

August 14, 2019

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, August 14, 2019, at 3:00 p.m. at the Rockingham County Administration Center, Harrisonburg, Virginia. The following members were present:

PABLO CUEVAS, Election District #1
SALLIE WOLFE-GARRISON, Election District #2
RICK L. CHANDLER, Election District #3
MICHAEL A. BREEDEN, Election District #5

WILLIAM B. KYGER, JR., Election District #4 was absent

Also present:

L. TODD GARBER, Treasurer

STEPHEN G. KING, County Administrator
THOMAS H. MILLER, JR., County Attorney
CASEY B. ARMSTRONG, Assistant County Administrator
RHONDA H. COOPER, Director of Community Development
PATRICIA D. DAVIDSON, Director of Finance
KIRBY W. DEAN, Director of Parks & Recreation
ANN MARIE FREEMAN, Director of Court Services
JENNIFER J. MONGOLD, Director of Human Resources
TERRI M. PERRY, Director of Technology
PHILIP S. RHODES, Director of Public Works
BRADFORD R. R. DYJAK, Director of Planning
JESSICA G. KILBY, Deputy Clerk
DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
C. BURGESS LINDSEY, Assistant Residency Administrator
Virginia Department of Transportation

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**CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE.**

Chairman Breeden called the meeting to order at 3:06 p.m.

Supervisor Chandler provided the Invocation and Assistant County Administrator Armstrong led the Pledge of Allegiance.

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APPROVAL OF MINUTES.

On motion by Supervisor Chandler, seconded by Supervisor Wolfe-Garrison, and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – ABSENT; WOLFE-GARRISON – AYE; the Board approved the minutes of the regular meeting of July 17, 2019.

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TRANSPORTATION DEPARTMENT.

The Board heard Mr. Komara’s report on the activities of the Transportation Department, including updates to bridge, road and rural rustic projects.

He noted that the Massanetta Springs Road (Route 867) project is progressing and should be finished by the first of September. He indicated concerns have been raised about the location of the stop bar at the Spring Oaks intersection. Vehicles are inching too far forward when checking for traffic in the opposite direction, making it difficult for oncoming vehicles to turn. Mr. Komara said VDOT plans to adjust the location of the stop bar.

Mr. Komara notified Supervisor Wolfe-Garrison that traffic counts and accident data collected on Erickson Avenue (Route 726) will be evaluated over the next couple of weeks, and the report should be available soon.

Recent maintenance items included mowing primary and secondary roads and patching. Mr. Komara said once grading is complete on Alumnae Drive (Route 331), crews will begin work on Hensley Hollow Road (Route 622) to install a drainage pipe.

Supervisor Cuevas indicated Delegate Tony Wilt is organizing a meeting to discuss safety concerns on Route 259. Mr. Komara indicated he will plan to attend the meeting.

Supervisor Wolfe-Garrison reminded Mr. Komara about drainage issues on Klines Mill Road (Route 784). She also reported that road signs located in the triangle behind Walmart Neighborhood Market on Port Republic Road (Route 253) have been knocked down.

Mr. Komara reported that speed limit signs were added on Main Street in Port Republic as requested by Supervisor Chandler. Supervisor Chandler indicated he plans to ask the Board for consideration of a resolution to allow “Increased Fine” signs in the Port Republic village to help slow down traffic. Mr. Komara indicated there are currently other locations in the County with higher speeding fines and said that he will provide Administrator King with the information necessary to increase the fine in that area.

Supervisor Breeden indicated tractor trailer trucks pull off the road to readjust axles, in the area along South East Side Highway (Route 340) between Island Ford Road (Route 649) and Merck. He said this is dangerous, because it blocks the view for traffic pulling out onto Route 340. He requested some type of signage so that truck drivers know not to pull off the side of the road.

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TREASURER’S ANNUAL REPORT.

L. Todd Garber, Treasurer, presented the Board with a report of the County’s annual tax collections, along with a summary of uncollectible and delinquent taxes. He reported that overall, the County had a good year for collections, collecting 97.5 percent of real estate taxes due June 5, 2019.

Mr. Garber directed the Board’s attention to the following tax collection reports:

In 2018, taxes collected were as follows:

	ASSESSED	PERCENTAGE COLLECTED
Real Estate & P.S. (1 st half)	\$ 29,765,725	98.81%
Real Estate & P.S. (2 nd half)	\$ 30,297,883	98.50%
Personal Property	\$ 22,349,952	98.49%
Public Service Personal Property	\$ 39,680	100.00%
Machinery & Tools	\$ 11,632,323	99.89%
Merchants Capital	\$ 1,444,595	99.27%
Mobile Homes	\$ 181,051	91.57%

Agriculture Equipment	\$	99.68%
	534,373	
Late Filing Fees	\$	92.49%
	80,825	
Recreational Vehicles	\$	97.36%
	159,733	
Vehicle License Fees	\$	96.62%
	1,383,852	
Aircraft	\$	99.95%
	36,659	

TAX COLLECTION REPORT

As of June 30, 2019

REAL ESTATE

<u>Tax Year</u>	<u>Levy</u>	<u>Collected</u>	<u>Percentage Collected</u>
2018	\$60,063,608	\$59,254,109	98.65%
2017	\$57,913,976	\$57,448,382	99.20%
2016	\$54,021,115	\$53,835,814	99.66%
2015	\$50,942,504	\$50,826,107	99.77%
2014	\$ 47,708,894	\$ 47,628,194	99.83%
2013	\$ 46,936,670	\$ 46,874,607	99.87%
2012	\$ 46,482,372	\$ 46,431,503	99.89%
2011	\$ 43,079,159	\$ 43,037,404	99.90%
2010	\$ 42,681,849	\$ 42,650,649	99.93%
2009	\$ 40,521,624	\$ 40,498,549	99.94%
2008	\$ 39,673,316	\$ 39,654,354	99.95%
2007	\$ 37,034,243	\$ 37,019,226	99.96%
2006	\$ 35,745,399	\$ 35,733,724	99.97%
2005	\$ 29,946,179	\$ 29,939,256	99.98%
2004	\$ 28,868,123	\$ 28,860,803	99.97%
2003	\$ 28,107,841	\$ 28,101,001	99.98%
2002	\$ 27,256,839	\$ 27,252,178	99.98%
2001	\$ 23,851,274	\$ 23,846,448	99.98%
2000	\$ 23,141,459	\$ 23,137,479	99.98%

PERSONAL PROPERTY

<u>Tax Year</u>	<u>Levy</u>	<u>Collected</u>	<u>Percentage Collected</u>
2018	\$36,378,367	\$ 35,996,903	98.95%
2017	\$ 33,975,029	\$ 33,783,694	99.44%
2016	\$ 31,628,771	\$ 31,513,195	99.63%
2015	\$ 29,400,312	\$ 29,282,863	99.60%
2014	\$ 28,345,200	\$ 28,259,630	99.70%

Mr. Garber noted that the Treasurer's Office collection policy has remained the same over the last several years, using the same forms of collections such as letters, DMV stops so motorists cannot renew their tags until the tax bill is paid, collecting setoff debt from tax returns, and phone calls.

Last year the Treasurer's Office processed 343,000 transactions, with six percent paid by mortgage companies through escrows, and \$4.9 million (10 percent) paid through the online payment system on the County website. The Treasurer's Office has been working on the MUNIS software implementation, and began using the utility module last August. In January, state income taxes were added to the system. Staff anticipates adding the real estate and personal property module in January of 2020.

In closing, Mr. Garber expressed appreciation to the Board for the recent improvements to the Treasurer's Department, and thanked them for their continued support.

PERSONAL PROPERTY TAX RELIEF

Mr. Garber reported that after analyzing the Personal Property Tax relief numbers for 2019 and comparing them to past years results, it is staff's recommendation to use 45 percent as the Personal Property Tax Relief percentage for 2019.

On motion by Supervisor Wolfe-Garrison, seconded by Supervisor Chandler, and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – ABSENT; WOLFE-GARRISON – AYE; the Board set the Personal Property Tax Relief percentage for 2019 at 45 percent.

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INTENT TO ADOPT ORDINANCE – SHENANDOAH VALLEY WORKFORCE DEVELOPMENT BOARD.

Joan Hollen, Data and Communications Specialist with the Shenandoah Valley Workforce Development Board (SVWDB), explained that the Shenandoah Valley Workforce Development Board is one of 15 workforce development boards in Virginia and one of nearly 600 in the U.S. that receive federal funding to provide workforce development services from the Workforce Innovation and Opportunity Act (WIOA). The Shenandoah Valley Workforce Development Board serves 16 local governments in northwestern Virginia.

The Board operates Virginia Career Work Centers in Winchester, Harrisonburg and Fishersville, where partner agencies and organizations work together to provide employment, education and training services to job seekers. There are two business services teams, one in Winchester and one in Harrisonburg, that network with employers to learn about employment needs and provide services. The business service teams collaborate with local groups, such as the Workforce Initiative in the northern valley, Shenandoah Valley Partnership in the central valley, and the Workforce Education Committee in the southern valley, to engage in local workforce efforts.

The Workforce Board is a 501(c)(3) non-profit organization and, in addition to WIOA funding, has been awarded more than \$25 million dollars in discretionary grant funding to expand workforce services in the region. The Workforce Board currently has a \$4 million dollar American Apprenticeship Initiative grant that has placed 871 employees in registered apprenticeships and engaged 86 new employers as registered apprenticeship sponsors.

Ms. Hollen explained that the Workforce Board is bonded in the amount of \$4 million and carries \$2 million in annual directors' and officers' liability coverage. This insurance coverage is greater than the annual WIOA allocation.

The Board of Directors currently has 37 members and is made up of 51 percent private sector representatives appointed by member local governments. Twenty percent of representation comes from the labor market, community-based organizations, and apprenticeships, and the remaining members represent economic development, education and partner agencies. Ms. Hollen indicated each locality can appoint up to three private sector members to the board.

Ms. Hollen stated that WIOA requires a Chief Elected Officials Consortium establish and oversee Local Workforce Development Areas. The Consortium is comprised of the Mayor or Board Chair of each of the 16 local governments in the Shenandoah Valley Workforce Development Area. The Consortium's primary responsibilities are to:

- Designate a member jurisdiction to serve as the local grant recipient for WIOA funds
- Receive nominations and make appointments to the SVWDB Board of Directors
- Support the SVWDB in fiscal and program oversight

- Act as a connection to local economic development to help align the public workforce system with the regional economy

Chief Elected Officials are required to have an agreement in place that outlines the responsibilities of the Chief Elected Officials Consortium, which must be approved by Ordinance.

Assistant County Administrator Armstrong said the SVWDB is a mechanism for the federal government to fund workforce development programs at the local level. That funding must pass through a locality, and in this case, Page County represents the greater area. He said the Ordinance before the Board authorizes the County to participate in the Shenandoah Valley Chief Elected Officials Consortium.

On motion by Supervisor Cuevas, seconded by Supervisor Chandler, and carried by a roll call vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – ABSENT; WOLFE-GARRISON – AYE; the Board adopted the following ordinance:

**AN ORDINANCE TO PROVIDE FOR THE IMPLEMENTATION OF THE FEDERAL
WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 AND AUTHORIZING
THE PARTICIPATION OF ROCKINGHAM COUNTY IN THE
SHENANDOAH VALLEY CHIEF ELECTED OFFICIALS CONSORTIUM
UNDER THE AUSPICES OF THE SHENANDOAH VALLEY WORKFORCE
DEVELOPMENT BOARD, AND FOR OTHER RELATED PURPOSES**

WHEREAS the federal Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, codified at 29 U.S.C. § 3101 *et seq.*) (the “Act”), provides federal funding to states for the delivery of workforce training and other services; and

WHEREAS among other things the Act, together with implementing state law codified at Virginia Code § 2.2-2470 *et seq.*, requires the Governor to designate local workforce development areas to deliver workforce development services within this Commonwealth; and

WHEREAS the Governor has designated ***Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro, and the City of Winchester***, Virginia (the “Member Jurisdictions”) as the Area IV Workforce Innovation and Opportunity Act Area; and

WHEREAS the Member Jurisdictions most recently entered an agreement effective July 1, 2015, to administer jointly the Workforce Innovation and Opportunity Act programs and have operated such programs continuously; and

WHEREAS such programs have been conducted under the auspices of the Shenandoah Valley Workforce Development Board, a Virginia non-stock corporation (the “Workforce Development Board”), which constitutes a “local workforce development board” under the provisions of Virginia Code § 2.2-2470 *et seq.*; and

WHEREAS the Act delegates certain functions in connection with the governance of the Workforce Development Board to the “chief elected officials” of the Member Jurisdictions, and requires the Member Jurisdictions to enter into an agreement regarding the joint exercise of the powers so delegated; and

WHEREAS Virginia Code § 15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege, or authority which each is capable of exercising individually; and

WHEREAS the Member Jurisdictions desire to continue to recognize a joint entity under the Act and, under Va. Code § 15.2-1300, jointly to exercise their powers through the Shenandoah Valley Chief Elected Officials Consortium (the “Consortium”) under a new agreement among the Member Jurisdictions; and

WHEREAS the Consortium will perform the duties incumbent on the Member Jurisdictions individually under the Act; and

WHEREAS the continued existence and operation of a joint entity will permit the delivery and oversight of workforce services in a manner that will help ensure accountability to the governing bodies of the Member Jurisdictions and the efficient discharge of the responsibilities of the Member Jurisdictions under the Act; and

WHEREAS these recitals are an integral part of this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE ROCKINGHAM COUNTY BOARD OF SUPERVISORS, to wit:

1. Authorization of Agreement. The Rockingham County Board of Supervisors hereby authorizes Rockingham County to enter into the “Shenandoah Valley Chief Elected Officials Consortium Agreement” (the “Agreement”) in substantially the form presented at this meeting, and which is annexed and incorporated by reference as a part of this Ordinance.

2. Execution of Agreement. The County Administrator is hereby authorized and directed to execute and deliver the Agreement, and to take such other or further action as such official(s) determine is necessary or convenient to implement the Agreement.

3. Repeal of Prior Ordinances/Agreement. This Ordinance supersedes any prior ordinances or resolutions (if any) related to the July 1, 2015 agreement or creating a local joint entity for the purpose of operating federally funded workforce training programs. The provisions of the Agreement supersede the prior agreement regarding the consortium dated July 1, 2015.

4. Effective Date. This Ordinance shall take effect immediately.

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TECHNOLOGY DIRECTOR’S STAFF REPORT.

The Board received and reviewed Mrs. Perry’s staff report dated August 2019.

Mrs. Perry noted that the technology committee met earlier in the day to discuss replacement of computers and upgrading to Windows 10 ahead of the January 2020 end of support for Microsoft Windows 7. She noted a draft committee report was provided to the Board and indicated a recommendation will be presented to the Finance Committee at its next meeting.

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COUNTY ADMINISTRATOR’S STAFF REPORT.

The Board received and reviewed Mr. King’s staff report dated August 9, 2019.

Administrator King indicated staff would like guidance from the Board within the month regarding the Cobbler’s Valley Public and Private Education Facilities and Infrastructure Act (PPEA) proposal.

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ASSISTANT COUNTY ADMINISTRATOR'S STAFF REPORT.

The Board received and reviewed Mr. Armstrong’s Economic Development & Tourism staff report.

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FINANCE DIRECTOR’S STAFF REPORT.

The Board received and reviewed Mrs. Davidson’s staff report dated August 8, 2019.

Mrs. Davidson stated that the Virginia Resources Authority Loan for the Community Services Board Capital Project closed earlier in the day. She said the project is moving forward and noted that Lantz Construction will begin work in the next 60 to 90 days.

On motion by Supervisor Cuevas, seconded by Supervisor Wolfe-Garrison, and carried by a vote of 4 to 0, voting recorded as follows BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – ABSENT; WOLFE-GARRISON – AYE; the Board declared the following item as surplus:

Item to Declare Surplus – August 2019

Description	Quantity
Apple Macbook and Bookendz Docking Station	1

FINANCE COMMITTEE

FY2019-2020 Supplemental Appropriation - Transfer of Funds

The Board appropriated \$1,477,000 in cash to the Port Road Emergency Response Station. The total amount of the project is \$5,277,000, with the remaining \$3,800,000 to be debt-financed. Fire and Rescue is also in need of a new fire engine at the Broadway Fire Department. The estimated cost is \$630,000. Discounts are available on the fire engine when paying cash as opposed to issuing debt. Staff requested to transfer \$630,000 from the Port Road Emergency Response Station to Fire and Rescue for the purchase of the fire engine. This will change the debt issuance on the fire station to \$4,430,000.

The department plans to purchase the Fire Engine from Atlantic Emergency Solutions using the National Joint Powers Association negotiated contract.

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Chandler, and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – ABSENT; WOLFE-GARRISON – AYE; the Board authorized the following:

1. A transfer appropriation in the amount of \$630,000 to transfer the funds for this purchase;
2. Approval to enter a purchase order for the new fire truck under the NJPA contract;
3. Approval to change the debt issuance on the Port Road Emergency Response Station from \$3,800,000 to \$4,430,000.

Transfer Appropriation: \$630,000

(\$630,000)	GL Code: 1101-09401-00000-000-508388-000	Port Road Emer Resp
\$630,000	GL Code: 1101-09301-00000-000-509501-000	Transfer to General Fund
\$630,000	GL Code: 1001-00000-15101-000-351101-000	Transfer from Capital Projects
\$630,000	GL Code: 1001-03202-00000-000-508005-000	Vol Fire: Vehicles

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Chandler, and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – ABSENT; WOLFE-GARRISON – AYE; the Board authorized the following FY2018-2019 Supplemental Appropriation:

SAMHSA Treatment Drug Courts Grant

The County was awarded a grant from the Substance Abuse and Mental Health Services Administration in the amount of \$400,000. The grant is managed by the Court Services Department and uses the funds to administer the drug court program.

A supplemental appropriation in the amount of \$400,000

\$400,000	GL Code: 1001-00000-13900-000-339482-000	HHS – Drug Court
\$13,000	GL Code: 1001-02110-10261-000-501100-000	Court Services – Drug Court
\$1,000	GL Code: 1001-02110-10261-000-502100-000	Court Services – Drug Court
\$1,250	GL Code: 1001-02110-10261-000-502201-000	Court Services – Drug Court

\$1,340	GL Code: 1001-02110-10261-000-502300-000	Court Services – Drug Court
\$70	GL Code: 1001-02110-10261-000-502400-000	Court Services – Drug Court
\$110	GL Code: 1001-02110-10261-000-502703-000	Court Services – Drug Court
\$382,000	GL Code: 1001-02110-10261-000-503100-000	Court Services – Drug Court
\$1,230	GL Code: 1001-02110-10261-000-506014-000	Court Services – Drug Court

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HUMAN RESOURCES DIRECTOR’S STAFF REPORT.

The Board received and reviewed Mrs. Mongold’s staff report dated August 14, 2019.

Mrs. Mongold noted that Mental Health Awareness Training for staff is scheduled for September 17 and 18, 2019. She mentioned that staff is exploring alternative options for employees who are unable to attend on those dates.

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PUBLIC WORKS DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Rhodes’ staff report dated August 14, 2019.

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COMMUNITY DEVELOPMENT DIRECTOR’S STAFF REPORT.

The Board received and reviewed Ms. Cooper’s staff report dated August 14, 2019.

Ms. Cooper indicated staff would like to review regulations regarding inoperable vehicles, especially screening provisions and mechanisms for removing non-compliant vehicles, and to compare existing codes with those of other local governments. As a component of this review, amending the “automobile graveyard” definition is also necessary to ensure consistency with recent updates to the Code of Virginia, she stated.

By consensus, the Board authorized staff to review the regulations regarding inoperable vehicles and to bring forth a recommendation to include updating the definition of “automobile graveyard”.

2020 CENSUS

Planning Director Dyjak provided an update regarding the 2020 Census. He recalled the Board recently established the Census Complete Count Committee, which is seeking to make appointments by next month. Recommendations for appointment to the Committee are welcome. The Committee will work to ensure there is a complete and accurate count for every County resident. Mr. Dyjak reminded the Board that for every County resident that is not counted, the County will lose \$2,000 per year, per person, in federal funding. The Committee will partner with schools, colleges, and towns, and will implement numerous campaign strategies to ensure an accurate count.

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FIRE AND RESCUE CHIEF’S STAFF REPORT.

The Board received and reviewed Chief Holloway’s staff report dated August 2019.

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PARKS & RECREATION DIRECTOR’S STAFF REPORT.

The Board received and reviewed Mr. Dean’s staff report dated August 2, 2019.

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COMMITTEE APPOINTMENT.

On motion by Supervisor Chandler, seconded by Supervisor Cuevas, and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – ABSENT; WOLFE-GARRISON – AYE; the Board appointed William C. Loomis III (District 3) to the Planning Commission for a term to expire August 31, 2023.

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OTHER.

Supervisor Chandler announced that the Board will hold a Storm Water Management Work Session on Wednesday, August 21, 2019, at 6:00 p.m., in the Board of Supervisors Meeting Room. He encouraged anyone interested to attend.

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RECESS.

Chairman Breeden recessed the meeting from 4:24 to 4:28 for a meeting of the Lilly Subdivision Sanitary District.

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CLOSED MEETING.

Chairman Breeden reconvened the regular meeting at 4:28 p.m.

On motion by Supervisor Chandler, seconded by Supervisor Wolfe-Garrison and carried by a vote of 4 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – ABSENT; WOLFE-GARRISON – AYE; the Board recessed the meeting from 4:28 p.m. to 5:14 p.m., for a closed meeting pursuant to 2.2-3711.A, (7) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

MOTION: SUPERVISOR CHANDLER
SECOND: SUPERVISOR CUEVAS

RESOLUTION NO: 19-08
MEETING DATE: AUGUST 14, 2019

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:
AYES: BREEDEN, CHANDLER, CUEVAS, WOLFE-GARRISON
NAYS: NONE
ABSENT: KYGER

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ADJOURNMENT.

Chairman Breeden declared the meeting adjourned at 5:14 p.m.

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Chairman