consideration that Building Code may require fire separation inside structure based on the proposed size (addition). I assume that this facility has adequate accessible restroom facilities; proposed addition will have to comply with most current Building Code requirements (2012 VA Construction Code)

TRANSPORTATION

VDOT – Road Conditions

This business received a Land Use Permit in 2008 to construct a commercial entrance. The permit for the entrance includes a requirement for paving and the installation of a curb/gutter should Lady Bug Road be upgraded to hard surface. While Lady Bug Road remains a gravel roadway, it is VDOT's expectation for this entrance to be upgraded by the owner if and when roadway improvements occur on Lady Bug Road.

VDOT – Traffic Impact Analysis

N/A

SUMMARY

Considerations:

1. This for an addition to an existing approved public garage.
2. While this is listed in the current zoning ordinance as a motor vehicle repair shop, it is the same type of use that was in the previous ordinance as a public garage.
3. Emergency Services has stated that with the continued construction and growth within the County, their office has concerns with being able to provide emergency services to new and upcoming projects and locations while maintaining current emergency responses.
4. With the supplemental standards in the current zoning ordinance, the number of vehicles that could be waiting either for repair or to be picked up would be increased from 5 to 6.
5. The previous special use permits did not have hours of operation. Under current zoning ordinance, the applicant would be allowed to operate from 6 a.m. to 9 p.m.
6. The existing septic and entrance are adequate at this time. VDOT will require entrance upgrades should Lady Bug Road be hard-surfaced.
7. The Building Official stated that the Building Code may require fire separation inside the structure based on the proposed size of the building with this addition.
8. In the 8 years that this business has been in operation, staff has received no complaints.

9. According to the County Code, in granting a special use permit, the Board should find the following:

- That the use is compatible with surrounding uses,
- Is not detrimental to the character of adjacent land,
- Is consistent with the intent of this chapter, and
- Is in the public interest.

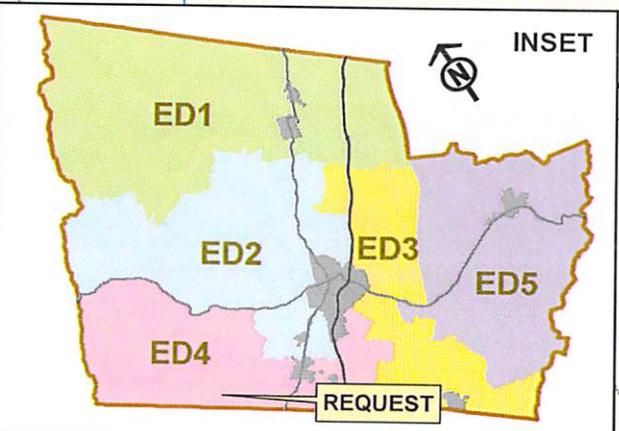
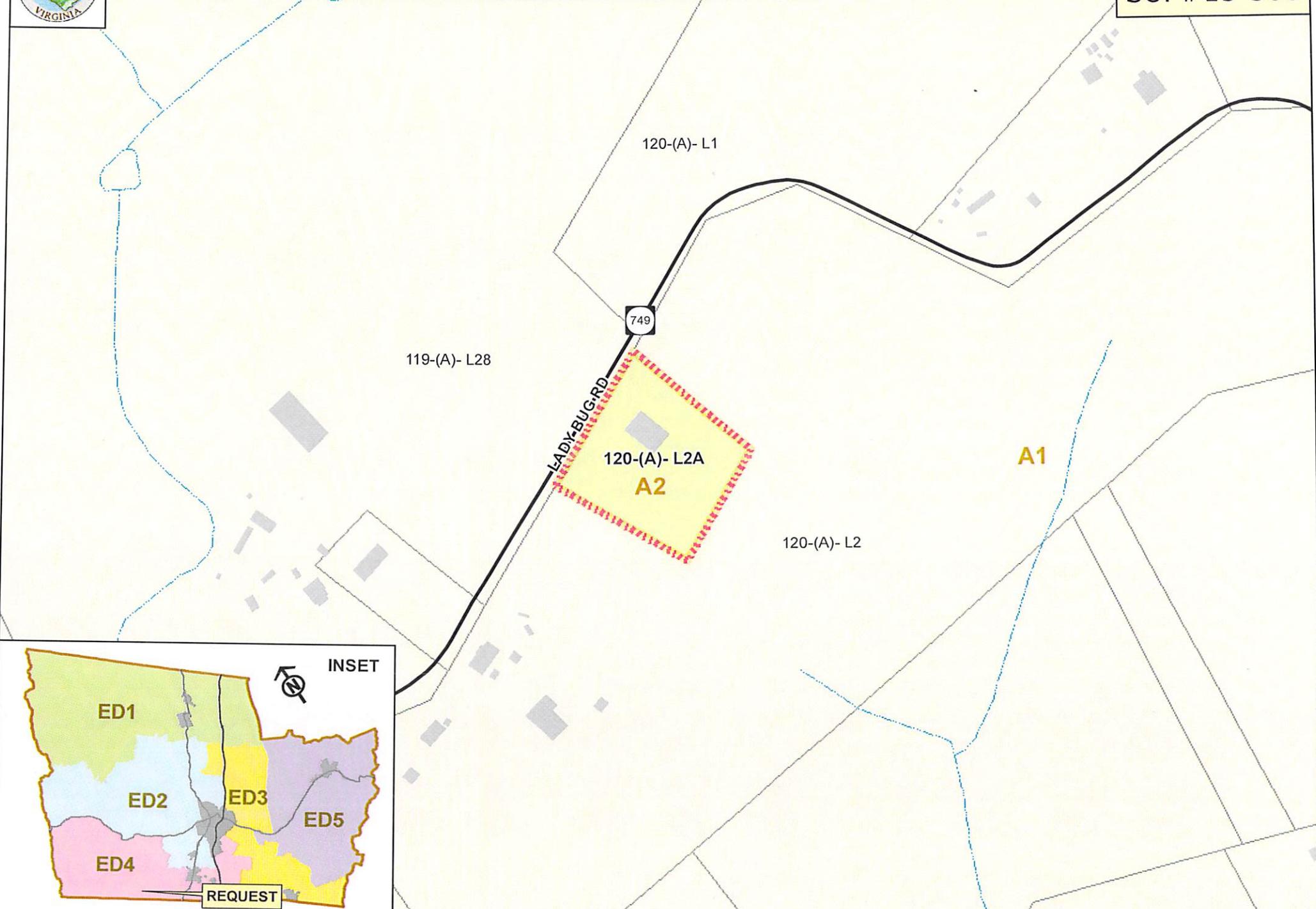


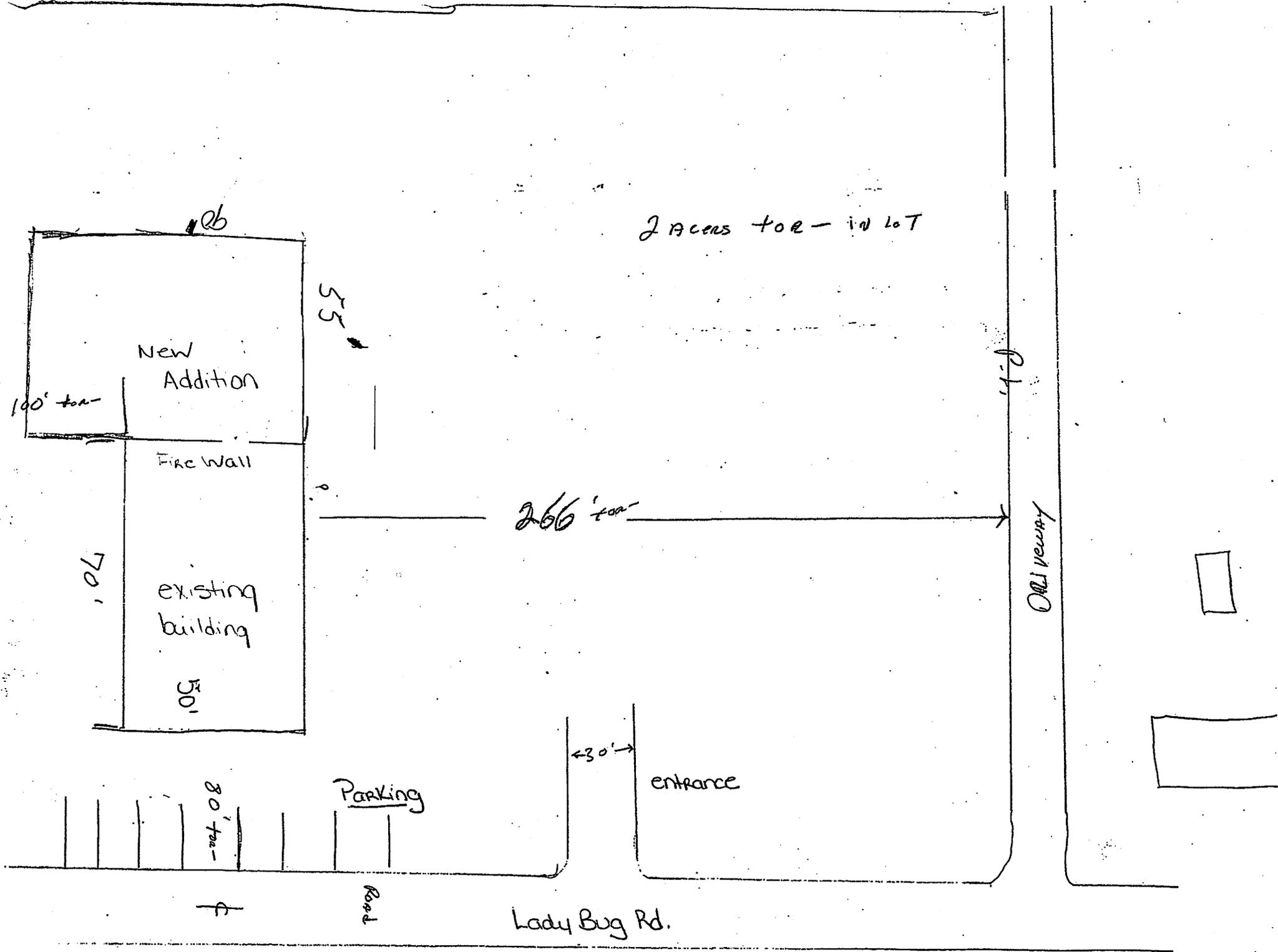
Jeremy & Connie Long Special Use Permit Request



1/13/2016

SUP# 15-308





2 acres for - in lot

New Addition

Fire Wall

existing building

100' \leftarrow

70'

50'

55'

266' \leftarrow

80' \leftarrow

Parking

30' \leftarrow

entrance

Turner Rd.

Lady Bug Rd.



Community Development Rezoning Report REZ15-280

Planning Commission
December 1, 2015

Board of Supervisors
January 13, 2015

Applicant	Greenport Group, LLC
Tax Map Id	125G-(A)- L133A
Present Zoning	Medium Density Residential District (R-2)
Proposed Zoning	Planned Neighborhood District (R-5)
Location	Greenport Drive approximately 385 feet west of Stone Spring Road (Rt 280)
Acreage	2.75
Election District	3
Comprehensive Plan	Community Residential

Staff Recommendation:	Table	November 24, 2015
Planning Commission:	Approval	December 1, 2015
Board of Supervisors:		

GENERAL INFORMATION

OVERVIEW / BACKGROUND

In 2012, the Board approved a rezoning with a Master Plan to Planned Residential District R-5. The Master Plan showed twenty-five single-family detached residences and four single-family attached residences on approximately five acres surrounding Greenport Drive.

In 2014, the Board approved the rezoning of a 0.363-acre parcel to Planned Neighborhood District R-5 and its addition to the Master Plan for the Greenport Subdivision. The applicant also added portions of Greenport Drive to the Master Plan, bringing the total acreage to approximately 6.05 acres. Additionally, the applicant revised the Master Plan to replace five single-family detached residences with as many as twelve multi-family units.

The applicant requests to revise the Master Plan to include the 0.49-acre parcel located at the southern corner of the property along Albert Long Drive. This amendment also increases the total number of units in the Master Plan from 38 to 61.

PROFFERS¹

The applicant has proffered a Master Plan, as required for the Planned Neighborhood District, and a list of conditions. Both are attached to this report.

COMPREHENSIVE PLAN

Community Residential Areas encompass the primary future urban residential neighborhoods in the County and are concentrated in defined growth areas around the City and towns. Higher-density residential development that uses the land more efficiently and prevents suburban sprawl, such as townhouse and apartment layouts and small-lot single-family detached housing types like patio homes and zero lot-line development, is encouraged. Developments are to be designed in a pedestrian-friendly manner with an interconnected street network, in accord with the principles of traditional neighborhood design. Townhouse and multi-family residential areas should be located within walking distance of Mixed Use Centers.

The Mixed Use Center must be developed in at least two uses, one of which must be either community or neighborhood retail development or a community or neighborhood park. Other uses permitted include residential-scale offices,

¹ Proffers are voluntary contributions made by developers to the County through the conditional zoning process. Proffers are binding commitments which become a part of the County's zoning ordinance as it pertains to a specific property.

townhouses, and multifamily residential buildings. The uses within the center must be integrated through architectural treatments, landscape and streetscape improvements, and connecting streets and sidewalks.

ZONING AND EXISTING LAND USE

The Zoning Administrator has no concerns with this request as long as the open space percentage is maintained and we are careful they do not go over the allowed density. This use is fitting with the surrounding area.

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	Medium Density Residential R-2	Single-family detached residences
East	Medium Density Residential R-2	The Knolls Subdivision – single-family attached residences
South	General Business B-1	Open
West	General Residential R-3	Misty Meadows Subdivision – single-family attached residences Twin Gables – townhomes

STAFF AND AGENCY ANALYSIS

UTILITIES

Public Works

Public water and sewer is available within the development with main-lines already having been designed and installed. The new layout may require additional mains or adjustment to the existing mains as well as design and installation of service laterals. As part of the design, water meter settings need to be located in grassy areas and not in pavement or concrete especially as part of a driveway or parking area.

Health Department

The Health Department states that public utilities are to serve; therefore, it has no comment.

Soils



29B2

Slopes are 2 to 7 percent. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches is moderately high. Shrink-swell potential is moderate. The soil is not flooded; it is not ponded; it does not meet hydric criteria.

29C2

Slopes are 7 to 15 percent. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches is

moderately high. Shrink-swell potential is moderate. The soil is not flooded; it is not ponded; it does not meet hydric criteria.

Environment

No comment submitted.

PUBLIC FACILITIES

Schools

No comment submitted.

Fire & Rescue

The property is located within the Hose Company #4 Volunteer Fire Departments Port Republic Road Substation and Harrisonburg Volunteer Rescue Squads respective response areas. Our office has no concerns with the rezoning request.

Sheriff

No comment submitted.

TRANSPORTATION

Traffic Counts

Road	Classification	Geometry	Traffic Count*	Posted Speed
Albert Long Drive (Route 944)	Local Road	2-Lane Highway	N/A	Un-Posted (55 MPH)

* Vehicles Per Day (VPD)

VDOT

The proposed rezoning could have a considerable impact on the roadway network. While traffic volume is not of major concern, traffic patterns and parking configuration will create an undesirable situation. The numerous 'driveways' shown on the Master Plan will function essentially as parking spaces. These back in/out parking spaces are not permitted by VDOT. Adequate area needs to be provided on-site to accommodate the anticipated parking requirements. The parking area(s) will have a single access point to Greenport Drive and provide adequate area to turn around to prevent backing maneuvers on the right-of-way.

VDOT also has concerns about an additional entrance onto Albert Long Drive. This is a significant departure from the previous Master Plan(s). With Albert Long Drive being the major roadway, it is preferred that access to all parcels

associated with this development be off of Greenport Drive. We also have concerns with sight distance at this proposed entrance. Currently, it does not appear that Albert Long Drive has a posted speed limit. A speed study would have to be performed to verify the proposed entrance location has adequate sight distance. As shown, the street segment between Greenport Drive and Albert Long Drive would not qualify for acceptance into the Secondary System.

The proposed Master Plan should be revised to provide adequate internal parking for the number of proposed units and to eliminate the additional connection to Albert Long Drive.

SUMMARY

Considerations

- Proposed rezoning expands an existing Master Plan and extends the approved form of development
- Master Plan amendment converts 12-unit apartment building to a series of duplex units, more similar to previous phases of this development.
- Applicant has been in discussion with VDOT to resolve traffic and parking concerns.
- Maximum number of units on the Master Plan is less than the maximum density for the Planned Neighborhood District (R-5).

Staff Recommendation: Table

November 24, 2015

Whereas this proposed rezoning expands an existing Master Plan, and whereas the proposed amendment increases consistency of the development pattern throughout the Master Plan, staff recommends tabling this request to provide the applicant time to satisfy VDOT concerns.

Prior to the public hearing, VDOT revised its comments to reflect revisions made to the Master Plan that addressed the initial concerns. Noting this, staff recommends approval.

Planning Commission Recommendation: Approval

December 1, 2015

Whereas this proposed rezoning expands an existing Master Plan, and whereas the proposed amendment increases consistency of the development pattern throughout the Master Plan, the Planning Commission recommends approval by a vote of 4 – 0.

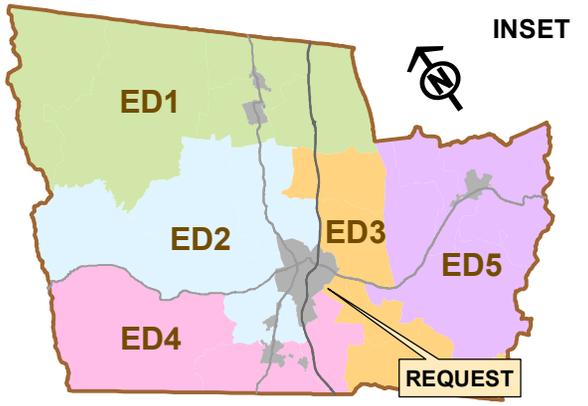
Board Decision:



Greenport Group, LLC Rezoning Request

PC Hearing Date: 12/01/2015
BOS Hearing Date: 1/13/2016

REZ# 15-280



SITE DESIGN:
 BLACKWELL ENGINEERING
 ATTN: ED BLACKWELL
 566 EAST MARKET STREET
 HARRISONBURG, VA 22801
 540-432-9555

DEVELOPER:
 GREENPORT GROUP, LLC
 6322 ACKER LANE
 LINVILLE, VA 22834
 ATTN: DAVID CRUMLEY
 (540) 810-3363

PROPERTY INFO:
 TM# 125-14-LA
 PH 3-4 = 3.68 ACRES
 ZONED: R-5,
 USE: UNDEVELOPED
 FEMA FLOOD ZONE X

BUILDING INFO:
 TYP. BUILDING PH 3:
 SINGLE FAMILY HOME;
 TOTAL AREA = 1402± SF

TYP. BUILDING PH 4:
 APARTMENT BUILDING;
 TOTAL AREA = 4,800± SF

ALL UNITS: USE GROUP R5
 ALL UNITS: TYPE 5B CONSTR.

Date: 7/16/14
 Scale: 1"=25'
 Designed by: EHB
 Drawn by: JRC
 Checked by: EHB

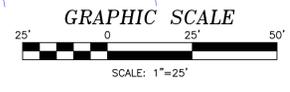
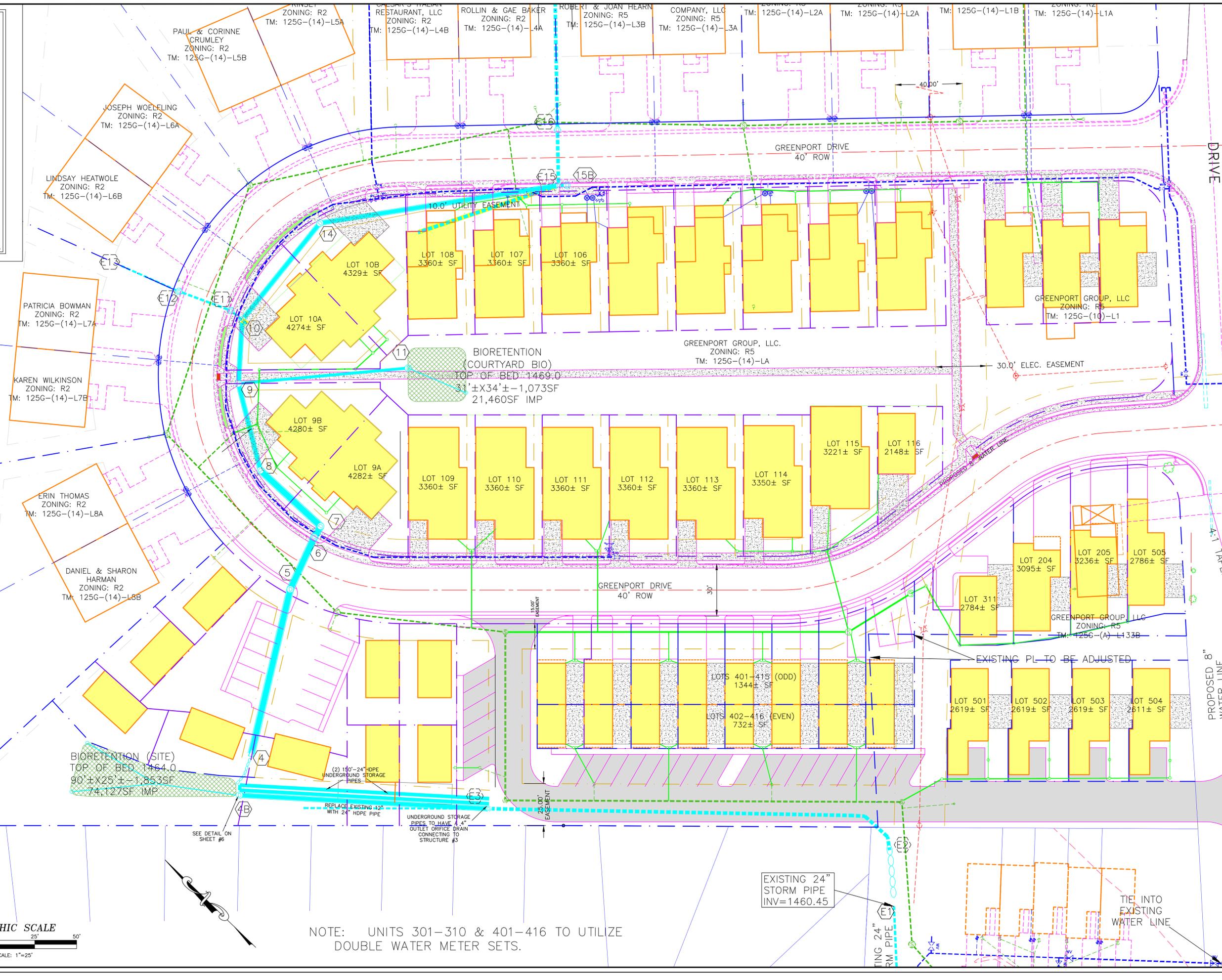
BLACKWELL ENGINEERING, PLC

NATHAN W. BLACKWELL
 566 East Market Street
 Harrisonburg, Virginia 22801
 PHONE: (540)432-9555 FAX: (540)434-7604
 E-Mail: BE@blackwellengineering.com

Revision Dates
 9/26/14 PER COUNTY
 1/12/15 PER CLIENT

SITE PLAN - PHASES III - IV
 GREENPORT SUBDIVISION
 GREENPORT GROUP, LLC.
 6322 ACKER LANE
 LINVILLE, VA 22834

Drawing No.
3
 of 8 Sheets
 Job No. 2392



NOTE: UNITS 301-310 & 401-416 TO UTILIZE DOUBLE WATER METER SETS.

EXISTING 24" STORM PIPE INV=1460.45

TIE INTO EXISTING WATER LINE

Master Plan Amendment & Rezoning

Proffered Narrative Statement

Greenport Subdivision

October 27, 2015

Applicant and Owner: Greenport Group LLC

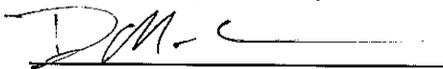
Rezoning Case #

Greenport Group, LLC hereby proffer that the use and development of this property shall be in strict accordance with the following conditions:

2015 Revisions to Proffer Statement

1. Homes shall have outdoor living spaces that utilize the zero lot line concepts and shall be designed with respect to the established architectural characteristics and attributes of the Greenport R-5 neighborhood.
2. A typical home shall be a minimum of 350/sf and a maximum of 2,800/sf of interior living space.
3. All new homes along a public street shall have a concrete walk across the front of each lot. The concrete walk shall be a minimum of 4' wide and shall have a 2' planting strip between the walk and a public street curb. The concrete walk shall be constructed in front of each unit as a part of the home construction.
4. Greenport Drive shall be built to VDOT standards and dedicated to the state.
5. Design and construction of any new storm water measures shall meet or exceed the local storm water management requirements.
6. A park like common space shall be included between the single family homes #101 through #116 (2015 Master Plan identifies common space locations).
7. The conditions set forth in this proffer statement supersede all conditions set forth in previous proffer statements submitted as part of this application.

I, (we) Greenport Group LLC

 signature Dean M. Weaver

_____ authorized signature

Master Plan Amendment & Rezoning
Statement of Project Objectives
Greenport Subdivision

October 27, 2015

Introductory Statement

Greenport was rezoned in 2014 which added additional acreage and revised the R-5 masterplan to include single family detached dwellings, multi-family and mixed-use development. The purpose of this rezoning application is to amend the master plan and request that the adjacent parcel 125G-(A)-L133A be added to the area of the existing R-5 zoning approved in 2014. To that end, Greenport Group is requesting to amend the Greenport Community R-5 Master Plan adopted In June of 2014. The 2014 approved master plan is included as Appendix E.

Greenport subdivision is located on the northwest side of Albert Long Drive, formerly Reservoir Street, across from the new RMH Sentara Health Campus and between Misty Meadows subdivision located to the West and Northwest and the Knolls subdivision located to the Northeast. The topography of the acreage includes gentle rolling hills that drain existing water flow from the north east side to the southern edge of the property. The existing vegetation is grass with no notable trees. The property is not located in a flood plain and the storm water management system has performed as designed even under extreme conditions as was the case recently on September 29, 2015. Eight hundred (800 ft.) of Greenport Drive is already constructed and currently the remaining portion is under construction. The original development of Greenport subdivision started in 2004 and has (16) single family attached dwellings that are privately owned. The rezoning in June 2014 added single family detached units, multi-family units and designated a Neighborhood Center area. Since the rezoning in June 2014, two duplex units and five single family homes have been built and sold, while there are currently 3 single family homes on the market, 4 units under construction, and 3 units in the permitting process.

The Greenport Neighborhood embraces the spirit of the R-5 zoning by including Traditional Neighborhood Design (TND) principles exemplified by homes with reduced set-backs, usable outdoor living spaces, and walks separated from the road that encourage pedestrian usage and increase interaction between neighbors. Our current application for rezoning and master plan amendment builds on the already established character of the neighborhood with more single family homes. Furthermore, we are removing the multi-family concept and future neighborhood center believing that a more diversified single family portfolio will better serve and complete the neighborhood while leaving higher density multi-family and mixed use development to happen across Albert Long Drive and closer to Stone Springs road and the Sentara Campus. The development will continue to implement multi-generational accessible living as defined and verified through Virginia's Easy Living Home Program. The character of Greenport neighborhood will be preserved within the design and implementation of all new buildings.

We propose new proffers in Appendix B.

#1 Proposed Amendment – Adopt Parameters Consistent with the October 2014 Code

Request that the parameters and intent of the R-5 code adopted in October 2014 immediately apply and override older R-5 parameters. All unit development shall conform to the parameters established for District A,B,C,D as provided for within the Rockingham County Code adopted in October 2014. All units shall be designed with respect to the established architectural characteristics and attributes of the Greenport R-5 neighborhood.

It is important to note that a large portion of the R-5 master plan adopted in 2014 will remain unchanged. The unchanged area is shown in Appendix A.

#2 Proposed Amendment – Additional Acreage

Request that the adjoining parcel 125G-(A)-L133A be added by way of adjacent transfer into the Greenport R-5 zoning and is shown in Appendix A, page 2. This parcel is currently zoned R2 and we are requesting to have it rezoned and added to the R-5 zoning of Greenport subdivision. This parcel is .49 acres and brings the total acreage within the R-5 to 6.53 Acres. A Purchase Contract between Greenport Group, LLC and Catherine W. Joyner is attached as Appendix C. This parcel will be incorporated into the master plan and include development of single family homes.

It is important to point out that parcel 125G-(A)-L133A is adjoining property that is already adjacent to the R-5 zoning. The residential zoning classifications adjacent to the R5 zoning include:

1. R-2 ~ Misty Meadows Subdivision, located to the northwest and west.
(density 6+ single family attached per acre)
2. R-3 ~ Twin Gables LLC, located to the southwest.
(density 10+ townhomes per acre) south.
3. R-2 ~ Catherine Joyner located to the south
(density 2+ single family per acre)
4. A-2 ~ Juanita Hanger, located to the east.
(density approximately 2- single family per acre)
5. R-2 ~ Twin Gables, located to the south.
(density approximately 12- single family per acre)

TM#125G-(11)- L1 Torres Amelito M 8304 Tobin Rd Annandale, VA 22003

TM#125G-(11)- L2 Miller Jonathan M 2454 Twin Gables Ct Harrisonburg, VA 22801

TM#125G-(11)- L3 Bluestone Properties LLC 10087 Woodlands Ch Rd Linville, VA 22834

TM#125G-(11)- L4 Bluestone Properties LLC 10087 Woodlands Ch Rd Linville, VA 22834

TM#125G-(11)- L5 Butler Eric C 2460 Twin Gables Ct Harrisonburg, VA 22801

#3 Proposed Amendment – Eliminate The Neighborhood Designated area

Request that the identified future Neighborhood Center Area be eliminated. This area is shown in Appendix A, page 2. Seven (7) new single family units have been added to the master plan in this area. The units shall be designed with respect to the established architectural characteristics and attributes of the Greenport R-5 neighborhood and include the innovative zero lot line design that provides for private outdoor areas. This product will offer diversity both in the way of living options and in the way of price points.

#4 Proposed Amendment – Eliminate The Multi-Family area

Request that the identified Multi-Family Area be eliminated. This area is shown in Appendix A, page 2. Sixteen (16) single family attached units will take the place where twelve (12) multi-family units previously were approved in this area. The units shall be designed with respect to the established architectural characteristics and attributes of the Greenport R-5 neighborhood. These units will be the smallest of the single family homes and are designed with innovated zero lot line private outdoor courtyards making them feel and live larger than they are. This product will offer diversity both in the way of living options and in the way of price points.

Proposed Building Schedule

Greenport Group is projecting that the residential construction of the neighborhood will be completed by the middle of 2017. The construction schedule will consist of phases:

Phase 1 is completed and consisted of the original development before the October 2012 rezoning.

Phase 2 is completed and consisted of 5 single family detached homes.

Phase 3 is currently under construction and includes units 106-108, 10A/B & 9A/B and 109-116

Phase 4 includes units 301-310 and 201-203 and is projected to begin construction early in 2016.

Phase 5 includes units 401-416 and is projected to begin in the summer of 2016.

Phase 6 includes units 311, 204-205, and 401-405 and is projected to begin in the fall of 2016.

Home Owners Association

The Homes at Greenport will have a Home Owners Association. A copy of the HOA document has been attached as Appendix D. *The Homes at Greenport Group HOA* currently includes Greenport Group and 5 home owners.

Appendix A – 2015 Master Plan Site Documents

Appendix B – 2015 Proffer Statement

Appendix C – Purchase Agreement

Appendix D – HOA Document

Appendix E – 2014 Rezoning Documents and Proffers



Community Development Rezoning Report REZ15-281

Planning Commission
December 1, 2015

Board of Supervisors
January 13, 2015

Applicant	Lakeview Development Corporation
Tax Map Id	126-(A)- L43A
Present Zoning	General Agriculture District (A-2)
Proposed Zoning	Medium Density Residential District with Conditions (R-2C)
Location	Lakeview Drive (Rt 1025) approximately 0.25 mile north of Shen Lake Drive (Rt 689)
Acreage	10.33
Election District	3
Comprehensive Plan	Community Residential

Staff Recommendation:	Table	November 23, 2015
Planning Commission:	Approval	December 1, 2015
Board of Supervisors:		

GENERAL INFORMATION

OVERVIEW / BACKGROUND

The Lakeview Golf Club has thirty-six holes, consisting of four sets of nine-hole courses developed over four separate decades. In 2013, the Club requested to rezone a portion of parcel 126-(A)- L44 to General Business District (B-1), for the construction of an event center and expanded club house.

The applicant has requested to rezone a portion of the golf course to Medium Density Residential District (R-2) for the construction of no more than twenty-one housing units and to extend Lakeview Drive to serve these housing units..

PROFFERS¹

The applicant has proffered a set of conditions, which have been attached to this report.

COMPREHENSIVE PLAN

Community Residential Areas encompass the primary future urban residential neighborhoods in the County and are concentrated in defined growth areas around the City and towns. Developments are to be designed in a pedestrian-friendly manner with an interconnected street network, in accord with the principles of traditional neighborhood design.

ZONING AND EXISTING LAND USE

In their letter (and shown on the sketch they have not proffered), they stated that the street will be constructed so that not more than 800' of the road shall be a normal two-way street. If the street is longer than 800', the entire street will have to be a divided street. Section 17-701.05.E.3 in talking about dead-end streets greater than 800' in length states "The dead-end street is designed as a dual street with a landscaped median over its entire length....." Therefore, the entire street will have to meet those requirements.

¹ Proffers are voluntary contributions made by developers to the County through the conditional zoning process. Proffers are binding commitments which become a part of the County's zoning ordinance as it pertains to a specific property.

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	Medium Density Residential District (R-2)	Battlefield Estates Subdivision – Single-Family Detached
East	Planned Neighborhood District (R-5)	Great Oaks Subdivision – Single-Family Detached; Crossroads Farm Subdivision – Single-Family Detached
South	Medium Density Residential District (R-2)	Lakeview Golf Club
West	Medium Density Residential District (R-2)	Lakeview Golf Club

STAFF AND AGENCY ANALYSIS

UTILITIES

Public Works

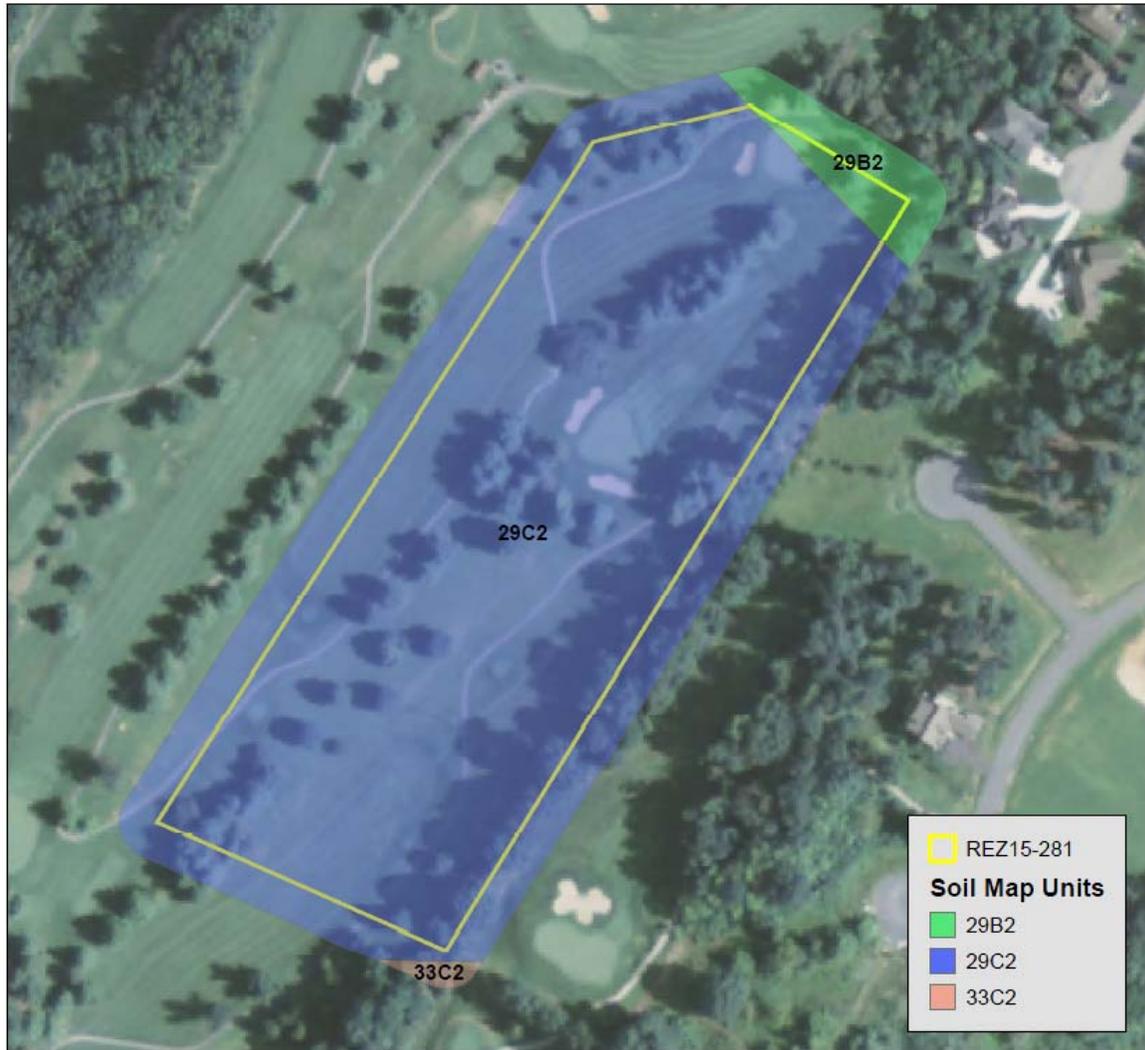
Public water is located along Lakeview Drive but the size of the line is unknown and may not be adequate to serve the proposed lots. As such, a main may need to be extended from the County’s 16” transmission line located along Shen Lake Drive. The potential looping of water-mains should be explored. Public sewer is not readily accessible in the area. A force main is located along Shen Lake Drive but is not a desirable connection since it would require a pump station for connection. Preliminary discussions have been to relocate the existing Lakewood sewage pump station to the low point on the property along Shen Lake Drive. The new lots would then be served by a new gravity main-line that would be installed to this point.

Health Department

The Health Department states that public utilities are to serve the project; therefore, the department submitted no comment.

ENVIRONMENTAL

Soils



29B2

Slopes are 2 to 7 percent. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches is moderately high. Shrink-swell potential is moderate. The soil is not flooded; it is not ponded; it does not meet hydric criteria.

29C2

Slopes are 7 to 15 percent. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches is

moderately high. Shrink-swell potential is moderate. This soil is not flooded; it is not ponded; it does not meet hydric criteria.

33C2

Slopes are 7 to 15 percent. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches is moderately high. Shrink-swell potential is moderate. This soil is not flooded; it is not ponded; it does not meet hydric criteria.

Environment

No comment submitted

PUBLIC FACILITIES

Schools

No comment submitted

Fire & Rescue

The property is located within the Hose Company #4 Volunteer Fire Departments Port Republic Road Substation and Harrisonburg Volunteer Rescue Squads respective response areas. Our office has no concerns with the rezoning request.

Sheriff

No comment submitted

TRANSPORTATION

Traffic Counts

Road	Classification	Geometry	Traffic Count*	Posted Speed
Shen Lake Drive (Route 689)	Major Collector	2-Lane Highway	4,300 VPD (2014)	35 MPH
Lakeview Drive (Route 1025)	Local Road	2-Lane Highway	910 VPD	25 MPH

* Vehicles Per Day (VPD)

VDOT

The proposed rezoning will not have a significant impact to the highway system. The applicant is proffering to extend and upgrade Lakeview Drive to include a divided roadway with no more than 800' of the roadway being non-divided. The proposed public street and improvements shall meet all requirements found in Appendix B(1) of the VDOT Road Design Manual. This includes conducting a turn lane warrant analysis to determine if turn lanes and/or tapers are required on Shen Lake Road to serve the anticipated traffic on Lakeview Drive. This roadway will also need to meet the connectivity requirements in Appendix B(1). For a street section to meet the requirements of a 'stub-out' to adjoining property, the roadway facility must be constructed to the property line. It is our understanding that the Lakeview Golf Course clubhouse will have an access to Lakeview Drive. This proposed commercial entrance will be subject to the Access Management regulations found in Appendix F of the VDOT Road Design Manual.

SUMMARY

Considerations

- The proposed rezoning would permit the Lakeview Golf Club to convert up to nine of the thirty-six holes on the course to single-family detached housing units.
- The proposed housing type would be an extension of the existing development along Lakeview Drive.
- The proposed plan and proffer are not in compliance with the zoning ordinance.

Staff Recommendation: Table

November 23, 2015

This proposal retains the existing character of the golf course with housing on the perimeter; however, the proposed extension of Lakeview Drive does not conform to the zoning ordinance. Staff recommends tabling the request until this is resolved.

Prior to the public hearing, the applicant revised the proffer statement to remove the language that conflicts with the zoning ordinance. With this amendment, staff recommends approval.

Planning Commission Recommendation: Approval

December 1, 2015

Whereas this proposal retains the existing character of the golf course with housing on the perimeter, the Planning Commission recommends approval by a vote of 4 – 0.

Lakeview Development Corporation
REZ15-281
Zoning from A-2 to R-2C

Board Decision:

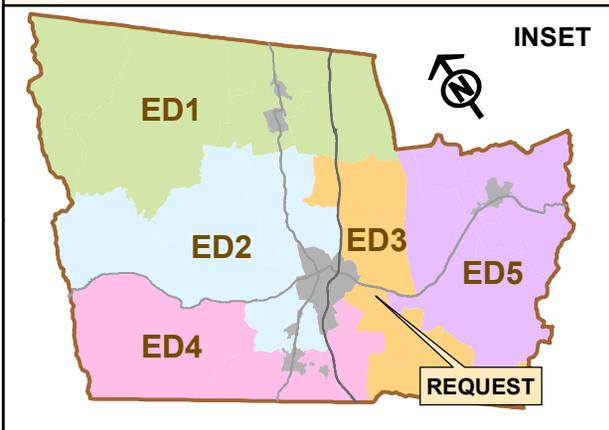


Lakeview Development Corp. Rezoning Request



PC Hearing Date: 12/01/2015
BOS Hearing Date: 1/13/2016

REZ# 15-281



November 17, 2015

Mrs. Rhonda Cooper
Rockingham County Community Development
20 East Gay Street
Harrisonburg, VA 22801

Reference: Rezone 10.33 ac of TM# 126-A-43A (A2 to R2c)

Dear Mrs. Cooper,

It is proposed to rezone 10.33 ac of TM# 126-A-43A (A2 to R2c). The Lakeview Golf Course is closing nine (9) of its thirty six (36) holes and is proposing to extend single family detached lots along Lakeview Drive (VA Rte 1025) on land where several holes had been located.

It is proffered that existing Lakeview Drive be extended to allow the new development of not more than twenty one (21) single family detached lots. The existing Lakeview Drive shall become a divided road according to VDOT Standards. There shall be a standard cul-de-sac at the end and also right of way to extend the street if ever necessary. County water and sewer shall be provided to serve the development. A sidewalk shall be provided on one side of the street from Shen Lake Drive (VA Rte 689) to the end of the cul-de-sac on Lakeview Drive.

Sincerely,

John Kidd
President of Lakeview Golf Corporation



Community Development Agricultural and Forestal District Amendments

AFD Advisory Committee
No Review

Planning Commission
December 1, 2015

Board of Supervisors
January 13, 2016

AFP-297 and AFP-298

LOCATION

Spring Creek Agricultural and Forestal District and Western Rockingham Agricultural and Forestal District.

REQUEST

In March 2015, Sheldon and Wilda Wenger requested to add portions of two parcels to the Spring Creek Agricultural and Forestal District, totaling seven acres. The Zoning Ordinance lists the Spring Creek Agricultural and Forestal District under Section 17-509. Unfortunately, the amendment signed by the Board of Supervisors listed Section 17-510.

The result of this error is that the Spring Creek Agricultural and Forestal District lists the incorrect total acreage, while the Western Rockingham Agricultural and Forestal District (Section 17-510) includes the Spring Creek AFD description and list of member parcels.

The proposed amendments resolve both of these issues. First, the Spring Creek Agricultural and Forestal District (Section 17-509) will be amended to show the correct acreage. No other changes to the Spring Creek Agricultural and Forestal District are proposed. Second, the Western Rockingham Agricultural and Forestal District (Section 17-510) will be amended to show the correct description and list of parcels within the district and returned to as it was listed prior to March 2015.

These amendments do not constitute any change to the boundaries of either Agricultural and Forestal District.

AFD Advisory Committee

No Review

The AFD Advisory Committee was notified, but no recommendation was requested, because this request is to correct administrative errors.

Planning Commission Approval

December 1, 2015

On a vote of 4-0, the Commission recommended the approval of these Agricultural and Forestal District amendments.

Board of Supervisors

January 13, 2016

**ORDINANCE ENACTING
CERTAIN CHANGES TO CHAPTER 17, ARTICLE 2
OF THE CODE OF ORDINANCES OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY,
VIRGINIA:

That Chapter 17, Article 2, definition of terms be and hereby is amended as follows:
Under Animal husbandry after "The production of livestock or poultry" add "such as
cattle, sheep, goats, llamas, poultry, ducks, geese, horses and hogs."

This ordinance shall be effective from the ___ day of _____, 2015.

Adopted the ___ day of _____, 2015.

Aye Nay Abstain Absent

Supervisor Cuevas

Supervisor Eberly

Supervisor Chandler

Supervisor Kyger

Supervisor Breeden

Chairman of the Board of Supervisors

ATTESTE:

Clerk

STAFF RECOMMENDATION APPROVAL November 2, 2015

Staff has received a number of complaints concerning livestock and poultry being kept in subdivisions with RR-1 zoning. Ordinance amendment OA15-287 is one of three proposed amendments dealing with this issue. County Code prior to October 2014 defined "Animal Husbandry" by including examples "such as cattle, sheep, goats, llamas, poultry, ducks, geese, horses, and hogs." Staff recommends adding this back to definition for clarification purposes.

PLANNING COMMISSION APPROVAL December 1, 2015

By a 4-0 vote (one absent) the planning commission concurred with staff's recommendation for approval.

**ORDINANCE ENACTING
CERTAIN CHANGES TO TABLE 17-606
OF THE CODE OF ORDINANCES OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY,
VIRGINIA:

That Table 17-606 "Land Use and Zoning Table" be and hereby is amended as follows:

Under "Agricultural Uses" add to the land use; "animal, domestic"

In the A-1 and A2 zoning districts as a permitted use (P).

In the RV, RR-1, and PG as a special use (SU*) with supplemental standards.

Under "Agricultural Uses"

~~In the RV, RR-1, and PG remove agriculture as a permitted use.~~

This ordinance shall be effective from the ___ day of _____, 2015.

Adopted the ___ day of _____, 2015.

Aye Nay Abstain Absent

Supervisor Cuevas

Supervisor Eberly

Supervisor Chandler

Supervisor Kyger

Supervisor Breeden

Chairman of the Board of Supervisors

ATTESTE:

Clerk

STAFF RECOMMENDATION APPROVAL November 2, 2015

Staff has received a number of complaints concerning livestock or poultry being kept in subdivisions zoned RR-1. This is the second of three amendments proposed to address this issue. County Code prior to October 2014 listed "animal, domestic" as permitted by special use in the RS-1 (now RV), RR-1 and PG zoning districts and limited the number of animal units to one (1) animal unit per acre and total number of birds or fowl to five (5). Current County Code includes "animal, domestic" under agriculture as a by-right permitted use and by using the animal units per acre calculation allows up to fifty (50) small poultry (chickens or ducks) per acre in the above-mentioned zoning districts. By requiring a special use permit in these districts it will allow the Board of Supervisors to determine whether the parcel is an appropriate place for raising domestic animals and, if so, to place other conditions deemed necessary. It would also make the regulations consistent with those prior to current code which would treat all properties in these districts the same.

PLANNING COMMISSION APPROVAL December 1, 2015

By a 4-0 vote (one absent) the planning commission concurred with staff's recommendation for approval.

**ORDINANCE ENACTING
CERTAIN CHANGES TO SECTION 17-607
OF THE CODE OF ORDINANCES OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That section 17-607 "Supplemental Standards for Certain Land Uses" be and hereby is amended as follows:

Add "Animal, Domestic" with

- A. In the RV, RR-1 and PG zoning district, animal, domestic shall be limited to personal use or casual sales only, limited to one (1) animal unit per acre, not to exceed four animal units except that there shall be no more than five (5) birds or fowl per lot.

~~Remove supplemental standards (A, B, C.) for Agriculture in the RV, RR-1, and PG zoning districts.~~

This ordinance shall be effective from the ___ day of _____, 2015.

Adopted the ___ day of _____, 2015.

	Aye	Nay	Abstain	Absent
Supervisor Cuevas				
Supervisor Eberly				
Supervisor Chandler				
Supervisor Kyger				
Supervisor Breeden				

 Chairman of the Board of Supervisor

ATTESTE:

 Clerk

STAFF RECOMMENDATION APPROVAL November 2, 2015

Staff has received a number of complaints concerning livestock or poultry being kept in subdivisions zoned RR-1. This is the third of three amendments proposed to address this issue. County Code prior to October 2014 listed “animal, domestic” as permitted by special use in the RS-1 (now RV), RR-1 and PG zoning districts and limited the number of animal units to one (1) animal unit per acre and total number of birds or fowl to five (5). Current County Code left out of the supplemental standards the limit of five (5) birds or fowl per lot in these zoning districts and by using the animal units per acre calculation would allow up to fifty (50) small poultry (chickens or ducks) per acre in the above-mentioned zoning districts.

PLANNING COMMISSION APPROVAL December 1, 2015

By a 4-0 vote (one absent) the planning commission concurred with staff’s recommendation for approval.