



JOSEPH S. PAXTON
County Administrator



ROCKINGHAM COUNTY

BOARD OF SUPERVISORS

PABLO CUEVAS
Election District No. 1

FREDERICK E. EBERLY
Election District No. 2

RICK L. CHANDLER
Election District No. 3

WILLIAM B. KYGER, JR.
Election District No. 4

MICHAEL A. BREEDEN
Election District No. 5

BOARD OF SUPERVISORS MEETING March 9, 2016

3:00 P.M. CALL TO ORDER – CHAIRMAN WILLIAM B. KYGER, JR.
INVOCATION – SUPERVISOR PABLO CUEVAS
PLEDGE OF ALLEGIANCE – FINANCE DIRECTOR PATRICIA D. DAVIDSON

1. Approval of Minutes – Regular Meeting of February 24, 2016
2. Report – Virginia Department of Transportation – Residency Administrator Donald F. Komara
 - a. VDOT Resolution – Hebron Court Street Addition
3. Report - Blue Ridge Community College - Dr. John A. Downey, President
4. Report - Shenandoah National Park - Jim Northup, Superintendent

Recess

5. Special Meeting of Lilly Subdivision Sanitary District
 1. Call to Order – Chairman
 2. Approval of Minutes – Special Meeting of January 13, 2016
 3. Consideration – Surplus of Water Tanks
 4. Adjourn

Resume Regular Meeting

6. Staff Reports:
 - a. County Administrator – Joseph S. Paxton
 - b. County Attorney – Thomas H. Miller, Jr.
 - c. Deputy County Administrator – Stephen G. King
 - d. Assistant County Administrator – George K. Anas, II

- e. Director of Finance – Patricia D. Davidson
- f. Director of Human Resources – Jennifer J. Mongold
- g. Director of Public Works – Barry E. Hertzler
- h. Director of Community Development – Casey B. Armstrong
- i. Director of Technology – Terri M. Perry
- j. Fire & Rescue Chief – Jeremy C. Holloway
 - 1. Consideration – 2016 SAFER Grant
- k. Director of Parks & Recreation – Katharine S. McQuain
- l. Director of Court Services – Ann Marie Freeman

7. Committee Reports: Airport, Automobile, Buildings and Grounds, Central Shenandoah Planning District Commission, Chamber of Commerce, Community Criminal Justice Board, Finance, Harrisonburg-Rockingham Metropolitan Planning Organization, Harrisonburg-Rockingham Regional Sewer Authority, Massanutten Regional Library, Public Works, Shenandoah Valley Partnership, Social Services, Technology, VACo Liaison, Chairman, Other

8. Committee Appointments:
- a. Community Policy and Management Team

6:00 p.m. 9. Public Hearing:

- a. Special Use Permit:

SUP16-047 Lisa S. Losh, 7693 Community Center Road, Bridgewater, 22812 for waivers to supplemental standards to increase the size of accessory dwelling from 656 sq. ft. to 924 sq. ft. and to increase distance between primary dwelling and accessory dwelling from 60' to 119.8' on property located on the east side of Community Center Road (Route 731) approximately 800' north of Nazarene Church Road (Route 750), Election District #4, zoned A-2. Tax Map #103-(4)-2A.

10. Unfinished Business

*** ADJOURN ***

February 24, 2016

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, February 24, 2016 at 6:00 p.m. at the Rockingham County Administration Center, Harrisonburg, Virginia. The following members were present:

PABLO CUEVAS, Election District #1
FREDERICK E. EBERLY, Election District #2
RICKY L. CHANDLER, Election District #3
MICHAEL A. BREEDEN, Election District #5

WILLIAM B. KYGER, JR., Election District #4 was absent

Also present:

BRYAN F. HUTCHESON, Sheriff

JOSEPH S. PAXTON, County Administrator
THOMAS H. MILLER, JR., County Attorney
STEPHEN G. KING, Deputy County Administrator
GEORGE K. ANAS, II, Assistant County Administrator
CASEY B. ARMSTRONG, Director of Community Development
PATRICIA D. DAVIDSON, Director of Finance
BARRY E. HERTZLER, Director of Public Works
KATHARINE S. McQUAIN, Director of Parks and Recreation
RHONDA H. COOPER, Director of Planning
DIANA C. STULTZ, Zoning Administrator
KELLY S. GETZ, Code Compliance Officer
JAMES B. MAY, Senior Planner
TAMELA S. GRAY, Deputy Clerk
DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation

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CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE.

Vice Chairman Chandler called the meeting to order at 6:00 p.m.

Supervisor Eberly gave the Invocation and County Attorney Miller led the Pledge of Allegiance.

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WELCOME.

Vice Chairman Chandler welcomed Katie Caler, a WHSV TV-3 newscaster who will cover the Board meetings.

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APPROVAL OF MINUTES.

On motion by Supervisor Eberly seconded by Supervisor Breeden and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – ABSENT; the Board approved the minutes of the regular meeting of February 10, 2016.

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FREE RANGING POULTRY PRESENTATION.

Don Hopson, DVM, Regional State Veterinary Supervisor, Virginia Department of Agricultural and Consumer Services, Office of Veterinary Services, provided a presentation regarding free ranging poultry.

Dr. Hopson's extensive report highlighted events that occurred in the United States in the last year involving the commercial poultry industry and free-range poultry.

(A copy of Dr. Hopson's presentation entitled "2014-15 High Path Avian Influenza and Backyard Poultry" is included in the "Attachments – Board of Supervisors Minutes" notebook maintained in Administration).

Supervisor Cuevas indicated preventing Avian Influenza (AI) is a big challenge in the County since Rockingham is the primary poultry county in Virginia. He does not think citizens understand the impact a few birds with AI can have on other poultry farms, farmers and the local economy. He said it takes a long time to overcome export challenges .

Supervisor Cuevas confirmed with Dr. Hopson that cool, moist weather can affect the spread of Avian Influenza and hot temperatures aid in slowing down the virus.

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TRANSPORTATION DEPARTMENT.

The Board heard Mr. Komara's report on the activities of the Transportation Department. He indicated surveying and work preparation began on the installation of turn lanes at the intersection of East Side Highway (Route 340) and Port Republic Road (Route 253). The flashing signs were taken down to widen the road. He is unsure of the plan for the signs, but he will request that they be replaced.

Mr. Komara reported that trees along Longbow Road (Route 684) were cut to open up the road for the project that is moving along.

With recent rain, snow and frozen ground, VDOT has had drainage concerns. Mr. Komara said gravel-stabilized roads have been greatly affected by the inclement weather. VDOT is laying and dragging gravel across the roads since they cannot be graded until April or May. Other maintenance items include patching potholes on hard surface roads, working on shoulders, drainage issues, ditching and boom axing.

Supervisor Eberly asked that VDOT conduct a traffic count on Potter John Lane (Route 915).

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PARKS & RECREATION DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. McQuain's staff report dated February 2016 . The Broadway Little League, that operates the "Strike Zone" in the basement of the Plains District Community Center, requested permission to charge outside individuals and groups to use the "Strike Zone".

Administrator Paxton indicated he, Supervisor Cuevas, Mrs. McQuain, and Bart Bridges met with two Broadway Little League Board of Directors and were impressed with their level of organization and efforts to utilize the facility efficiently. The league would like to allow outside individuals and groups to use all the equipment in the "Strike Zone". Since their membership paid for the equipment installed in the "Strike Zone", a nominal fee will help offset expenses for equipment wear and tear.

Supervisor Cuevas said he was impressed with the league's ability to manage 42 little league groups.

On motion by Supervisor Cuevas, seconded by Supervisor Breeden and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER – AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - ABSENT; the Board approved the Broadway Little League charging outside individuals and groups to use the "Strike Zone"

they operate at the Plains District Community Center, and authorized the Director of Parks and Recreation to notify them of the approval.

Mrs. McQuain reported that the Bergton Book Station Board of Directors requested approval to reduce their meetings from four times a year to three times a year. The current bylaws indicate the Board shall meet on the first Wednesday of January, April, July and October. They would like to meet on the first Wednesday of January, May and September.

Supervisor Cuevas said the Directors probably needed to meet more frequently initially but the Bergton Book Station is running smoothly.

On motion by Supervisor Cuevas, seconded by Supervisor Breeden and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER – AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - ABSENT; the Board authorized the Bergton Book Station Board of Directors to amend Section 9 of their bylaws to change the number of meetings to three a year, and meet on the first Wednesday of January, May and September.

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COUNTY ADMINISTRATOR'S STAFF REPORT.

The Board received and reviewed Administrator Paxton's staff report dated February 18, 2016.

Administrator Paxton reported the School Liaison Committee met earlier in the year to discuss the school capital projects program, and the School Board approved the capital projects at their last meeting. On January 13, 2016, the Board authorized a supplemental appropriation of up to \$250,000 for engineering and design for the first three school projects: John Wayland Elementary (\$100,000), Pleasant Valley Elementary (\$75,000), and Dayton Learning Center (\$75,000). There was an additional \$50,000 for the feasibility study. He asked the Board to adopt a Resolution to Declare an Intent to Reimburse, which is a financing technical resolution that allows the County to spend money prior to issuing bonds and later issue bonds to cover the cost.

On behalf of the Finance Committee, on motion by Supervisor Cuevas seconded by Supervisor Eberly and carried by a roll call vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – ABSENT; the Board authorized the projects listed as part of Phase 1 of the school building program and approved the following resolution declaring its intent to reimburse those costs through the issuance of bonds using the Virginia Public School Authority (VPSA) and directed the County Administrator and Director of Finance to take the necessary steps to initiate those projects:

RESOLUTION TO DECLARE AN INTENT TO REIMBURSE

WHEREAS, the Board of Supervisors of Rockingham County, Virginia (the “County”), upon mature consideration, has determined that it is essential for the County to acquire, construct, reconstruct, expand, and equip capital projects for school purposes in the County, including but not limited to the Dayton Learning Center or its replacement, John Wayland Elementary School, and Pleasant Valley Elementary School, and payment of architect and engineering fees and other preliminary costs and costs of issuance in connection with such undertakings by the County (all capital projects for such purposes in the County being referenced herein as the “Project”); and

WHEREAS, the School Board of Rockingham County, Virginia (the “School Board”), upon mature consideration, has determined that a vital need exists for the Project; and

WHEREAS, the County reasonably anticipates to obtain long-term financing of all or any portion of the costs of the Project through the County’s participation in the pooled bond program offered from time to time by Virginia Public School Authority (“VPSA”), or other tax-exempt financing(s) as may be necessary or convenient, in one or more financings, and accordingly, the County shall comply with the provisions of the Internal Revenue Code of 1986, as amended, so that interest on any bonds issued by VPSA, the proceeds of which are used to fund such loan to the County (the “Loan”), will remain excludible from gross income for Federal income tax purposes in accordance with law; and

WHEREAS, the County now desires to declare its intent to use all or any portion of the proceeds of one or more tax-exempt obligations to be issued, in one or more series, to reimburse certain expenditures in connection with the Project, among other things, all as required by Federal tax laws, including Treasury Regulations § 1.150-2 in the Internal Revenue Code of 1986, as amended, all as further described below.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, as follows:

1. The County and/or the School Board has paid/has caused to be paid, beginning no earlier than 60 days prior to adoption hereof and will pay/will cause to be paid, on and after the date hereof, certain expenditures (the “Expenditures”) in connection with the Project. Further, it has been determined that those moneys previously advanced no more than 60 days prior to the date hereof and to be advanced on and after the date hereof to pay the Project-related Expenditures are available only for a temporary period and it is necessary to reimburse the County and/or the School Board for the Expenditures from the proceeds of such Loan as described above (or otherwise from one or more issues of tax-exempt bonds). Accordingly, the County hereby declares its intent and reasonable expectations to reimburse

the County with all or any portion of the proceeds thereof for the Expenditures with respect to the Project made no earlier than 60 days prior to the adoption hereof. The County reasonably expects on the date hereof that it will reimburse the Expenditures with all or any portion of the proceeds of such Loan from VPSA.

2. The maximum aggregate principal amount of bond(s) to be issued by the County in one or more series (to VPSA, as described above, or other tax-exempt financing(s) as may be necessary or convenient) in connection with the Project, as described above, is reasonably anticipated to be approximately \$25,000,000.
3. The County or the School Board, as the case may be, will make a reimbursement allocation, which is a written allocation that evidences the use of proceeds thereof to reimburse the Expenditures, no later than 18 months after the later of the date on which the Expenditure(s) is/are paid or the Project is placed in service or abandoned, but in no event more than three (3) years after the date on which the Expenditure(s) is/are paid. This declaration of intent to reimburse, as required by Treasury Regulations Section 1.150-2 and Federal tax laws, shall take effect immediately.

ADOPTED: February 24, 2016

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COUNTY ATTORNEY'S STAFF REPORT.

Mr. Miller did not have a written report but announced he will litigate the motor cross appeal case in Shenandoah County Circuit Court on February 25, 2016.

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PUBLIC WORKS DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Hertzler's staff report dated February 24, 2016.

Mr. Hertzler reported the County's 2015 Recycling Rate Report was submitted to the Virginia Department of Environmental Quality. He expressed appreciation to Linda Zirkle and her staff for achieving a 28 percent recycling rate, and noted the mandated recycling rate is 15 percent.

Mr. King indicated some local industries contributed to that achievement through their recycling efforts.

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COMMUNITY DEVELOPMENT DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Armstrong's staff report dated February 24, 2016.

Mr. May introduced Jemima Osei-Hwedie, an intern who is majoring in geography and economics at James Madison University. Jemima will be working through the spring semester to assist with large projects in Community Development.

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PUBLIC HEARING – REZONING REQUEST.

At 7:01 p.m., Vice Chairman Chandler opened the public hearing regarding the following rezoning request and Mr. May reviewed the background information:

REZ15-338 Robert S. Fulk, 14131 Brocks Gap Road, Fulks Run, VA 22830, to amend the proffered conditions on TM# 36-(A)- L140, located north of Brocks Gap Road (Route 259) and approximately 0.1 mile east of Little Dry River Road (Route 818), totaling 2.034 acres, currently zoned General Industrial District Conditional (I-1C). The Comprehensive Plan identifies this area as Agricultural Reserve. It is located in Election District 1.

On February 2, 2016, by a vote of 5-0, the Planning Commission recommended approval, stating this amendment supports the goals of the Comprehensive Plan.

The applicant was present and available to answer questions.

No one spoke regarding the request.

At 7:05 p.m., Vice Chairman Chandler closed the public hearing.

Supervisor Cuevas questioned whether the proffers only cover a post office or also include a small business. He noted there are small stores and beauty shops in the area near the proposed post office. Since the site is a possible location the post office is considering, he prefers not to limit the use to a post office if a like use could be accommodated.

Mr. May read the proffers and indicated all the items listed were permitted previously, except mail services. Mail services is not limited to a Federal Post Office but

can accommodate another type of mail service such as Mail Boxes, Etc., under the discretion of the Zoning Administrator.

On motion by Supervisor Cuevas, seconded by Supervisor Eberly and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - ABSENT; subject to the following proffers, the Board approved REZ15-338, Robert S. Fulk, 14131 Brocks Gap Road, Fulks Run, VA 22830, to amend the proffered conditions on TM# 36-(A)- L140, located north of Brocks Gap Road (Route 259) and approximately 0.1 mile east of Little Dry River Road (Route 818), totaling 2.034 acres, currently zoned General Industrial District Conditional (I-1C). The Comprehensive Plan identifies this area as Agricultural Reserve. It is located in Election District 1.

Proffers:

1. Retail use not otherwise listed
2. Mail services
3. Warehouse
4. Contractor's operation
5. Industry, light
6. Motor vehicle repair shop
7. Sawmill or lumber mill

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PUBLIC HEARING – ORDINANCE AMENDMENTS.

At 7:09 p.m., Vice Chairman Chandler opened the ordinance public hearing and Ms. Stultz reviewed the following proposed agricultural ordinance amendments:

- OA15-322 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Article 2 (Definition of Terms) to add a definition for agriculture-related business, not otherwise listed.
- OA15-323 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 (Land Use and Zoning Table) to allow agriculture-related business, not otherwise listed as a special use permit with supplemental standards (SU*) in the A1, A2, and RV zoning districts.
- OA15-324 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-607 (Supplemental Standards for Certain Land Uses) to set standards for agriculture-related business, not otherwise listed.

Ms. Stultz noted the ordinances were requested because citizens want small businesses such as fencing companies or other agricultural businesses not listed. She indicated that in developing the supplemental standards, the total building area was determined by looking at businesses under other ordinances that would be like uses.

When the proposed ordinance amendments were presented to the Planning Commission on January 5, 2016, the amendment did not accommodate outside storage. The Planning Commission suggested a business selling fences or another product might need limited outdoor storage space. When staff asked the citizens who requested the ordinance how much storage space they would need, a half-acre was recommended.

On February 2, 2016, the Planning Commission recommended approval of the three proposed agriculture-related business ordinance amendments on a 5 to 0 vote.

No one spoke regarding the three proposed agricultural ordinance amendments.

At 7:13 p.m., Vice Chairman Chandler closed the public hearing to vote on the proposed ordinance amendments.

On motion by Supervisor Breeden seconded by Supervisor Cuevas and carried by a roll call vote of 4 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - ABSENT; the Board approved the following ordinance amendments:

**ORDINANCE
ADDING NEW DEFINITIONS IN
SECTION 17-201
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 17-201, Definitions generally, be amended by adding the following definitions (in alphabetical order):

Agriculture-related business, not otherwise listed. A small-scale business selling agricultural supplies, such as agricultural fencing, nails, bolts, and hand tools, in direct support of the local agricultural community.

This ordinance shall be effective from the 24th day of February, 2016.

**ORDINANCE
AMENDING TABLE 17-606
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-606 Land Use and Zoning Table be and hereby is amended as follows (in alphabetical order):

ADD Agriculture-related business, not otherwise listed (listed under Retail Uses) as a special use (SU*) in the A-1, A-2 and RV zoning districts.

This ordinance shall be effective from the 24th day of February, 2016.

**ORDINANCE
ADDING A NEW LAND USE TO
SECTION 17-607, SUPPLEMENTAL STANDARDS
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That the following new land use be added, alphabetically, to Section 17-607. Supplemental standards for certain land uses:

Section 17-607. Supplemental standards for certain land uses.

Agriculture-related business, not otherwise listed.

- (a) Total building area for any business shall not exceed 2,500 square feet.
- (b) Outside storage shall be limited to no more than one-half (1/2) acre and shall meet the requirements of Section 17-705. Outdoor Commercial Storage.
- (c) There shall be no lighted signs.

This ordinance shall be effective from the 24th day of February, 2016.

At 7:14 p.m., Vice Chairman Chandler re-opened the ordinance public hearing.

Ms. Stultz explained that, in September 2015, Dominion Virginia Power applied for an ordinance amendment to allow solar facilities in the County. On October 14, 2015, the Board authorized staff to form a solar energy committee comprised of members who deal with solar energy and people who have served on other committees, to develop a solar energy facility ordinance. The committee consisted of representatives from Dominion Virginia Power, Shenandoah Valley Electric Cooperative, McBride Energy, other energy companies, James Madison University, and Eastern Mennonite University, as well as private citizens and County staff. The committee drafted an ordinance that they distributed for review and revised based on comments received. Ms. Stultz thanked the people who served on the committee for their hard work in developing the ordinance.

Ms. Stultz reviewed the following proposed solar energy ordinance amendments:

- OA16-007 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Article II. Definition of Terms, Section 17-201. Definitions generally to add the definition of Solar energy facility, large and the definition of Solar energy facility, small.
- OA16-008 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 (Land Use and Zoning Table) to allow Solar energy facility, large by permitted use with supplemental standards (P*) in the I-1, I-2, PID, PMR, MXU, PCD, R-4, R-5, and S-1 zoning districts and by special use permit with supplemental standards (SU*) in the A-1, A-2, RV, PG, RR-1, B-1, and B-2 zoning districts. This amendment would also allow Solar energy, small by permitted right with supplemental standards (P*) in all zoning districts.
- OA16-009 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-607, Supplemental Standards for Certain Land Uses to add supplemental standards for Solar energy facility, large, and for Solar energy facility, small.

Ms. Stultz pointed out that a large solar energy facility would occupy one-half acre or more of total land area. A small solar energy facility would occupy less than one-half acre. She noted many of the standards are the same whether for a ground-mounted or roof-mounted system for a large solar energy facility or small solar energy facility.

Ms. Stultz also reviewed the fee schedule for solar energy facilities, under subsection 2-44, Planning, Subdivision, and Zoning Fees, as authorized by Code of Virginia Section 15.2-2286.A.6. The ordinance was advertised to be amended by adding new

application fees for Large Solar Energy Facilities requiring a special use permit (\$2,000 + any consultant fees), and Small Solar Energy Facilities (\$200).

Staff further discussed the fees and recommended that the fee for a large solar energy facility be \$550, which is the same fee charged for any special use application, plus any consultant fees, will be paid by the applicant. If a large solar energy facility does not require a special use permit, the applicant would be responsible for any consultant fees.

For a small solar energy facility, the only fee would be when a consultant is needed, in which case the applicant will pay the consultant fee.

Supervisor Breeden confirmed a small solar energy facility permitted by right would not require a fee unless a consultant is required. Ms. Stultz indicated that a consultant would probably only be necessary if the applicant wants to stay just under a half acre to eliminate a special use permit. Large facilities permitted by right would pay the consultant's fee, if a consultant is necessary. Any facility requiring a special use permit will pay the special use permit fee and any consultant fee.

After advertising the public hearing, staff decided to recommend no application fee for a small solar energy facility. If the property is under a half acre, therefore a small energy facility, the owner will only be charged a consultant fee if the County requires one to review the building permit.

Supervisor Cuevas asked about setback surveying requirements. Ms. Stultz indicated solar energy facilities have to meet the same setback requirements as a main structure on the property. She further explained that the only time the facility will not have to meet the setback requirement is when two adjoining property owners install a solar array together. It is not required that properties be surveyed, but the solar energy facility cannot encroach on any easements.

In response to a question from Supervisor Cuevas regarding safety issues in securing the panels, Ms. Stultz noted the solar facility would have to meet all building code requirements for installation.

Vice Chairman Chandler confirmed that small solar energy facilities, those used for residential use, will be required to have a building permit fee, but there will not be a separate fee from a zoning standpoint.

In response to a question from Supervisor Eberly regarding a large ground-mounted system and the growth of grass and trashy weeds under it, Ms. Stultz indicated some systems may be located in parking lots and some may be located where small animals eat the grass. The County's other zoning provisions will address any unsightly trash.

Supervisor Breeden asked, "If Dominion Virginia Power partners with a landowner, is the landowner responsible for upkeep of the equipment?" Ms. Stultz responded that

Dominion would be responsible for taking care of the equipment. The landowner would only become involved if the solar facility is no longer used and the equipment is not removed within 365 days. At that point, the County would remove the equipment and place a lien on the landowner's property.

In response to a question from Supervisor Cuevas regarding how staff determines whether a solar energy facility is permitted or requires a special use permit, Ms. Stultz noted a special use permit would only be required on large solar farms in agricultural, Rural Village (RV), and business districts. Those in an industrial district are permitted, as well as facilities in the planned district because they have to be included in the master plan for the district. Staff determined there was no reason to require a special use permit for a large solar energy facility in a public service district.

Lots in agricultural, RV and business districts may be smaller with neighbors in close proximity. The neighbors have a right to speak regarding the request when the land beside them is being changed completely. A solar energy facility is less intrusive in an industrial district than truck traffic normally associated with an industrial district.

Supervisor Cuevas said solar systems have been around a while but are new to the Board. He is concerned some less known companies may not have the experience and expertise to properly design and install a solar system, so he hopes staff will assess the process and quality of the finished product. Ms. Stultz indicated the applicant will need to file a site plan whether the facility is permitted or by special use permit. She said the Board could change the ordinance to require a special use permit in the industrial district, if desired.

Supervisor Breeden hopes industrial companies pursue alternative energy. His concern is that neighbors cannot provide input regarding a large parcel of land in an industrial area. Administrator Paxton stated a solar facility is less intrusive than many industrial activities.

Ms. Stultz noted a residential district might be located next to an industrial site that has not yet been developed, and noted many undeveloped industrial sites have proffered conditions that would require the industry to request a rezoning and come before the Board to amend the proffers in order to add solar facility, large as a proffered use. Supervisor Breeden said most industrial partners already work hard to be good neighbors.

Administrator Paxton indicated many industries own large acreage zoned agricultural and, to place a solar facility on those properties, the industry would need to apply for a special use permit. He stated this only applies to land that is zoned industrial, which is relatively limited in the County.

Emmett Toms with Dominion Virginia Power expressed appreciation to County staff and the engineering firms for their work on the ordinance amendments. He informed the Board that industrial land is too valuable to use for large solar facilities. Most solar

systems are placed on rooftops because valuable land is better utilized for businesses than solar panels, and ground-mounted solar systems are usually placed on unbuildable land.

Mr. Toms feels the draft ordinance is comprehensive and wants to share the ordinance with other counties where Dominion partners with industrial customers and others who want large solar systems. Dominion requested the ordinance because they entered into a long-term contract with Merck to install a solar system on unbuildable property.

Jeff Nicholson from Sigora Solar based in Waynesboro, said the County is to be commended for providing an alternative that streamlines, and removes uncertainty in, the development of a solar facility. He noted the suggested change to the fee schedule makes a lot of sense. Mr. Nicholson urged the Board to approve the proposed ordinance amendments.

George Wilson stated he attended the public hearing because of an article in the *Daily News Record* indicating the County planned to tax \$200 for a rooftop solar system and \$2,000 for a ground-mounted system. He said citizens should be encouraged to install solar systems by giving them an incentive.

Joy Loving indicated she installed a ground-mounted, small individual solar system and attended the meeting to request the Board not place a \$200 fee on residential solar systems. Ms. Loving noted that since the spring of 2014, there have been three grassroots solar co-ops in the area, and Rockingham County residents have been members of two of the co-ops, to obtain discounts by leveraging bulk purchasing. She said County citizens are interested in solar energy and she believes the \$200 fee would have altered their decision to purchase a solar system. Ms. Loving thanked the Board for removing the fee from the ordinance and for promoting solar energy in the County.

Watt Bradshaw from Broadway is in favor of the proposed ordinance and commended the County for being a forerunner for large solar facilities. He has installed small solar systems in the County for 38 years and has had no problems with the solar panels, his customers, or the zoning department. He said charging a regular special use permit fee and a consulting fee on a case-by-case basis is the most equitable way to address this. In response to an earlier discussion regarding how well solar panels are attached, Mr. Bradshaw said the installation is part of the building inspection and the installer is required to follow the manufacturer's protocol that provides the exact torque requirements. He noted most solar systems are designed to withstand 140 mile per hour winds and one-inch balls of hail traveling at 100 miles an hour, so weather issues do not affect the durability of the systems. He hopes the County will see more solar facilities and thinks it would be better to have 400 10-kilowatt systems than one 4-megawatt system.

In response to a question from Administrator Paxton, Mr. Bradshaw responded there is a 25-year production guarantee on solar panels installed today, but they should last 40 to 50 years.

In response to a question from Supervisor Eberly, Mr. Bradshaw said solar panels slowly degrade (less than one percent per year) and then plateau. There are 45 and 50-year solar systems in use and doing well, as their durability exceeds their warranties. Mr. Bradshaw stated solar energy systems are probably the most reliable mechanical systems being installed in the County.

Steve Pence indicated he has been interested in solar systems for a while and received approval for a 45-kilowatt system. He is concerned about glare from large solar systems and agreed that numerous smaller systems make sense and will create less glare. Dr. Pence encouraged the County to evaluate whether solar panels create too much glare and the impact on neighbors. He thanked the Board for eliminating the fee for small facilities.

Supervisor Breeden confirmed that a small solar energy facility is permitted by right.

Ms. Stultz said complaints from neighbors will be investigated. If the County receives a report about a violation, staff will check on the violation and contact the solar firm or someone who deals in solar facilities to determine if it is a situation that should be corrected. If so, the county will contact the landowner to mitigate the situation. If the solar system is near an airport or public road, an ocular impact study will be performed.

Mr. Nicholson indicated his firm has conducted glare analyses near airports. Due to the way the panels are tilted, if there is any glare, most of it bounces back into the sky. He said it is rare to see glare on a horizontal plain; it may be detected when looking down on a solar energy system from a hill.

There was no opposition to the proposed solar energy ordinance amendments.

Ms. Stultz asked the solar committee members to stand and thanked them again for serving on the committee and for their hard work.

At 7:44 p.m., Vice Chairman Chandler closed the public hearing to vote on the proposed solar energy facility ordinance amendments.

Supervisor Breeden made a motion, seconded by Supervisor Cuevas, to approve the solar energy ordinance amendments.

Administrator Paxton asked that the motion include that the fee schedule is approved with the revised rates staff recommended.

Carried by a roll call vote of 4 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - ABSENT; the Board approved the following solar energy ordinance amendments to include the revised fee schedule:

**ORDINANCE
ADDING NEW DEFINITIONS IN
SECTION 17-201
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 17-201, Definitions generally, be amended by adding the following definitions (in alphabetical order):

Solar energy facility, large. An energy conversion system consisting of photovoltaic panels, support structures, and associated control, conversion, and transmission hardware occupying one-half acre or more of total land area. Also known as solar energy systems, solar energy arrays, or solar energy farms.

Solar energy facility, small. An energy conversion system consisting of photovoltaic panels, support structures, and associated control, conversion, and transmission hardware occupying less than one-half acre of total land area.

This ordinance shall be effective from the 24th day of February, 2016.

**ORDINANCE
AMENDING TABLE 17-606
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-606 Land Use and Zoning Table be and hereby is amended as follows (in alphabetical order):

ADD Solar energy facility, large (listed under Industrial Uses) as a permitted use (P*) in the I-1, I-2, PID, PMR, MXU, PCD, R-4, R-5 and S-1 zoning districts.

ADD Solar energy facility, small (listed under Industrial Uses) as a permitted use (P*) in all zoning districts.

This ordinance shall be effective from the 24th day of February, 2016.

**ORDINANCE
ADDING NEW LAND USES TO
SECTION 17-607 OF THE
CODE OF ORDINANCES OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

The following new land uses be added, alphabetically, to Section 17-607, Supplemental standards for certain land uses:

Section 17-607. Supplemental standards for certain land Uses.

Solar energy facility, large

- (a) Ground-mounted:
- (1) Solar energy facilities shall not exceed 25 feet in height when oriented at maximum tilt.
 - (2) Any glare generated by the system must be mitigated or directed away from an adjoining property or from any road when it creates a nuisance or safety hazard.
 - (3) An ocular-impact study must be performed for airports within five miles of the project site and for public roads within sight of the system. The analysis shall be performed using FAA Solar Glare Hazard Analysis Tool (SGHAT) to demonstrate compliance with FAA standards for measuring ocular impact.
 - (4) In the zoning districts that have required setbacks, the array shall, at a minimum, meet setback requirements for primary structures **except** among and between participating landowners' parcels.

- (5) In zoning districts that have no required setbacks, the array shall be located in such a manner that it does not encroach on any adjoining property except among and between participating landowners' parcels.
 - (6) Solar energy facilities shall not encroach into any easements.
- (b) Roof- mounted:
- (1) Separate flush or frame-mounted solar energy facilities installed on the roof or structure shall not:
 - a. Project vertically more than one (1) foot above the peak of the sloped roof to which it is attached; or
 - b. Project vertically more than five (5) feet above a flat roof installation.
 - (2) The combined height of a roof-mounted facility and the primary structure to which it is attached shall not exceed the maximum height for the zoning district in which it is located.
 - (3) It shall be demonstrated that the placement of the facility shall not adversely affect safe access to the roof, pathways to specific areas of the roof, and safe egress from the roof.
 - (4) Any glare generated by the system must be mitigated or directed away from adjoining property or road when it creates a nuisance or safety hazard.
 - (5) An ocular-impact study shall be performed for airports within five miles of the project site and for public roads within sight of the system. The analysis shall be performed using FAA Solar Glare Hazard Analysis Tool (SGHAT) to demonstrate compliance with FAA standards for measuring ocular impact.
- (c) Appearance:
- (1) The solar energy facility shall be maintained in the color or finish that was originally applied by the manufacturer.
 - (2) All signs, other than the manufacturer's identification, installer's identification, appropriate warning signs, or owner's identification shall be prohibited.

(d) Removal:

- (1) At such time that a solar energy facility is scheduled to be abandoned or discontinued, the owner of the facility shall notify the County by certified U.S. mail of the expected date of abandonment or discontinuation of operations.
- (2) Within three hundred sixty-five (365) days of the date of abandonment or discontinuation, the owner of the system shall physically remove all components of the solar energy facility. If not removed within the allotted time, the County may have it removed at the expense of the property owner.

Solar energy facility, small

(a) Ground-mounted:

- (1) Solar energy facilities shall not exceed 25 feet in height when oriented at maximum tilt.
- (2) Any glare generated by the system must be mitigated or directed away from an adjoining property or from any road when it creates a nuisance or safety hazard.
- (3) In the zoning districts that have required setbacks, the array shall, at a minimum, meet setback requirements for primary structures except among and between participating landowners' parcels.
- (4) In zoning districts that have no required setbacks, the array shall be located in such a manner that it does not encroach on any adjoining property except among and between participating landowners' parcels
- (5) Solar energy facilities shall not encroach into any easements.

(b) Roof-mounted:

- (1) Separate flush or frame-mounted solar energy facilities installed on the roof or structure shall not:
 - a. Project vertically more than one (1) foot above the peak of the sloped roof to which it is attached; or

- b. Project vertically more than five (5) feet above a flat roof installation.
 - (2) The combined height of a roof-mounted system and the principal structure to which it is attached shall not exceed the maximum height for the zoning district in which it is located.
 - (3) It shall be demonstrated that the placement of the system shall not adversely affect safe access to the roof, pathways to specific areas of the roof, and safe egress from the roof.
 - (4) Any glare generated by the system shall be mitigated or directed away from adjoining property or road when it creates a nuisance or safety hazard.
- (c) Appearance:
 - (1) The solar energy system shall be maintained in the color or finish that was originally applied by the manufacturer.
 - (2) All signs, other than the manufacturer's identification, installer's identification, appropriate warning signs, or owner's identification shall be prohibited.
- (d) Notification:
 - (1) Consumer shall notify the utility company prior to purchasing and installing the small solar energy facility.
 - (2) Installations shall require an electrical permit and inspection by County personnel.
 - (3) County personnel shall notify the utility company that the small solar energy facility has been inspected and approved.
 - (4) All installations shall comply with IEEE 1547, shall be UL Listed and shall be approved for interconnection by the local utility company. All equipment shall be UL listed for its installed purpose.
 - (5) All installations shall comply with all state regulations for small generator interconnections.

This ordinance shall be effective from the 24th day of February, 2016.

**ORDINANCE
ENACTING
SUB-SECTION 2-44 (o)
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 2-44 (o) is enacted as follows:

(o) *Solar energy facilities*

- (1) Solar energy facility, large requiring a special use permit - \$550.00, plus any consultant fees.
- (2) Solar energy facility, large permitted - any consultant fees.
- (3) Solar energy facility, small - any consultant fees.

This ordinance shall be effective from the 24th day of February, 2016.

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RECESS.

At 7:45 p.m., Vice Chairman Chandler declared a short recess.

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PUBLIC HEARING – ORDINANCE AMENDMENTS, CONTINUED.

At 7:52 p.m., Vice Chairman Chandler called the meeting back to order and opened the public hearing regarding the following proposed ordinance amendment:

- OA16-010 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 Land Use and Zoning Table to add Dwelling, single-family detached with independent living quarters to the A-1, A-2, RV, PSF, PG, R-4, R-5, MH-1, MXU, and PMR zoning districts as a permitted use with supplemental standards (P*).

Ms. Stultz reviewed the proposed ordinance amendment and explained the amendment is a housekeeping item as “Dwelling, single-family detached with independent living quarters” was inadvertently omitted from some of the districts it was in prior to the

zoning ordinance being revised in 2014. Approval will permit single-family detached dwellings with independent living quarters in all zoning districts that allow single-family dwellings.

No one spoke regarding the ordinance amendment.

At 7:53 p.m., Vice Chairman Chandler closed the public hearing.

On motion by Supervisor Eberly, seconded by Supervisor Cuevas and carried by a roll call vote of 4 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - ABSENT; the Board approved the following ordinance amendment:

**ORDINANCE
AMENDING TABLE 17-606
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-606 Land Use and Zoning Table be and hereby is amended as follows (in alphabetical order):

ADD Dwelling, single-family detached with independent living quarters (listed under Residential Uses) as a permitted use (P*) in the A-1, A-2, RV, PSF, PG, R-4, R-5, MH-1, MXU and PMR zoning districts.

This ordinance shall be effective from the 24th day of February, 2016.

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CAPITAL IMPROVEMENTS PROGRAM.

At 7:54 p.m., Vice Chairman Chandler opened a public hearing to consider adding two road improvement projects to the Capital Improvements Program (CIP) five-year plan to guide the construction or acquisition of capital projects. A CIP is an important fiscal planning tool that helps a locality replace or repair existing major facilities or meet new capital improvement needs. A CIP is a form of short-term planning.

Mr. May indicated two road improvements need to be included in the Capital Improvements Program rapidly. He noted the entire Capital Improvements Program will be reviewed in March.

Mr. May reviewed the following road improvements for consideration: PW-17 for South Valley Pike (US 11) Road Improvements from the Harrisonburg City Limits to the intersection of Cecil Wampler Road (Route 704) and PW-18 for Spotswood Trail (US 33) Road Improvements from the intersection of Massanetta Springs Road (Route 687) to the intersection of Stone Spring Road (Route 280).

Supervisor Eberly asked whether the Spotswood Trail (Route 33) road improvement will serve as a service road, and be marked for bicycles. Mr. King responded that a third lane will be installed to be used as a turning lane, and a bicycle lane could probably be included.

Dennis Driver, a member of the Mount Crawford Town Council, indicated he was speaking as a private citizen. He is in favor of any road improvements on Route 11 and encouraged the Board to adopt the amendments to the Capital Improvements Program.

Administrator Paxton advised Mr. Driver that the Route 11 road project was submitted as a House Bill 2 (HB2) project. It was not funded but was the next project on the list to receive funding, along with the Mayland Road (Route 259) project from Wentworth Drive (Route 873) to East Lee Street (Route 259) in Broadway. Hopefully both projects, which are within the MPO, will receive funding next year.

Kim Sandum asked staff to describe the Route 11 project. Mr. King explained the four-lane portion of Route 11 in the City and four-lane portion in the County will be connected with four lanes. Therefore, Route 11 will be four lanes from Oakwood Drive (Route 704) to the Harrisonburg Travel Center to eliminate the bottleneck of four lanes merging into two lanes.

No opposition was expressed.

At 7:59 p.m., Vice Chairman Chandler closed the Capital Improvements Program public hearing.

On motion by Supervisor Breeden, seconded by Supervisor Eberly and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - ABSENT; the Board adopted the addition of PW-17, South Valley Pike (US 11) Road Improvements and PW-18, Spotswood Trail (Route 33) Road Improvements into the Capital Improvements Program.

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ESTABLISHMENT OF MEMORIAL PLOT FOR HEADSTONES.

At 7:59 p.m., Vice Chairman Chandler opened the public hearing regarding establishing a memorial plot for stones, appearing to be headstones, found on the property being developed by the County as a park, referred to as Albert Long Park, located on property near the intersection of Spotswood Trail (Route 33 East) and Indian Trail Road (Route 620). The Board would like to establish a memorial plot for the stones in an appropriate place within the park.

Mr. Miller explained that during preliminary excavation work at Albert Long Park, a few stones that appear to be headstones were detected under a couple inches of dirt. The County has no firm idea if there was a graveyard on the property because some citizens report having seen grave markers leaning against a fence, appearing that they were placed there some time ago. The stones that were found by an excavator, who was cleaning a fencerow, were not observed during a walking survey of the property before the real estate was transferred to the County. Mr. Miller said various historical societies that were contacted are unaware of a graveyard on the property, and expert title work made no mention of a graveyard.

Mr. Miller indicated the reason for the public hearing was to determine if there was ever a graveyard on that parcel of land, and to inform the public the County plans to establish a memorial plot for the stones. The memorial plot will be located appropriately within the park to respect any decedents. The County will maintain the plot as part of the park, Mr. Miller said.

In response to a question from Supervisor Cuevas, Mr. Miller indicated he contacted the Court about the stones and the statute does not really apply since the County is not sure if there was a graveyard on the property.

Supervisor Cuevas encouraged Mr. Miller to petition the Court to allow the County to establish a proper fenced memorial plot in the northwest corner of the property away from heavy traffic, commercial uses, and most recreational activities in the park.

Since the site plan has not been completed, Mr. Miller suggested the Court documentation indicate the memorial plot will be located appropriately as recommended by the engineers and planners upon completion of the site plan work, rather than specify an exact location for the memorial plot.

Supervisor Cuevas explained that he suggested the northwest corner of the property to avoid traffic and public disturbance. The Spotswood Trail (Route 33) area will have a lot of traffic, development and the park entrance, and the eastern part of the property will likely to be sold for commercial use. Supervisor Cuevas reiterated he would like the County to specify where the plot will be located.

No citizens came forward to comment or indicate they know anything about the stones or a graveyard on the property.

At 8:07 p.m., Vice Chairman Chandler closed the public hearing.

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COMMITTEE REPORTS.

The Board heard the following committee reports from Board members and staff:

CHAMBER OF COMMERCE

Supervisor Eberly reported the Chamber meets February 25, 2016.

FINANCE

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Breeden and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – ABSENT; the Board approved the following:

Commonwealth’s Attorney

A revised grant for the victim witness program was awarded, and the Board authorized the County Administrator to sign the revised grant in connection with a supplemental appropriation in the amount of \$10,952 for the victim witness program. A 15% increase for the period January 1 through June 30, 2016 was awarded by the Department of Criminal Justice Services. This increase will be used for personnel costs, conference costs, travel and postage. This supplemental will reallocate the funding sources for this program to match the revised grant award. No local funds are required.

Supplemental Appropriation: \$10,952

\$ 3,248	GL Code: 1001-02201-10275-000-501100-000	Full-time Salaries
\$ 3,248	GL Code: 1001-02201-10275-000-501300-000	Part-time Salaries
\$ 500	GL Code: 1001-02201-10275-000-502100-000	FICA
\$ 488	GL Code: 1001-02201-10275-000-502201-000	VRS
\$ 2,174	GL Code: 1001-02201-10275-000-505201-000	Postage
\$ 1,294	GL Code: 1001-02201-10275-000-505504-000	Professional Development

\$ 14,260 GL Code: 1001-00000-13900-000-339300-000 Victim Witness - Federal
 \$ (2,914) GL Code: 1001-00000-12404-000-324190-000 Victim Witness - State
 \$ (394) GL Code: 1001-00000-15201-000-352000-000 General Fund Reserve

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Breeden and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – ABSENT; the Board approved the following supplemental appropriations to meet the legal commitments of the County to approve the requests:

Harrisonburg-Rockingham Social Services District

The following supplemental appropriations were approved by the Social Services Board at meetings held in February 2016 and December 2015:

1. A supplemental appropriation in the amount of \$5,000 for the County’s portion of the Family Preservation program. Funding will be provided by the State. Although a local match of 15.5% is required, no additional local funds are requested, as previously appropriated Local Only Discretionary Funds will be utilized for this match.

Supplemental Appropriation: \$5,000

\$ 5,000 GL Code: 1220-05302-10100-000-505723-000 Family Preservation
 \$ 5,000 GL Code: 1220-00000-12401-000-324983-000 Public Assistance

2. A supplemental appropriation in the amount of \$4,000 for four new Refugee Assistance cases for the County. Funding will be provided by the State with no local funding required.

Supplemental Appropriation: \$4,000

\$ 4,000 GL Code: 1220-05302-10100-000-505715-000 Refugee Resettlement
 \$ 4,000 GL Code: 1220-00000-12401-000-324983-000 Public Assistance

3. A supplemental appropriation in the amount of \$207,000 for the County’s portion of the State Adoption Subsidy. Funding will be provided by the State with no local funding required.

Supplemental Appropriation: \$207,000

\$207,000 GL Code: 1220-05302-10100-000-505735-000 Special Adoption
 \$207,000 GL Code: 1220-00000-12401-000-324983-000 Public Assistance

4. A supplemental appropriation in the amount of \$35,788 for the City's portion of the IV-E Adoption Subsidy. Funding will be provided by the State with no local funding required.

Supplemental Appropriation: \$35,788

\$ 35,788 GL Code: 1220-05302-10200-000-505735-000 Special Adoption
\$ 35,788 GL Code: 1220-00000-12401-000-324983-000 Public Assistance

5. A supplemental appropriation in the amount of \$17,876 for the Virginia Juvenile Community Crime Control Act (VJCCCA). This supplemental will increase the budget to the full funding level which was unknown at the time of the budget projection. Funding will be provided by the State with no local funding required.

Supplemental Appropriation: \$17,876

\$ 17,876 GL Code: 1220-05337-10300-000-503109-000 Other Professional Services
\$ 17,876 GL Code: 1220-00000-12404-000-324987-000 VJCCCA

6. A transfer in the amount of \$3,000 from the City's Refugee Assistance program to the County's program to cover expenses incurred in December 2015.

Transfer: \$3,000

\$ 3,000 GL Code: 1220-05302-10100-000-505715-000 Refugee Resettlement –
County
\$ (3,000) GL Code: 1220-05302-10200-000-505715-000 Refugee Resettlement – City

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Breeden and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – ABSENT; the Board approved the following supplemental appropriations:

Commonwealth's Attorney

A supplemental appropriation in the amount \$4,800 to fund ten hours of pay per week along with associated benefits for the Domestic Violence Coordinator for the remainder of this fiscal year. Funding will be provided by the General Fund Reserve.

Supplemental Appropriation: \$4,800

\$ 3,400	GL Code: 1001-02201-00000-000-501300-000	Part-time Salaries
\$ 300	GL Code: 1001-02201-00000-000-502100-000	FICA
\$ 800	GL Code: 1001-02201-00000-000-502300-000	Health Insurance
\$ 300	GL Code: 1001-02201-00000-000-502201-000	VRS
\$ 4,800	GL Code: 1001-00000-15201-000-352000-000	General Fund Reserve

Land Use Assessment

A supplemental appropriation in the amount of \$1,910 for the purchase of two computer set-ups for the Land Use counter. This purchase will assist in completing the Land Use Revalidation process. Funding will be provided by the General Fund Reserve.

Supplemental Appropriation: \$1,910

\$ 1,910	GL Code: 1001-01224-00000-000-506065-000	Minor Equipment
\$ 1,910	GL Code: 1001-00000-15201-000-352000-000	General Fund Reserve

Fire/EMS Capital Projects

The FY16 budget includes \$550,000 for construction and renovation to develop the East Rockingham Emergency Response Station. Based on the scope of the project as currently defined and proposals received for construction, the Finance Committee recommends a supplemental appropriation of \$150,000 from the County Capital Projects Fund Balance. This additional supplemental appropriation of \$150,000 will bring the total budget for the project to \$700,000.

Supplemental Appropriation: \$150,000

\$150,000	GL Code: 1101-09401-00000-000-508378-000	East Rockingham Emergency Response Station
\$150,000	GL Code: 1101-00000-15201-000-352000-000	Capital Projects Fund Reserve

Proposals were solicited and received from the three firms prequalified under the County's Design-Build Policy for this type of project. The Finance Committee's recommendation was that the Board, following the recommendation of the proposal review committee, rank the proposals in the following order:

Harman Construction	\$656,158
Lantz Construction Company	\$673,150
Nielsen Builders Incorporated	\$1,150,420

Harman Construction's design met the committee's approval and was the lowest cost for the project. Actual costs will be finalized once project scope is fully defined with Harman.

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Breeden and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – ABSENT; the Board approved the East Rockingham Emergency Response Station renovation supplemental appropriation and authorized staff to award the renovation project to Harman Construction at a cost of \$656,158, with the total, including furniture and fixtures, not to exceed a total project cost of \$700,000.

PUBLIC WORKS

Supervisor Cuevas reported the following landfill entrance bids were opened on February 16, 2016.

A&J Development and Excavation, Inc.	\$6,137,056
Momentum/Faulconer Excavating	\$6,358,373
Partners Excavating Company	\$6,394,000

The budget estimate for the project was \$6,500,000. Funding is expected to be provided from the Solid Waste Fund Reserves (\$2.5 million) and bonds (\$4 million) to be issued by the Virginia Resources Authority later this spring.

Staff recommended accepting the low bid of \$6,137,056 submitted by A&J Development and Excavation, Inc.

On behalf of the Public Works Committee, on motion by Supervisor Cuevas, seconded by Supervisor Eberly and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – ABSENT; the Board awarded the landfill entrance project bid to A&J Development and Excavation, Inc. for \$6,137,056.

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ADJOURNMENT.

On motion by Supervisor Eberly, seconded by Supervisor Breeden, and carried unanimously, the meeting was adjourned at 8:19 p.m.

Chairman

DRAFT

Hebron Court (Route 1198) – STREET ADDITION

The Board of Supervisors of Rockingham County, in regular meeting on the 9th day of March, 2016 adopted the following:

RESOLUTION

WHEREAS, the street described on the attached Additions Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Rockingham County, and

WHEREAS, the Area Land Use Engineer for the Virginia Department of Transportation has advised this Board the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

WHEREAS, the County and the developer have entered into an agreement for comprehensive storm water detention as per the code of Ordinances, Sec. 6C-34, adopted May 28, 2008 which applies to this request for addition.

NOW, THEREFORE, BE IT RESOLVED, the county agrees that VDOT has no maintenance, upkeep and/or repair responsibility or liability for such storm water detention facilities except in case of physical damage resulting from road construction projects administered by VDOT. This agreement does not relieve the parties thereto of their rights and obligations pursuant to Storm water Management Regulations VR215-02-00 et.seg. and related state regulations as amended or modified from time to time. Further, the County agrees not to hold VDOT liable for damages resulting from the County's failure to enforce County ordinances and regulations relating to storm water flow, and

BE IT FURTHER RESOLVED, the County will not seek indemnification or contribution from VDOT to correct damages arising from improper maintenance or construction of storm water detention facilities, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the attached Additions Form AM-4.3 to the secondary system of state highways, pursuant to §33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, with necessary easements for cuts, fills and drainage as recorded in Plat Book VI-3868, Page 546, recorded , 27th of April, 2011, and

BE IT FURTHER RESOLVED, that the Virginia Department of Transportation will only maintain those facilities located within the dedicated right-of-way. All other facilities outside of the right-of-way will be the responsibility of others, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Area Land Use Engineer for the Virginia Department of Transportation.

Recorded Vote

Moved By: _____

Seconded By: _____

Yeas: _____

Nays: _____

A Copy Teste:

Joseph S. Paxton
County Administrator

In the County of Rockingham

By resolution of the governing body adopted March 9, 2016

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision Covenant Heights Phase 3A

Type Change to the Secondary System of State Highways:

Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New subdivision street

Pursuant to Code of Virginia Statute: §33.2-705

Street Name and/or Route Number

◆ Hebron Court, State Route Number 1198

Old Route Number: 0

- From: Intersection with Jericho Road

To: 0.04 Mile South to Dead End (cul-de-sac), a distance of: 0.04 miles.

Recordation Reference: Bk. OR, Vol. 3868, Pg. 546

Right of Way width (feet) = 50'

January 13, 2016

A Special Meeting of the Board of Directors of the Lilly Subdivision Sanitary District was held at 3:15 p.m. on Wednesday, January 13, 2016, at the Rockingham County Administration Center, Harrisonburg, Virginia.

Present:

PABLO CUEVAS, Election District #1
FREDERICK E. EBERLY, Election District #2
RICKY L. CHANDLER, Election District #3
WILLIAM B. KYGER, JR., Election District #4

MICHAEL A. BREEDEN, Election District #5 was absent

Also present:

JOSEPH S. PAXTON, County Administrator
THOMAS H. MILLER, JR., County Attorney
STEPHEN G. KING, Deputy County Administrator
GEORGE K. ANAS, II, Assistant County Administrator
PATRICIA D. DAVIDSON, Director of Finance
BARRY E. HERTZLER, Director of Public Works
JESSICA G. KILBY, Deputy Clerk

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CALL TO ORDER.

Chairman Kyger called the Meeting to order at 3:15 p.m.

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APPROVAL OF MINUTES.

On motion by Supervisor Eberly, seconded by Supervisor Chandler and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – ABSENT; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the minutes of the meeting held on January 28, 2015.

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2016 REORGANIZATION OF THE BOARD.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

On motion by Supervisor Chandler, seconded by Supervisor Cuevas and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN - ABSENT; CHANDLER - AYE; CUEVAS - AYE; EBERLY – AYE; KYGER – AYE; the Board elected the Chairman and Vice-Chairman of the Rockingham County Board of Supervisors to serve as the respective Chairman and Vice-Chairman of the Lilly Subdivision Sanitary District during 2016.

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ADJOURN.

Chairman Kyger adjourned the meeting at 3:16 p.m.

Chairman _____



Finance Department Staff Report

March 9, 2016

FY16 Budget Update -

	FY16 Current Year Budget	FY16 Current Year through 1/31/16 Actual	Percent Collected/Spent Budget to Actual
Total General Fund Revenues	\$121,286,331	\$ 70,287,670	58.0%
Total General Fund Expenditures	\$121,286,331	\$ 71,642,749	59.1%
Revenues over (under) expenditures	\$ -	\$ (1,355,079)	

FY17 Budget Status – Most department budget requests have been received. Staff will be reviewing the requests over the next few days.

Key budget dates:

- The Finance Committee Review of the budget is scheduled for March 22-23.
- The Board Work Session is scheduled for March 28-29 from 6AM - 8AM.
- The Public Hearing is scheduled for April 13 at 6PM at East Rockingham High School
- The Adoption of the Budget is scheduled for April 27.

Purchasing Card Program – The purchasing card program is currently under development. As the Finance Department develops a policy and procedure for the program, it will be rolled out to all department heads.

PB Mares Meeting – Staff met with PB Mares to review the FY15 Management Letter and to discuss current operations of the Finance Department. The date set for the Preliminary Audit is set for the week of May 16th. This preliminary review will include a meeting with the Finance Committee.

Payroll Training – A Payroll Supervisor from Prince George County spent two full days with the payroll department to review current operations and to assist staff with questions they had about the payroll process. Staff worked to improve the current set up of Munis and is working to make a paperless process for reconciling benefits and retirement plans.

VRA Loan – A loan application was submitted to VRA to obtain funds for the Landfill Entrance construction project. A due diligence call was held last week. The County is awaiting approval.

Davenport – County Administration and Finance staff met with the Financial Advisor, Davenport, to discuss the status of the financial policies to include fund balance and debt. Davenport reviewed the Capital Improvement Plan and reported back the affect it would have on the County's debt and capital policies. A meeting with the Finance Committee is forthcoming.

Investments – Nelson Bush with PFM met with the Investment Committee on Monday, February 29th. The meeting was set to review the current economic conditions of the country as a whole and then focused in on the investment status of the County. The County's portfolio is performing as expected.



COUNTY of ROCKINGHAM
Finance Department

Trish Davidson, CPFO
Director of Finance

TO: Board of Supervisors

FROM: Trish Davidson, Director of Finance

DATE: March 9, 2016 

SUBJECT: Surplus Items

The attached list represents items that are no longer used by Rockingham County. If the Board approves the list for surplus, the items may be sold on the public surplus website.

If you have any questions, please don't hesitate to contact me.

TD/bjf

Cc: County Administrator
Deputy County Administrator
Assistant County Administrator

Items to Declare Surplus - March 2016

Dept. #	Department	Description	Quantity
1220	Technology	Medium Desk Chairs	5
1220	Technology	Small Desk Chairs	2
1220	Technology	Planar Monitors	32
1220	Technology	Towers	13
1220	Technology	Photosmart	2
1220	Technology	keyboards	20
1220	Technology	HP Printers	28
1220	Technology	Box of Power cords	1
1220	Technology	scanners	2
1220	Technology	Latitude Laptops	2
1220	Technology	APC office 280 UPS	7
1220	Technology	CD Drive IDE	15
1220	Technology	Floppy Drive-Internal with mtg kit	10
1220	Technology	Group of Misc. Dell Hard drives with monitor	1
1220	Technology	Multifunction fax/copier	1
3302	Jail	TVs	6
3302	Jail	Box of Kitchen Items	1
1215	Finance	desk chairs	4
5101	Social Services	desk chairs	4

1. Per the ACA, employers are required to distribute 1095-C forms to all employees by March 31, 2016. Employers are also required to complete IRS reporting to support these forms by June 30, 2016. These forms provide information that include the cost of health insurance, whether or not coverage is offered, employees and dependents covered, and what months they are each covered. The forms are on schedule to be distributed prior to March 31.
2. The dental RFP was distributed March 4, 2016. Proposals are being requested for a MAC plan (our current plan, Maximum Allowable Charge) as well as a 90th percentile/passive PPO plan. The County's insurance consultants are anticipating approximately 10 carrier responses, which are due April 1. County and School representatives will conduct finalist interviews late April/early May.
3. The Sheriff's Office has conducted two sessions of Active Intruder Training for a total of 86 County and Social Services employees. We have received positive feedback regarding the training and have two additional sessions scheduled later this month in order to accommodate staff who have not yet been able to attend.

Respectfully submitted,

Jennifer J. Mongold

1. Personnel vacancies

Utilities: no vacancies

Landfill: no vacancies

Refuse & Recycle: no vacancies

Public Works Admin: Construction inspector (Miss Utility)

Facilities Maintenance: Maintenance Technician

2. Utilities

A. Pleasant Valley 16" Waterline

Update: 60% of the pipe installed as of 3/9/16. The complete schedule is:

1. Begin Construction 10/19/15
2. Substantial Completion 3/24/16
3. Final Completion 4/24/16

B. Lilly Subdivision Sanitary District.

The District owns two 10,000 gallon water tanks which have not been used since the Lilly subdivision was connected to the line the County installed to connect to the City's water system along Rawley Pike. Staff contacted various businesses, farmers and individuals to see if the tanks could be repurposed and to avoid selling the tanks for scrap metal. The current estimated scrap value is \$300. As no interested parties could be found, staff recommends declaring the tanks surplus. A special meeting of the Lilly Subdivision Sanitary District will be required to complete this transaction. The surplus request is being forwarded to the Finance Committee for their consideration and recommendation to the Board.

3. Landfill

A. Landfill Entrance Project.

The Landfill Entrance bid was approved at the 2/24/16 board meeting. The plan approval from the City is anticipated by 3/4/16. This would be followed by the Notice to Proceed on 3/7/16.

The estimated schedule is below:

1. Advertise for bids 1/25/16
2. Bid due date 2/16/16
3. Board approval 2/24/16
4. City plan approval 3/4/16
5. Notice to Proceed 3/7/16
6. Substantial Completion 11/1/16
7. Final Completion 12/1/16

B. Spring Clean-up Days.

Rockingham County will be offering cleanup days on April 15th and 16th at the County Landfill, during which time residents may bring their waste to the landfill at no charge. A list of acceptable items is included with this report in attachment A

C. Landfill - Remaining Capacity of Existing Cell.

On January 11, 2016, the County commissioned a flyover of the landfill to allow SCS Engineers to determine the remaining capacity and lifespan of the current cell. SCS Engineers calculated these values using the "Remaining Capacity Method" (RCM). The RCM method involves plotting the waste tonnage disposed (from weigh scale tickets) against remaining airspace taken from topographical mapping of the site. From these calculations the resulting density of the County's landfill is 1,342 pounds per cubic yard, which is identical to the density from the two prior surveys. The engineers earlier forecast that the existing landfill cell will fill as of late 2019 or spring of 2020 is on target. The next flyover will occur in December 2016. The current schedule for new cell construction anticipates beginning construction in Fall 2016, with completion by Spring 2018. Staff will use the December 2016 flyover to continue monitoring the remaining capacity to assure sufficient time between reaching capacity in the current cell and completion of the new cell.

D. Recycling & Satellite Sites

The first 2016 Household Hazardous Waste Collection day will be April 16th at 8am-12noon. The location will be the City of Harrisonburg Recycling Facility, 2055 Beery Road. A list of acceptable items is included with this report.

4. Facilities Maintenance

A. Landscaping Bids.

Three bids were recently received for the landscape bid. Staff has reviewed the bids and submitted them to the Building and Grounds Committee for review and recommendation to the Board of Supervisors.

B. Courthouse Steps Project.

The Courthouse step repair project is on schedule. With the warmer weather, the stamped concrete porch slab has been poured and the step foundation is being formed. The wet weather made access to the site difficult, but the contractor is responsible to repair all turf damage as part of the contract. Overall, the project is looking very positive and is matching the look of the west steps.

Director of Public Works
Staff Report
Page 3

5. Albert Long Park

No update. The wet weather has slowed progress on the site work at the park. The master plan from Timmons is anticipated to be complete by mid-March.

Respectfully Submitted,
Barry E. Hertzler
Director Public Works

ROCKINGHAM COUNTY CLEAN-UP DAYS
ATTENTION RESIDENTS:

On Friday, April 15, 2016 and Saturday, April 16, 2016 the County Landfill will accept clean-up refuse at no charge from each County Residence. Example: torn down buildings, yard waste, remodeling debris, & furniture. Each individual County vehicle will be allowed to have the fee for up to **four (4) residential car passenger tires and one **(1)** tractor tire per farm without fluid to be waived. (Tires are required to be removed from the rim). This does not apply to any Commercial or Business Hauler or Contractor. No automobile batteries or refuse containing liquid, such as paints, solvents, etc., will be accepted.**

Landfill hours are 7:00 A.M. – 4:30 P.M.

**CITY OF HARRISONBURG & ROCKINGHAM COUNTY RESIDENTS
HOUSEHOLD HAZARDOUS
WASTE COLLECTION**

Saturday, April 16, 2016

8:00 a.m. to 12:00 noon

City of Harrisonburg Recycling Facility, 2055 Beery Road, Harrisonburg, VA

The following will be collected with a

Limit of 5 units per vehicle/per household

SOLVENTS

mineral spirits
paint thinner
turpentine
acetone
naphtha
petroleum spirits
methyl alcohol

PAINTS

oil-based exterior
oil-based interior
oil-based primer
oil-based stains
tung oil
polyurethane
deck stains

FUELS

gasoline
diesel fuel
chainsaw fuel
motorboat fuel
#2 fuel oil
kerosene
heating oil

FLUIDS

brake, transmission &
power steering

OTHER

lubrication & hydraulic oil
transmission oil
syringes & needles
lead acid & dry cell batteries
household herbicides & pesticides
commercial grade herbicides & pesticides
commercial grade fertilizer
motor oil & antifreeze
fluorescent lights

NOT ACCEPTED: Latex paint, unlabeled containers, chlorinated solvents (methylene chloride), and any container over 5 gallons in size. Waste must be in original container and due to EPA & Virginia regulations, waste may be accepted from Households only.

Business and farm wastes will not be accepted. Any waste brought to the site that is not listed above WILL NOT be accepted.

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AUTHORIZED POSITIONS- 31.5

Filled Positions- 21.0

Department Director (Casey Armstrong)

ADMINISTRATIVE

Administrative Assistant (Amanda Thomas)

PERMIT INTAKE & PROCESSING

Permit Specialist II (Leslie Dodrill)

Permit Specialist I (Kelley Ann Weatherholtz)

BUILDING CODE ENFORCEMENT

Building Official (Joe Shifflett)

Building Plan Reviewer (Jay Carter)

Electrical Inspector (J.N. Riddel)

Electrical Inspector (Terry Derrer)

Inspector (Ricky Davis)

Building Inspector (James E. Campbell)

LAND DEVELOPMENT REVIEW

Development Plan Manager (Peter Kesecker)

PLANNING: SHORT- AND LONG-RANGE

Director of Planning (Rhonda Cooper)

Senior Planner (James May)

ZONING CODE ENFORCEMENT

Zoning Administrator (Diana Stultz)

Deputy Zoning Administrator (Diane Lepkowski)

Code Compliance Officer (Kelly Getz)

GEOGRAPHIC INFORMATION SYSTEMS

GIS Specialist (Mark Rathke)

GIS Technician (Kendrick Smith)

ENVIRONMENTAL SERVICES

Environmental Manager (Lisa Perry)

Environmental Inspector (Adam Hancock)

Environmental Inspector (Blake Barnes)

Vacant Positions- 10.5

Permit Specialist II

Permit Specialist I

Permit Specialist I- Part-time

Deputy Building Official

Building and Plumbing Inspector

Inspector

Plumbing Inspector

GIS Coordinator

Addressing Technician

Planner

Erosion & Sediment Control Administrator

BOARD ACTION REQUESTED

Request for Ordinance Amendment

Staff is requesting authorization from the Board to move forward with an ordinance amendment for craft brewery.

Request to Waive Public Hearing

SVTB Crossroads LLC requests to amend the proffer and master plan for Crossroads Farm Subdivision. This amendment realigns the road network and changes the layout of some of the housing units. These amendments do not impact use or density. Pursuant to Code of Virginia §15.2-2302.B, the Board may waive the requirement for a public hearing when a proffer amendment does not affect conditions of use or density.

PROJECTS AND REPORTS

PROPOSED VOLUNTARY CONSERVATION EASEMENT ORDINANCE (Rhonda Cooper)

The Board requested staff to prepare a draft ordinance to enable the County to consider co-holding voluntary conservation easement in the Cross Keys and Port Republic Battlefield Study Areas. The ordinance was recommended for approval by the Planning Commission on March 1, and will be heard by the Board on March 23.

Following a presentation to the Board on January 13, the Board requested staff to provide additional research to them at its February 10 meeting. Staff met with John Hutchinson of the Shenandoah Valley Battlefields Foundation (SVBF) and Kim Sandum of the Community Alliance for Preservation (CAP), to determine an alternative to a countywide approach to the Voluntary Conservation Easement Ordinance. A presentation and maps were presented at the February 10 meeting.

A Voluntary Conservation Easement Ordinance, initially drafted by an advisory committee in 2009, was revised in 2015 by the Shenandoah Valley Battlefields Foundation (SVBF) for consideration by the Board. The SVBF has encountered a number of opportunities to conserve land in the battlefields, but the conservation of these properties would necessitate the establishment of a local government as a co-holder of the easement. At the request of County staff, in June 2015, John Hutchinson of the SVBF provided an explanation of this need and outlined the differences between the 2009 and 2015 drafts. That information was provided to the Board in the department's January 13 staff report.

HOUSE BILL 2 TRANSPORTATION PROJECT APPLICATIONS (Rhonda Cooper)

The HB2 project scoring and recommendation phase has been completed by the Office of Intermodal Planning and Investment (OIPI), VDOT, and the Department of Rail and Public Transportation (DRPT). The recommended projects will be reviewed by the Commonwealth Transportation Board (CTB) this month. By June, the CTB is expected to adopt the Six Year Improvement Plan (SYIP). The tentative schedule is:

- February- CTB reviews recommended projects
- March to April- CTB to develop potential revisions to recommended projects
- April to May- Public hearings held on recommended projects and any revisions
- May- CTB revises funding scenario
- June- CTB adopts Six-Year improvement Program

The Rawley Pike (U.S. 33) project is included in the list of recommended projects. Staff will resubmit applications in the upcoming round for Mayland Road (VA 259), South Valley Pike (U.S. 11).

ROCKINGHAM BICYCLE ADVISORY COMMITTEE (RBAC) (Rhonda Cooper)

The next regularly scheduled meeting of the RBAC is March 17. The Committee recommended that the final draft of the Rockingham County Bicycle and Pedestrian Plan move forward to public comment and then to Planning Commission and Board hearings. The tentative schedule for the upcoming months is noted in the following section.

MPO & NON-MPO BICYCLE AND PEDESTRIAN PLANS (Rhonda Cooper)

The MPO TAC is expected to forward a final draft MPO Plan and recommend it for public release to the Policy Board in May. The MPO and County Bicycle and Pedestrian Plans will be presented at a public meeting. The public meeting will be the citizens' and stakeholders' opportunity to review the draft plans and maps within an open house and formal presentation format. Both plans are expected to be ready for final action in July.

February 18	RBAC recommended approval of draft County Plan
February 19-March 1	Rockingham County Board of Supervisors receives draft County Plan
March 17	HRMPO BP Subcommittee receives final draft of HRMPO Plan
March 31	HRMPO BP Subcommittee final review of draft HRMPO Plan
April 19	Rockingham County Planning Commission receives copy of County Plan
April 21	HRMPO TAC and Policy Board receive copy of draft MPO Plan for review
May 3	Rockingham County Planning Commission Work Session
May 5	TAC recommends release of HRMPO Plan to public
May 6	Public Meeting Announcement
May 11	Rockingham County Board of Supervisors work session
May 19	Policy Board Releases HRMPO Plan to Public
May 24 or 26	Public Meeting on both Plans
June 9	Public comment period ends
July 5	Rockingham County Planning Commission Public Hearing
July 7	HRMPO TAC Final Approval
July 27	Rockingham County Board of Supervisors Public Hearing
July 21	HRMPO Policy Board Final Approval

PORT REPUBLIC RURAL VILLAGE GRANT PROJECT (Rhonda Cooper)

The Shenandoah Valley Network (SVN) and Community Alliance for Preservation (CAP) staff and the project consultant, Paradigm Design, held the second community workshop on February 18 at the Port Republic town hall. Participants suggested techniques to maintain the character of the Port Republic village. The first community workshop in Port Republic, held on January 21, served to describe the planning process and to seek input on what the community considers to be its assets and liabilities now and in the future.

The SVN was awarded a Battlefield Protection Grant to study the potential for a Rural Village Overlay District for Port Republic. SVN has contracted with Paradigm Design to work with Port Republic's village and area landowners to develop the landowners' vision, then to develop guidelines to preserve special characteristics, and to develop a list of uses compatible with the traditional village and surrounding agriculture and battlefields. The resulting Rural Village Overlay District could become a general model for application in the County's other rural villages. This grant was awarded by the National Park Service's American Battlefield Protection Program.

MPO SOUTH REGIONAL CORRIDOR STUDY (Rhonda Cooper)

The ad hoc committee is reviewing revisions to the MPO Route 11 South Regional Study. The MPO Policy Board tabled the original Study on June 21, 2012. The study encompasses part of the County; City; and the Towns of Bridgewater, Dayton, and Mt. Crawford; from Port Republic Road (City) to Dinkel Avenue and from Interstate 81 to Route 42.

LAND USE-RELATED FEE SCHEDULE (Rhonda Cooper)

Section 2-44 is under review to bring it into compliance with the 2014 Zoning Ordinance terminology and to evaluate the fees, which were last revised about five years ago.

E-911 TO NEXT GENERATION 911 TRANSITION (Kendrick Smith)

The Virginia E-911 services board has begun planning for a transition to NG-911. Currently, our 911 system is based on an aging technology, an analog network. Our 911 system is dependent on service providers, and they will soon be moving away from analog networks and into IP (Internet Protocol) networks. Due to this transition, our 911 system will soon have to be based on an IP network as well. In a 911 system based on an IP network, GIS will be the primary database for routing emergency calls rather than the MSAG (Master Street Address Guide) and the database of phone numbers maintained by service providers that are used now.

VITA (Virginia Information Technologies Agency) has been working with local government GIS technicians to begin the process of ensuring our GIS data is up to par. Rockingham County GIS recently submitted their data to VITA for analysis to gauge the readiness of the data. The results of the analysis were very positive, with 96.8% of our address points matching the addresses maintained by Verizon. Ninety-five percent of our road centerlines matched the MSAG that is maintained by HRECC. Both of these numbers were high across analyses that VITA has completed across the state of Virginia.

Although the County GIS data is in great shape currently, there is still a lot of work to be done. The NG-911 Regional Advisory Council has selected 2019-2020 as a preliminary target date for switching to IP based 911 systems. We should have no issues being able to be in compliance by that time. The current list of errors within our GIS data will most likely take two to three months to be corrected. Once the corrections have been made, we will send the data back to VITA for another analysis to gauge our accuracy again and see if other issues arise.

APPROVAL OF NEW TELECOMMUNICATIONS CONSULTANT (Diana)

After review of information provided by two consultants regarding the RFP for a telecommunications consultant, AECOM has been selected to be the new consultant. This company worked closely with the Harrisonburg-Rockingham County Emergency Communications Center (HRECC) during its implementation. A contract will be drawn up with AECOM to become the new telecommunications consultant.

PROJECTS AND REPORTS Tabled BY THE BOARD OF SUPERVISORS

NORTH VALLEY PIKE CORRIDOR STRATEGIC PLAN (Rhonda Cooper)

The Board tabled the North Valley Pike Corridor Strategic Plan on December 15, 2010. Staff recommends reworking this Plan as part of the Comprehensive Plan revisions.

PLANNING COMMISSION ACTIONS

The Planning Commission will consider the following items at its March 1 public hearing:

Item	Description	Comments/Recommendations
REZ16-018	Sentara RMH Medical Center, 2010 Health Campus Dr., Harrisonburg, VA 22801, to rezone TM# 125-(17)- L1, L1A; 125-(A)- L121, L135, L136, totaling 238.61 acres, currently zoned General Business District (B-1) and General Agriculture District (A-2), to Planned Medical and Research District (PMR). The Comprehensive Plan identifies this area as Mixed Use. The property is located in Election District 3.	Approval; to be heard by Board on 3/23.
OA16-026	Amendment to the Rockingham County Code, Chapter 17 (Zoning), Article 2, Definition of Terms, Section 17-201 Definitions generally to amend the definitions of camp and event center and to add a definition for retreat center.	Approval; to be heard by Board on 3/23.
OA16-029	Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 Land Use and Zoning Table to add retreat center as a permitted use (P) in the R-4 zoning district and as a special use (SU) in the A-1, A-2, and RV zoning districts; and to add camp as a permitted use (P) in the R-4 zoning district and as a special use with supplemental standards (SU*) in the A-1, A-2, and RV zoning districts.	Approval; to be heard by Board on 3/23.
OA16-039	Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-607 Supplemental Standards for Certain Land Uses to add supplemental standards for camp in the A-1, A-2, and RV zoning districts. Supplemental standards would allow for infilling of an existing camp by right but would require special use permit for expansion onto land not currently used for camp and for any new camp.	Approval; to be heard by Board on 3/23.
OA16-040	Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), Section 17-201 Definition of Terms. Modify definition of "Contractor's operation" to include landscapers and remove the definition "Landscaping service."	Approval; to be heard by Board on 3/23.
OA16-042	Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), 17-607 Supplemental Standards for Certain Land Uses. Remove Landscaping service from the supplemental standards. (Landscaping service to be included under the use and standards for Contractor's operation.) Add supplemental standards for the uses 'Greenhouse' and "Nursery."	Approval; to be heard by Board on 3/23.
OA16-044	Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), Table 17-606 Land Use and Zoning Table. Remove 'Landscaping service' from the use table, add "Greenhouse" under agricultural uses and "Nursery" under retail uses.	Approval; to be heard by Board on 3/23.
OA16-046	Amendment of the Rockingham County Code, Chapter 17 (Zoning), Article 5, Overlay Districts, to adopt Sections 17-520, Rockingham County Voluntary Conservation Easement Ordinance, and all attending sub-parts of Section 17-520.	Approval; to be heard by Board on 3/23.
CIP	The County proposes the adoption of the Capital Improvements Program (CIP), a five-year plan to guide the construction or acquisition of capital projects, for fiscal year 2017 through fiscal year 2021. A CIP is an important fiscal planning tool that helps a locality replace or repair existing major facilities or meet new capital improvement needs. A CIP is a form of short-term planning.	Forwarded; to be heard by Board on 3/23.

The following item has not been scheduled for a Board hearing:

Item	Description	Comments/ Recommendations
OA15-188	An amendment to Chapter 17 (Zoning), Article 7, Table 17-702.05 to change parking requirements for Dwelling, duplex and Dwelling, single-family detached to require one space for an efficiency or one bedroom unit.	Forwarded to Board with tie vote; Staff revisions are underway; Board hearing TBA

COUNTY-INITIATED AMENDMENTS

1. Request and Reason: There has been some interest expressed in having a craft brewery in the County. Currently the Rockingham County Code has farm brewery, micro-brewery, and the full industrial brewery. Craft breweries would allow more beer to be manufactured than the micro-brewery but not as much as the full brewery. Staff is requesting to remove micro-brewery from the Code and to add craft brewery which is what is becoming more popular throughout Virginia.

Status:

UPCOMING PUBLIC HEARINGS

March 9, 2016

Board of Supervisors

6:00 p.m.

Agricultural & Forestal Districts

None.

Special Use Permit

SUP16-047 Lisa S. Losh, 7693 Community Center Road, Bridgewater, 22812 for waivers to supplemental standards to increase the size of accessory dwelling from 656 sq. ft. to 924 sq. ft. and to increase distance between primary dwelling and accessory dwelling from 60' to 119.8' on property located on the east side of Community Center Road (Route 731) approximately 800' north of Nazarene Church Road (Route 750), Election District #4, zoned A-2. Tax Map #103-(4)-2A.

Rezoning

None.

Ordinance Amendments

None.

PRIORITY PROJECTS UNDERWAY BY STAFF

Projects	Lead Person	Status	Target Date
North Valley Pike Corridor Strategic Plan	Rhonda	Board tabled on 12/15/10. Plan elements to be addressed during Comprehensive Plan update.	2016
Rockingham Bicycle Advisory Committee (RBAC)	Rhonda	Next meeting is 3/17/16.	Ongoing

Ongoing Review/Tasks	Lead Person	Status
Deed Review	Diane	24 deeds in process as of 3/1/15: 8 pending review, 16 awaiting revisions
Violations	Kelly	55 active complaints, 19 cases pending legal action as of 3/1/16
Site Plans & Subdivisions	Pete	7 site plans and 1 subdivisions under review as of 3/2/16
Subdivision Ordinance Variances	Diana	0 requests under review, as of 2/29/16
Zoning Ordinance Variances	Diana	1 request under review, as of 2/29/16
Zoning Appeals	Diana	0 requests under review, as of 2/29/16
Home Occupation Permits	Diana	1 permit requests under review, as of 2/29/16
Home Business Permits	Diana	0 permit requests under review, as of 2/29/16
Special Use Permits	Diana	3 permit requests under review, as of 2/29/16
Rezoning	Rhonda	2 rezoning requests under review, as of 3/1/16
Comprehensive Plan Amendments	Rhonda	0 request under review, as of 3/1/16
Permits and Fees Processed	Joe	515 total transactions for month of February 2016
Building Inspections	Joe	888 inspections conducted during February 2016 (averaged 44.4 inspections per day)
Building Plans	Joe	27 Plans under review, as of 2/29/16
Environmental (E&S/Stormwater) Plan Review	Lisa	16 plans under review as of 02/29/16, 14 awaiting permit issuance
Environmental Inspections	Lisa	511 inspections conducted in February 2016
Addressing Commercial/Residential Structures	Kendrick	42 new structures addressed in February 2016
Naming of New Roads	Kendrick	1 new private lane named in February 2016

REQUESTS TABLED BY BOARD OF SUPERVISORS

SPECIAL USE PERMIT APPLICATION(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
--	--	--	--	--	--

REZONING REQUEST(S) and PLAN(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2010	Dec 15	NA	North Valley Pike Corridor Strategic Plan	Endorsement of Corridor Strategic Plan for North Valley Pike area from Gravels Road to Vine Street and I-81 to Kratzer Road	2

ORDINANCE AMENDMENTS					
Year Tabled	Date Tabled	File	Applicant	Request	
--	--	--	--	--	

STAFF DIRECTORY

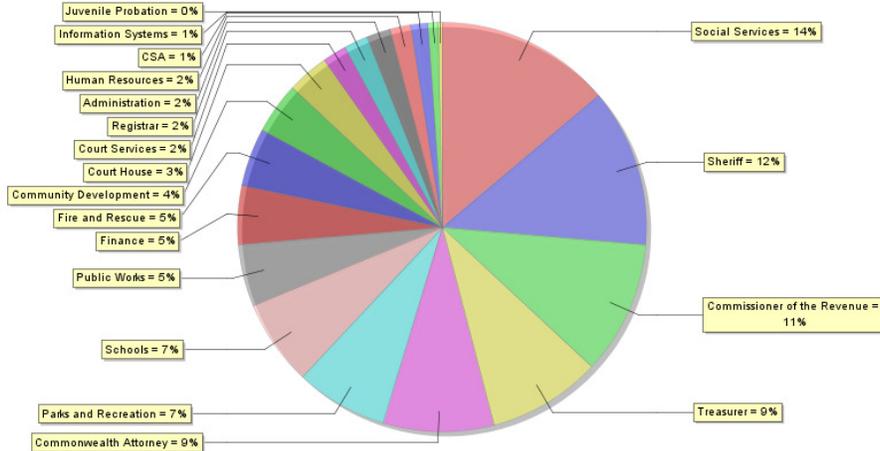
Name	Job Title	Office Number	Mobile Number
Casey Armstrong	Director	564-3031	578-2353
Blake Barnes	Environmental Inspector	564-3047	578-3515
James Campbell	Building Inspector	574-4381	578-1123
Jay Carter	Building Plan Reviewer	564-3046	578-1120
Rhonda Cooper	Director of Planning	564-3033	271-5061
Rick Davis	Building Inspector	432-3372	830-8018
Terry Derrer	Building Inspector	564-3042	578-1122
Leslie Dodrill	Permit Specialist II	564-3038	N/A
Kelly Getz	Code Compliance Officer	564-6063	810-5024
Adam Hancock	Environmental Inspector	564-1529	271-6523
Pete Kesecker	Development Plan Manager	564-5074	271-2952
Diane Lepkowski	Deputy Zoning Administrator	564-3037	578-1126
James May	Senior Planner	564-1513	N/A
Lisa Perry	Stormwater Management Program Administrator	564-6095	271-8760
Mark Rathke	GIS Specialist	564-5076	N/A
JN Riddel	Building Inspector	564-3045	578-1121
Joe Shifflett	Building Official	564-3041	578-1558
Kendrick Smith	GIS Technician	564-3029	830-5811
Diana Stultz	Zoning Administrator	564-3032	830-8017
Amanda Thomas	Administrative Assistant	574-3790	N/A
Kelley Ann Weatherholtz	Permit Specialist I	564-3040	N/A

DEPARTMENT OF COMMUNITY DEVELOPMENT
Development Activity Report - February 2016

	Permits Issued					Fees Collected				
	Feb-16	Feb-15	One Year Change	Jan-Feb 2016	Jan-Feb 2015	Feb-16	Feb-15	One Year Change	Jan-Feb 2016	Jan-Feb 2015
Building										
Commercial/Industrial	14	7	100.0 %	26	14	\$ 11,086.82	\$ 18,055.04	-38.6 %	\$ 26,647.83	\$ 25,265.23
Manufactured	4	2	100.0 %	7	6	\$ 434.88	\$ 280.50	55.0 %	\$ 694.78	\$ 694.01
Single Family	20	15	33.3 %	41	28	\$ 22,916.21	\$ 14,772.79	55.1 %	\$ 44,620.71	\$ 28,770.92
Subtotal	38	24		74	48	\$ 34,437.91	\$ 33,108.33		\$ 71,963.32	\$ 54,730.16
Plumbing										
	1	1	0.0 %	1	1	\$ 103.79	\$ 51.84	100.2 %	\$ 103.79	\$ 51.84
Subtotal	1	1		1	1	\$ 103.79	\$ 51.84		\$ 103.79	\$ 51.84
Electrical										
	24	30	-20.0 %	39	48	\$ 1,173.05	\$ 2,271.23	-48.4 %	\$ 1,974.16	\$ 3,123.94
Subtotal	24	30		39	48	\$ 1,173.05	\$ 2,271.23		\$ 1,974.16	\$ 3,123.94
Mechanical										
	5	4	25.0 %	11	10	\$ 229.50	\$ 255.00	-10.0 %	\$ 918.00	\$ 459.00
Subtotal	5	4		11	10	\$ 229.50	\$ 255.00		\$ 918.00	\$ 459.00
Other										
	29	43	-32.6 %	48	86	\$ 5,980.77	\$ 47,521.00	-87.4 %	\$ 12,402.61	\$ 59,723.80
Subtotal	29	43		48	86	\$ 5,980.77	\$ 47,521.00		\$ 12,402.61	\$ 59,723.80
Land Use Related										
Erosion and Sediment Permit:	2	6	-66.7 %	6	12	\$ 2,394.00	\$ 40,198.00	-94.0 %	\$ 6,228.00	\$ 48,042.00
Subtotal	2	6		6	12	\$ 2,394.00	\$ 40,198.00		\$ 6,228.00	\$ 48,042.00
Total	99	108		179	205	\$ 44,319.02	\$ 123,405.40		\$ 93,589.88	\$ 166,130.74

Technology Department Staff Report: March 2016

MONTHLY HELP DESK TICKET SUMMARY BY DEPARTMENT Total Number of Help Desk Tickets for February 2016: 368



NEW PROJECTS

Project	Associated Departments	Start Date	Projected End Date	Staff Assigned
Video Conferencing Upgrade at Circuit Court	Circuit Court/Technology/Sheriff/Court Services	02/10/2016	08/30/2016	Dusty Moyer, Michael Bowen
Munis Cashiering/Accounts Receivable Replacement for Treasurer's System	Treasurer/Technology/Finance	02/01/2016	12/31/2016	Terri Perry, Pam Southerly, Mark Zimmerman, Kerri Fitzgerald
Wireless Mobile Device Replacement	All	02/23/2016	04/30/2016	Terri Perry, Jeff Ferguson, Michael Bowen

CURRENT PROJECT STATUS UPDATES

Project	Associated Departments	Start Date	Projected End Date	Update
Checkpoint Firewall Replacement	Technology	01/26/2016	05/30/2016	Working with vendor for implementation plan.
Core Switch Replacement	Technology	01/26/2016	05/30/2016	Working with vendor on schedule.

Technology Department Staff Report: March 2016

Cell Phone, Mobile Device Review	All	11/30/2015	03/30/2016	Completing review. Meet with Administration by end of week.
Mobile Device Management Implementation	All	11/30/2015	04/30/2016	Testing before rollout on new devices
OpenGov Implementation	All	02/05/2016	02/05/2017	First view of data on 3/1, OpenGov making corrections will provide new dataset and logins to us next week.
Data Center Upgrade - Phase 3	Technology, All	08/01/2014	06/30/2016	Demotion of servers, ImageNow, and Symantec upgrades remaining.
Munis Financials Implementation and upgrade to 10.5	County & Schools Finance and Technology	02/28/2013	03/31/2016	Coordinate with Finance Director and Human Resources. Waiting until 1095's are complete
Munis Human Resources Online Applicant Tracking	Human Resources	04/01/2015	4/30/2016	Waiting for upgrade to Munis 10.5
Credit Card Payments for CityView	Community Development, Technology, Harris	05/27/2014	03/30/2016	Delayed due to other Community Development projects
Evaluation and continuation of ImageNow Document Imaging project	Technology	06/04/2014	06/30/2016	Evaluating ImageNow vs. moving solely to Tyler Content Management
Custom Reports for Munis	Technology	07/20/2014	Ongoing	Continuing to prioritize and create reports
Fix problems created by RecTrac/WebTrac Upgrade to new version and server	Recreation/Technology	09/01/2015	03/31/2016	Continuing to work with RecTrac and apply patches.

Technology Department Staff Report: March 2016

Clerk of Court computers	Technology/Supreme Court/Clerk of Court	11/01/2014	TBD	Test computer onsite. Supreme Court delay
Selection of solution(s) to replace DaPro software	Technology/Administration/RCSO/ECC/Court Services/Fire & Rescue	4/01/2015	7/01/2017	Committee Formed. Draft consultant RFP in review
New Software for Records and Imaging for Clerk of Court	Clerk of Circuit Court, Technology	07/01/2015	03/31/2017	Ongoing
CityView changes for Planning and E&S	Community Development, Technology, CityView Staff	08/05/2015	05/31/2016	Working with CityView to schedule upgrade.
CityView/GIS Integration Fix	Community Development, Technology, Timmons Group	11/01/2015	05/31/2016	Schedule being determined
Work with City to reroute ICHRIS traffic through VPN	Technology (City, County, ECC)	02/02/2016	03/01/2016	Defer until after dark fiber installation between City and County

Respectfully submitted,

Terri M. Perry
Director of Technology

1. Personnel

The department currently has one employee on light duty and one open position.

2. Prevention Division Activities: Capt. Joe Mullens, Lt. Todd Spitzer, Lt. Karen Will and Wes Shifflett**A. Plan Review**

1. Clean Agent System - 0
2. Commercial Cooking Suppression - 0
3. Dry Hydrant - 0
4. Emergency Planning/Evacuation - 0
5. Fire Detection/Alarm - 1
6. Fire Pump - 0
7. Flammable/Combustible Liquid Spray Booth - 0
8. Hazardous Materials - 0
9. Mechanical - 0
10. Private Fire Service Mains & Private Water Tank System - 0
11. Rezoning - 0
12. Site Plain - 5
13. Special Entertainment - 0
14. Special Use - 0
15. Sprinkler System - 0
16. Standpipe - 0
17. Plan Review That Has Exceeding Fourteen Day Reaction Time
 - a. All plan reviews are within noted reaction time
18. Plan Review Fees Generated - \$ 2,208.42

B. Consultation

1. Certificate of Occupancy - 0
2. Explosives/Fireworks - 0
3. Fire Code - 9
4. Fire Protection - 6
5. Open Burning - 0
6. Site - 4
7. Special Use/Rezoning - 2
8. Emergency Planning/Evacuation – 1

- C. Inspections
 - 1. Acceptance Testing – 16
 - 2. Assisted Living – 1
 - 3. Certificate of Occupancy - 5
 - 4. Daycare/Preschool - 0
 - 5. Dry Hydrant - 0
 - 6. Explosives - 0
 - 7. Fire Code - 9
 - 8. Fire Detection/Alarm - 0
 - 9. Fire Protection - 4
 - 10. Fireworks - 0
 - 11. Hazardous Materials - 0
 - 12. Nursing - 1
 - 13. Open Burning/Bon Fire - 0
 - 14. Private School - 0
 - 15. Public School - 5
 - 16. Re-Inspection - 3
 - 17. Safe School Audit - 2
 - 18. Tent - 0
 - 19. Inspection Not Completed/Had to be rescheduled
 - a. N/A
 - 20. Inspection Fees Generated -\$ 320.00

- D. Operational Permits Issued
 - 1. Open Burning - 147
 - 2. Fireworks
 - a. Sales - 1
 - b. Display - 0
 - 3. Explosives
 - a. Storage - 0
 - b. Use - 0
 - 4. Bon Fire - 0
 - 5. Permit Fees Generated - \$160.00

- E. Incident Responses and Disposition
 - 1. Structure Fires
 - a. Accidental - 4
 - b. Incendiary - 1
 - c. Undetermined - 0
 - d. Under Investigation – 0

2. Vehicle Fires
 - a. Accidental - 0
 - b. Incendiary - 0
 - c. Undetermined - 0
 - d. Under Investigation – 0
 3. Brush/Grass Fires
 - a. Accidental - 0
 - b. Incendiary - 1
 - c. Undetermined - 0
 - d. Under Investigation – 0
 4. Open Burning
 - a. Authorized - 0
 - b. Unauthorized - 2
 - i. Notice of Violation - 2
 - ii. Summons - 0
 5. Bomb Threats - 0
 6. Fireworks Violations - 0
 7. Fire Lane
 - a. Tickets Issued - 2
 - b. Warnings Issued - 0
 8. Explosives/Explosions - 0
 9. Follow-up Investigation - 10
 - a. Total Number of Hours – 22.5
- F. Public Education
1. Prevention Programs
 - a. Smoke Detectors Installed - 8
 - b. Fire Extinguisher Presentations - 4
 - i. Number of Participants - 125
 - c. School Program Presentations - 4
 - i. Number of Participants - 107
 - d. Other Program Presentations - 2
 - i. Number of Participants - 23
 - e. Presentation of Education Materials Events - 1
 - i. Number of Participants – 20

- G. Training
 - 1. Fire Inspector Related Training
 - a. Number of Participants - 0
 - b. Number of Contact Hours - 0
 - 2. Fire Investigator Related Training
 - a. Number of Participants - 5
 - b. Number of Contact Hours – 27.5
 - 3. Public Education Related Training
 - a. Number of Participants - 0
 - b. Number of Contact Hours - 0

- H. Fire and Life Safety Division Comments/Notes
 - 1. Staff either participated in or attended the Active Shooter Training scheduled by Human Resources.

3. Training Division: Battalion Captain Joe Morris, Lt. Steve Powell, Lt. Bryan Smith, and Lt. Jolene Powell

- A. Continued Education Training Provided
 - 1. Singers Glen Fire Department EMS CE's
 - a. Number of Participants - 6
 - 2. Broadway Fire Department EMS CE's
 - a. Number of Participants - 4
 - 3. Bridgewater Fire Department EMS CE's
 - a. Number of Participants - 4
 - 4. MERCK EMS CE's
 - a. Number of Participants - 16
 - 5. EMS Training for the month was patient assessment
 - a. Number of Participants – 70
 - 6. Fire Training for the month was search and rescue and hazmat training was A-Kit.
 - a. Number of Participants – 35

- B. Meetings and Training
 - 1. Met with VCU to discuss a paramedic program being held at RCFR
 - 2. Attended active shooter training
 - 3. NFPA 1851 class on gear cleaning and inspection
 - a. Number of Participants - 12
 - 4. TRT Drill on land mapping and search
 - a. Number of Participants - 22
 - 5. Regional Hazmat Drill
 - a. Number of Participants – 23
 - 6. Attended the VFCA Conference

7. Attended MCRC meeting
 - C. Certification Training Provided
 1. MTC Fire and Rescue Classes
 - a. Number of first year students – 16
 - b. Number of second year students - 14
 2. Continued Fire Academy (Firefighter I, Firefighter II, and Hazmat Operations)
 - a. Number of Participants – 30
 - D. Other Activities
 1. Ran Duty Officer February 8th – 14th
 2. Rebuilt valves on Engine 906
 3. Started SAFER grant process
 4. Installed new cameras in the Mobile Command Unit. Cameras were purchased with monies obtained through the LEMPG grant.
 5. The Honor Guard Assisted with Jim Werner's funeral on February 26th & 27th.
- 4. Additional Information: Chief Jeremy Holloway**
1. Would like Board of Supervisor consideration on the Safer Grant
 - a. Apply for 3 additional personnel to the request for the 2016 grant cycle.

Respectfully submitted by,

Chief Jeremy C. Holloway

MEMORANDUM

TO: Joseph Paxton, County Administrator
CC: Stephen King, Deputy County Administrator
FROM: Jeremy Holloway, Fire & Rescue Chief
DATE: March 4, 2016
SUBJECT: SAFER Grant

Brief synopsis of SAFER:

The Staffing for Adequate Fire and Emergency Response (SAFER) Grants was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response, and operational standards established by the NFPA (NFPA 1720). This standard is the model we used for the 5 year planning retreat held in May of last year.

Allowable cost for new hires:

The only allowable costs under the Hiring of Firefighters category are salary and associated benefits (actual payroll expenses). SAFER funding will pay for the total salary and benefit costs for each funded position. Salaries and benefits of firefighters hired under the SAFER Grant funding while engaged in training are eligible if the firefighter is employed by the department.

County Responsibilities:

No matching funds are required from the County for the first two years. If selected as grant recipients, the County has 180 days to hire the new staff and put them to work once notified.

The County would be responsible for:

- Uniforms and personal protective equipment
- Training
- NFPA 1582 annual physicals for new staff
- Ensuring that we schedule the staff so that 50% of their duties are fire suppression activities.
- Overtime costs except that routinely paid as a part of the base salary or the firefighter's regularly scheduled and contracted shift hours in order to comply with the Fair Labor Standards Act [FLSA].
- The County's estimated cost is \$ 2,900 per position for uniforms and equipment.

Grant Request:

In October of 2015 the Board approved application for six positions for the Hose Co. 4 response area, primarily to serve the area east of the City. The availability of volunteers for this area is very limited. While they are being supplemented by some students during the JMU school year, it is not consistent year round. The County's request was not funded in the 2015 SAFER grant cycle. **Staff is requesting authorization to reapply for these six positions.**

In addition, the 5-year plan for fire & rescue included in the Rockingham 2020 program includes a recommendation to add three positions for the Bridgewater response area in the FY17-18 budget cycle. The issues in the Bridgewater area are the lack of volunteers after 10pm at night and on weekends. The County's HAZ-Mat unit is stationed in Bridgewater. The unit responds to 88 plus calls per year. There are several instances that the unit does not respond do to a lack of staffing in the station. These positions are proposed to bolster fire response for the Bridgewater/Mt Crawford/Dayton areas. **Staff is requesting authorization to also apply for three Firefighters/EMTs to be stationed in the Bridgewater response area, for a total of nine positions in the application for this round that is due March 25, 2016.**

If awarded the grant, the Federal Emergency Management Agency (FEMA) will pay the salary and fringe benefits for the nine employees for the first two years. The cost to the County is \$35,000 for each of the two years. The grant would fund \$ 458,718 on year 1 and \$466,609 on year 2. The County would be responsible for those ongoing costs thereafter.

Thank you for your consideration of this request.



STAFF REPORT
March, 2016

Agenda Item#

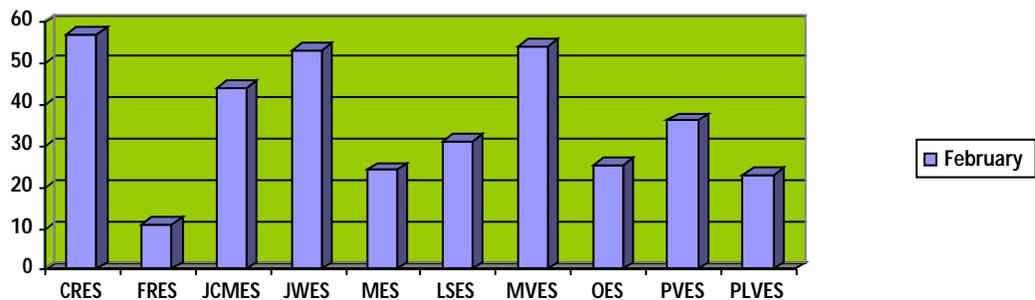
1. PERSONNEL

A. Parks & Recreation: All positions are filled.

2. RECREATION

A. Recreation:

1. The Parks and Recreation Commission will met on Thursday, February 25.
2. The Albert Long Park earth work should begin again in the next couple of weeks. The Master Plan from Timmons is expected to be completed by the end of March.
3. Bart Bridges spoke to a JMU class on February 17 and Kathy McQuain spoke to a class on February 26. All staff recently attended the Active Shooter class offered by the county.
4. Several staff attended a Western Service Area training through Virginia Recreation and Park Society. Also, several staff attended a Safe Kids meeting.
5. The After School Program numbers for February. Currently there are over 450 children registered in the After School Program. After School continues to look for qualified staff to work in the program.



6. February 27 Parks and Recreation held their first Bubble Soccer Tournament at Wilbur Pence Middle School. There were 5 teams registered. Women's volleyball will began on March 7. Youth boys basketball ended the end of February with 464 youth who participated. March 1st began summer day camp registrations.
7. The Recreation Foundation will meet on Monday, March 14th.
8. Upcoming Special Events Include

- Cookies with a Cop, April 23
 - Animal Palooza, April 30
 - Community Yard Sale, June 4
9. Recreation Programs for the month of January with registration numbers are:
- Bergton Community Center, 6 rentals
 - Singers Glen Community Center, 28 rentals
 - PDCC paying rentals, 36had
 - PDCC non-paying rentals, 35had
 - Line Dancing, 30 participants
 - Youth Volleyball Broadway, 15 participants
 - Women's Self Defense, 13 participants
 - Me and You Fondue, 15 participants
 - Great American Outdoor Show Mini Bus, 14 participants
 - Bread Baking, 3 participants
 - Valentine's with Elvis Mini Bus, 14 participants
 - Antique Shopping Mini Bus, 5 participants
 - Golden Corral Senior Bingo, 35 participants
 - Cake Decorating Fondant, 4 participants
 - Hollywood Casino Mini Bus, 14 participants
 - Youth Volleyball WPMS, 49 participants
 - Pressure Cooker Cooking, 3 participants
 - Jump Rope Moves, 5 participants
 - Bubble Soccer Tournament, 5 teams
 - Potomac Mills Mini Bus, 14 participants
 - A Closer Walk with Patsy Cline Mini Bus, 14 participants

9. The month of February staff has been working on Summer program planning, closing out youth basketball, and collecting donations for the Kids Fishing Day in April. Summer Day Camp planning has begun and registrations open in March. Trips on the mini bus are averaging about one per week.

Respectfully submitted,
Kathy McQuain
Director of Parks & Recreation

1. Personnel

A. Positions filled

Director
Administrative Assistant
Senior Pretrial Officer
Pretrial Officer (two full-time)
Pretrial Evaluator
Probation Officer (three full-time/one part-time)
Litter Control Supervisor (part-time)
CIT Coordinator

2. Litter Control Program

A. Bags Collected for February 2016 – 382

Roads/areas cleaned: County Administration Center, Rockingham County Landfill, School Board, Plains District Community Center, Social Services, Indian Trail Road, 33E, Layman Trissels, Keezletown Road, 340, Greendale Road, 635

3. Community Corrections

A. Probation

1) Caseload for February 2016
Misdemeanor caseload – 427
Felony caseload – 5

B. Pretrial

1) Caseload for February 2016
Misdemeanor caseload – 65
Felony caseload – 152

4. CIT – Crisis Intervention Team

A. The CIT Taskforce continues to meet on a monthly basis. The next 40 hour training will be held in April. A Train the Trainer Class will be held March 9-12, 2016.

5. RE-Entry Council

A. The Re-Entry Council meets on a quarterly basis. The sub-committees meet once per month to discuss ways to integrate offenders back into our community.



Community Development Special Use Permit Report SUP16-047

Meeting Date: MARCH 9, 2016

Applicant	LISA S. LOSH
Mailing Address	7693 COMMUNITY CENTER RD., BRIDGEWATER 22812
Property Address	SAME
Phone #/Contact	421-7879
Tax Map Id	103-(A)-2A
Zoning	A2
Requested Use	WAIVER TO SUPPLEMENTAL STANDARDS FOR ACCESSORY DWELLING TO INCREASE THE SIZE FROM 656 SQ. FT. TO 924 SQ. FT. AND TO INCREASE DISTANCE BETWEEN PRIMARY DWELLING AND ACCESSORY DWELLING FROM 60' TO 119.8'
Location	EAST SIDE OF COMMUNITY CENTER ROAD (ROUTE 731) APPROXIMATELY 800' NORTH OF NAZARENE CHURCH ROAD (ROUTE 750)
Acreage in parcel	1.725
Acreage in request	SAME
Election District	4
Comprehensive Plan	AGRICULTURE RESERVE

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Residence shall comply with the Statewide Building Code and the proper permits shall be obtained.
3. The manufactured home shall be skirted, and the tongue shall be removed from the home or included in the skirting.
4. A request for Safe, Adequate and Proper review for use of the existing septic shall be submitted to and approved by the Health Department.
5. Residence shall not be occupied until such time as a certificate of occupancy is issued by the County. No certificate of occupancy shall be issued until all other conditions of this permit are met.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for accessory dwellings as an accessory use to a primary dwelling with the following stipulations:

- A. The area used for the accessory dwelling shall not exceed one thousand (1000) square feet or fifty percent (50%) of the square footage of the primary dwelling, whichever is less.
- B. The primary residence shall receive a certificate of occupancy prior to or concurrent with a certificate of occupancy being issued for the accessory dwelling.
- C. Only one accessory dwelling shall be permitted per primary dwelling.

D. The accessory dwelling shall be located no more than sixty (60) feet from the rear and no more than twenty-five (25) feet from the side of the primary dwelling and shall not be subdivided from it.

Applicant is requesting waivers to two of those standards to increase the allowable square footage (based on size of primary dwelling) from 656 square feet to 924 square feet and to increase the distance between the primary dwelling and the accessory dwelling from 60' to 119.8'.

BACKGROUND

Many years ago, there was a manufactured home at this location. That home was removed and has been gone for over two years. The applicant now wishes to put a home back on the property so the caregiver can live close to elderly parents. If approved as requested, it would be located on the same pad as the previous home. They had intended to move it forward but are unable to do so because of water lines.

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	A2	None	
East	A2	None	
South	A2	shooting range	Approved 4/26/76
West	A2	None	

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A2	Home Site
East	A2	Home Site, tillable, pasture, wooded
South	A2	Briery Branch Community Center
West	A2	Home Site, tillable, pasture, wooded

STAFF AND AGENCY ANALYSIS

UTILITIES

Health Department

The health department would have no objection to a single three bedroom home being connected to the existing sewage disposal system provided setback distances are met. A request for Safe, Adequate and Proper review would need to be submitted to the local health department for review and comment. These forms are available at the Building Office for persons wishing to put a new home on an existing septic system.

ENVIRONMENTAL

Zoning Administrator - Floodplain

According to FEMA maps, the property is not located in the 100-year floodplain.

PUBLIC FACILITIES

Emergency Services

The property is in the response area of the Clover Hill Fire & Rescue. Emergency Services has no concerns with this request.

Building Official

Normal building permitting and inspections required

TRANSPORTATION

VDOT – Road Conditions

This site is currently served by a private (PE-1) entrance that is adequate to serve the existing residence and an accessory residence. No additional entrance onto Community Center Road (Route 731) will be permitted. VDOT has no comment or objection regarding the waiver to the size and setback of the accessory residence.

VDOT – Traffic Impact Analysis

N/A

SUMMARY

Considerations:

1. This request is for a waiver of the supplemental standards for accessory dwellings to increase the size of the dwelling and to increase the distance between the primary dwelling and the accessory dwelling.

2. This request is being made so a caregiver can live close to elderly parents.
3. VDOT states the existing entrance is adequate.
4. The Health Department is requesting a Safe, Adequate and Proper review form be submitted for their review and comment on the existing septic. At the time of this writing, that form had been submitted by the applicant to the Health Department.
5. According to the County Code, in granting a special use permit, the Board should find the following:
 - That the use is compatible with surrounding uses,
 - Is not detrimental to the character of adjacent land,
 - Is consistent with the intent of this chapter, and
 - Is in the public interest.

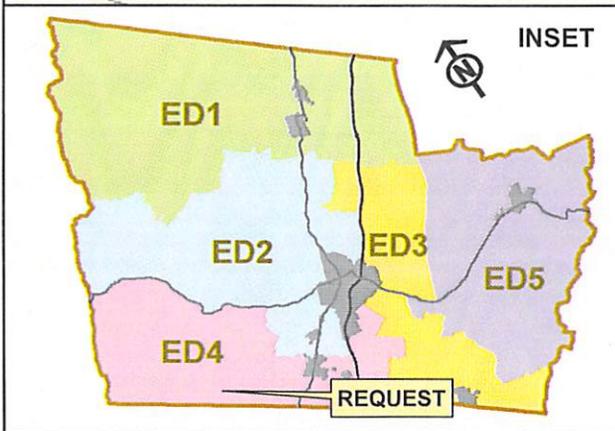
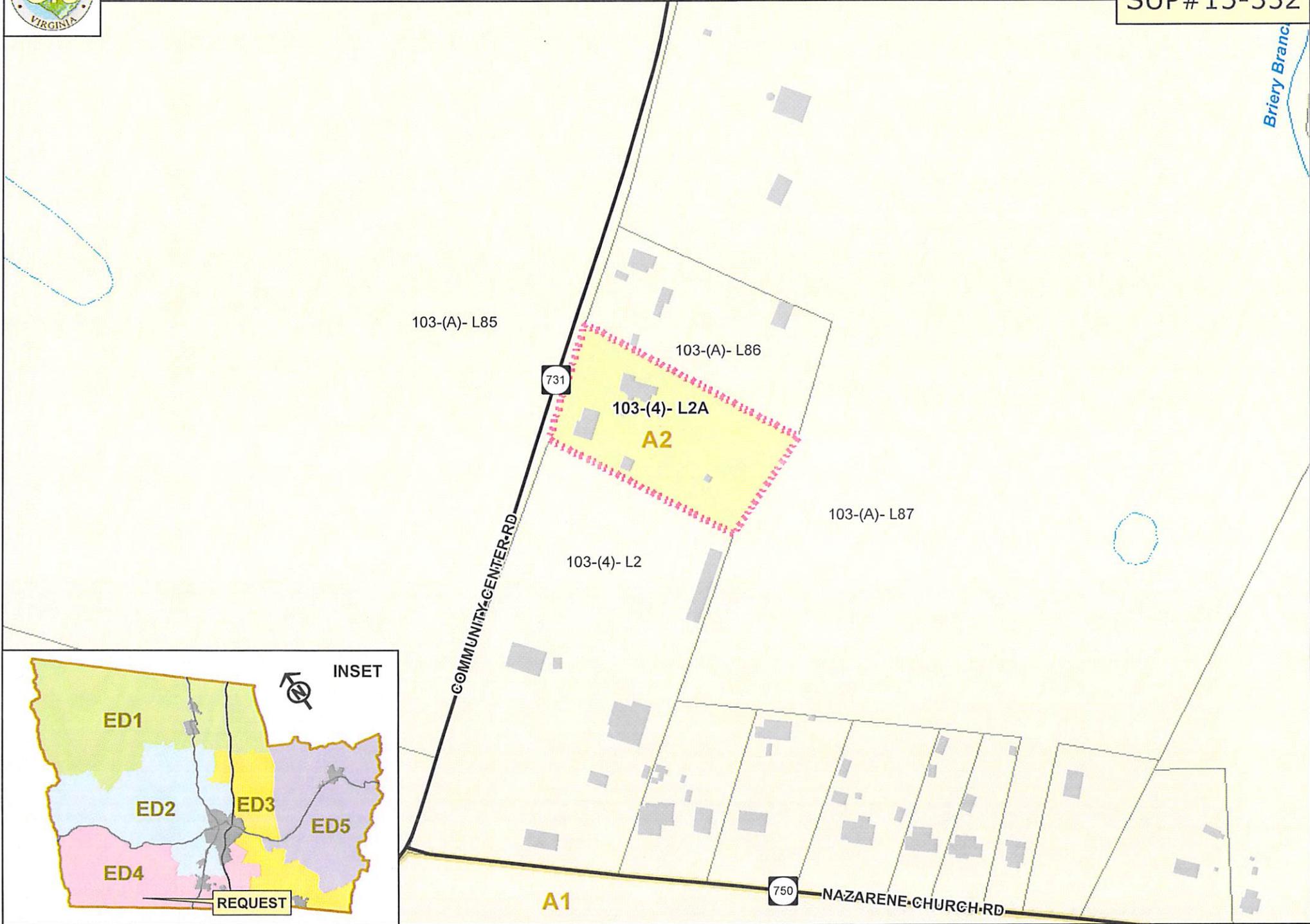


Lisa S Losh Special Use Permit Request



2/10/2016

SUP# 15-332

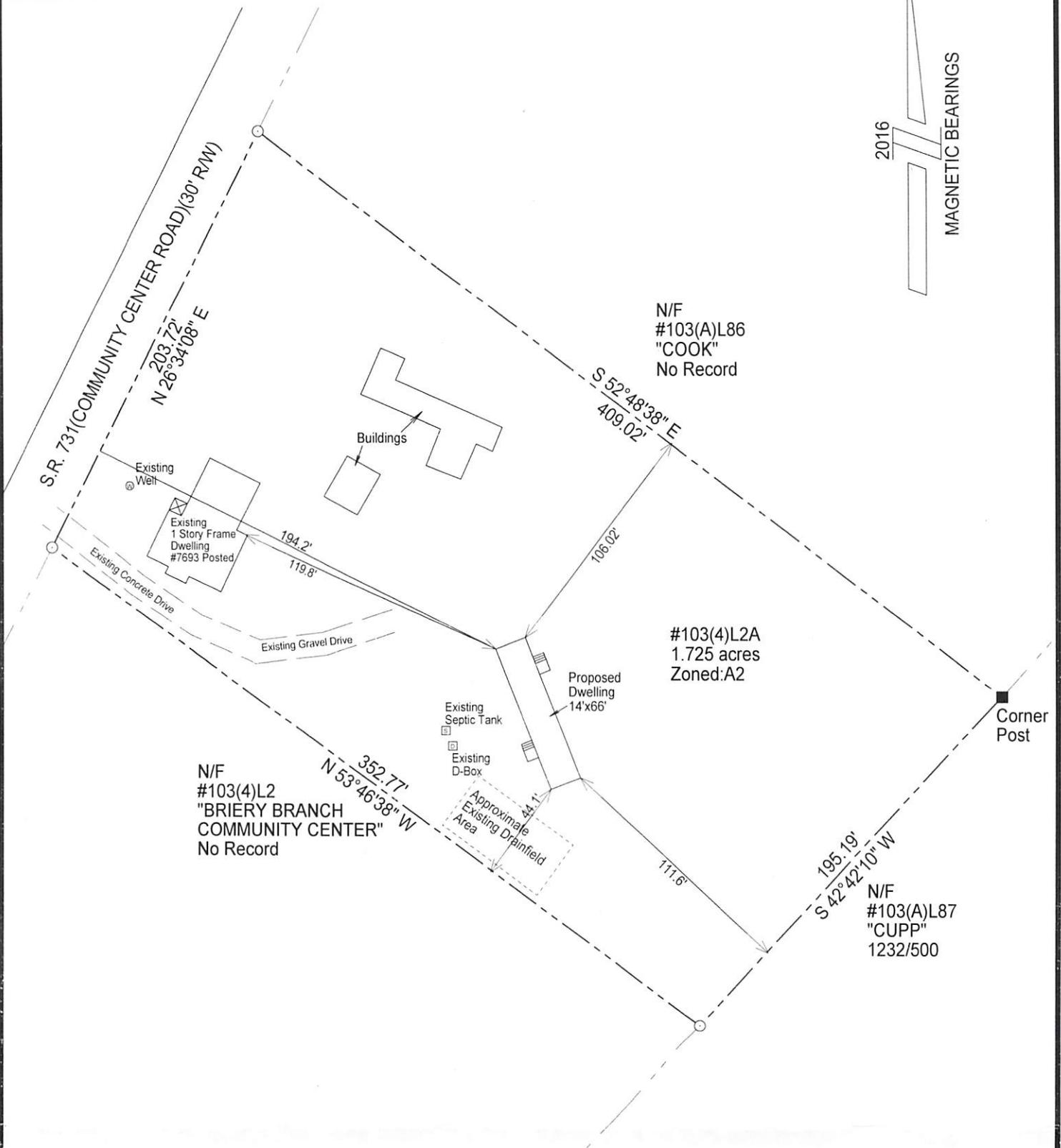
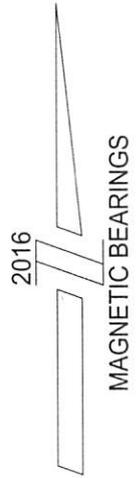
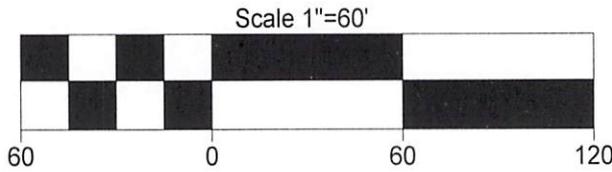


1. Easements, if any, not shown. No title report furnished.
2. This property does not lie within the 100 year Flood Zone as shown on the F.E.M.A. F.I.R.M. Community Panel.
3. Boundary derived from a field survey and from deeds of record as found among the Land Records of Rockingham County, Virginia, as shown hereon.
4. Property Zoned:A2

LEGEND

○ - Iron Pin Found

Setbacks:A2
 Front:60' from
 centerline of Road
 Side:15'
 Rear:35'



PROPOSED HOUSE LOCATION SURVEY PLAT
 Property of
 "KENNETH LYNN COOK, LISA SUE LOSH, & LESLIE
 ZOE LAMBERT"
 Deed Book 2383, Page 320
 Tax Map#103 (4) L2A
 Ashby Magisterial District
 Rockingham County, Virginia
 Scale 1"=60' Date: February 6, 2016
 1.725 Acres
 Prepared By:
 Archie J. Dodson Jr., Surveying
 P.O. Box 672
 Luray, VA. 22835
 Phone:(540)843-0608
 Fax:(540)843-0608
 Email:dodsonsurvey@yahoo.com

