

April 13, 2022

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, April 13, 2022, at 3:00 p.m., at the Rockingham County Administration Center, Harrisonburg, Virginia.

The following members were present:

- DEWEY L. RITCHIE, Election District #1
- SALLIE WOLFE-GARRISON, Election District #2
- RICK L. CHANDLER, Election District #3
- WILLIAM B. KYGER, JR., Election District #4
- MICHAEL A. BREEDEN, Election District #5

Also present:

BRYAN F. HUTCHESON, Sheriff

- STEPHEN G. KING, County Administrator
- THOMAS H. MILLER, JR., County Attorney
- CASEY B. ARMSTRONG, Assistant County Administrator for Development
- PATRICIA D. DAVIDSON, Assistant County Administrator for Finance & Operations
- RHONDA H. COOPER, Director of Community Development
- KIRBY W. DEAN, Director of Parks & Recreation
- ANN MARIE RITCHIE, Director of Court Services
- JENNIFER J. MONGOLD, Director of Human Resources
- ROSS C. MORLAND, Director of Engineering
- TERRI M. PERRY, Director of Technology
- PHILIP S. RHODES, Director of Public Works
- KELLY S. GETZ, Zoning Administrator
- RACHEL SALATIN, Director of Planning
- JESSICA G. KILBY, Deputy Clerk
- DONALD F. KOMARA, Residency Administrator  
Virginia Department of Transportation
- C. BURGESS LINDSEY, Assistant Residency Administrator  
Virginia Department of Transportation

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**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
INVOCATION.**

Chair Wolfe-Garrison called the meeting to order at 3:00 p.m.

Supervisor Ritchie provided the invocation, and Assistant County Administrator Davidson led the Pledge of Allegiance.

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**INTRODUCTION OF STUDENTS.**

Students from Turner Ashby and Spotswood high schools introduced themselves to the Board.

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**APPROVAL OF MINUTES.**

On motion by Supervisor Chandler, seconded by Supervisor Ritchie, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board approved the minutes of the regular meeting of March 23, 2022.

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**PRESENTATION – CHAZ W. HAYWOOD – CLERK OF COURT.**

Chaz W. Haywood, Clerk of the Court, presented a set of clock hands to the Board. The hands were a part of the clock tower located at the top of the Rockingham County Courthouse, which is undergoing restoration. Mr. Haywood noted that the first Courthouse for the County was constructed in 1896, with the current courthouse being the fifth building to service the County.

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**TRANSPORTATION DEPARTMENT.**

The Board heard Mr. Komara’s report on the activities of the Transportation Department, including updates to recent bridge, road, and rural rustic projects.

Mr. Komara pointed out that National Work Zone Awareness Week is April 11-15, 2022. He stated that work zones are a sign to slow down and encouraged everyone to use extra caution.

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**REGIONAL BROADBAND AND APPLICATION TO VIRGINIA TELECOMMUNICATION INITIATIVE UPDATE.**

Administrator King recalled the County and various other counties, through the Northern Shenandoah Valley Regional Commission (NSVRC), applied for the Virginia Telecommunications Initiative (VATI). He said the County is working on an agreement with the NSVRC to serve as the fiscal agent for the project and with NSVRC and All Points Broadband on the grant project. Mr. King recommended the Board authorize staff to execute the two agreements to proceed.

Supervisor Kyger made a motion authorizing the County Administrator and County Attorney to execute the necessary agreements. Supervisor Breeden seconded the motion.

Supervisor Chandler indicated his intent to abstain from the vote, as he had stepped out of the meeting briefly and was not present during discussion.

Carried by a vote of 4 to 1, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSTAIN; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board authorized the County Administrator and County Attorney to execute the necessary agreements for the Regional Broadband Virginia Telecommunications Initiative.

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**ASSISTANT COUNTY ADMINISTRATOR FOR DEVELOPMENT.**

The Board received and reviewed Mr. Armstrong’s staff report.

Director of Planning Salatin reviewed a proposed resolution summarizing a national initiative that designates rural bicycle routes.

On motion by Supervisor Chandler, seconded by Supervisor Breeden, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board adopted the following Resolution:

**RESOLUTION**

**WHEREAS**, the American Association of State Highway and Transportation Officials (AASHTO) has designated a corridor crossing Virginia to be developed as United States Bicycle Route 211 (USBR 211); and

**WHEREAS**, the Adventure Cycling Association, Shenandoah Valley Bicycle Coalition, and the Virginia Bicycle Federation, with the cooperation of the Virginia Department of Transportation (VDOT), have proposed the specific route to be designated as USBR 211; and

**WHEREAS**, the proposed route for USBR 211 passes through Rockingham County; and

**WHEREAS**, the Board of Supervisors has general safety concerns about the interaction of motor vehicles and farm equipment with bicycle riders; and

**WHEREAS**, the Board relies upon and trusts the expertise and guidance of VDOT and the respective cycling advocacy groups regarding such concerns; and

**WHEREAS**, VDOT will review and investigate any outstanding concerns following the recommendation to approve the route by all affected localities.

**THEREFORE, BE IT RESOLVED** that the Rockingham County Board of Supervisors hereby expresses its approval for the development of USBR 211 and authorizes the posting of signs within VDOT rights-of-way in Rockingham County, identifying the route through the County once the official designation has been made.

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**ASSISTANT COUNTY ADMINISTRATOR FOR FINANCE & OPERATIONS.**

The Board received and reviewed Mrs. Davidson’s staff report.

Mrs. Davidson reported that the Fire and Rescue department will be ordering a 2023 Dodge Ambulance under the H-GAC purchasing program, pointing out that the lead time is 22-24 months from the order date. She said that Atlantic Emergency Solutions will place the order for the ambulance to be built in the production que on receipt of a letter of intent from the County. The funding source for the purchase is the FY23 Apparatus Replacement Fund.

By consensus, the Board authorized staff to issue a letter of intent for the purchase of the ambulance in order to stay ahead of a price increase.

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**HUMAN RESOURCES STAFF REPORT.**

The Board received and reviewed Mrs. Mongold’s staff report.

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**PUBLIC WORKS DIRECTOR’S STAFF REPORT.**

The Board received and reviewed Mr. Rhodes’ staff report.

**PUBLIC WORKS COMMITTEE**

Mr. Rhodes reported that the bid for heavy equipment repair and maintenance services at the Landfill had been reviewed by staff and the Public Works Committee.

On behalf of the Public Works Committee, on motion by Supervisor Ritchie, seconded by Supervisor Kyger, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board authorized staff to accept the bid from Blue Ridge Equipment Services Inc. for heavy equipment repair and maintenance services at the Landfill at a rate of \$100 per hour, 10-percent mark-up on parts, and \$50 per hour for travel.

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**COMMUNITY DEVELOPMENT DIRECTOR’S STAFF REPORT.**

The Board received and reviewed Ms. Cooper’s staff report.

Ms. Cooper announced that Rachel Salatin accepted the position of Deputy Director of Community Development effective Monday, April 18, 2022.

Ms. Salatin presented applicants for consideration for appointment to the Bicycle and Pedestrian Advisory Committee. There was discussion concerning the number of members which typically serve on the committee, as there were three vacancies and five applicants. By consensus, the Board agreed to appoint the five applicants.

On motion by Supervisor Kyger, seconded by Supervisor Ritchie, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board appointed Ray Clayton, Cindy Westley, Kevin Frazier, Luke Roth-Mullet, and Obed Diener to the Bicycle and Pedestrian Advisory Committee to serve a three-year term.

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**ENGINEERING STAFF REPORT.**

The Board received and reviewed Mr. Morland’s staff report.

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**TECHNOLOGY DIRECTOR’S STAFF REPORT.**

The Board received and reviewed Mrs. Perry’s staff report.

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**FIRE AND RESCUE CHIEF.**

The Board received and reviewed Chief Holloway’s staff report.

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**PARKS AND RECREATION.**

The Board received and reviewed Mr. Dean’s staff report.

Mr. Dean reported that Pepsi provided the best proposal related to pouring rights at the Rockingham Park at the Crossroads and requested authorization to execute a three-year contract.

By consensus, the Board authorized Mr. Dean to accept the three-year contract with Pepsi for pouring rights at the Park.

Mr. Dean also reported that Recreation staff will be modifying the youth football program by eliminating the tackle option for certain age groups. He explained the importance of utilizing quality trained coaches to teach and oversee the proper techniques of tackle football. Mr. Dean indicated attempts to work out an agreement with middle school

administrators to utilize their qualified coaches were unsuccessful. Mr. Dean pointed out that flag football will remain an option for each age group.

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**COURT SERVICES.**

The Board received and reviewed Ms. Ritchie’s staff report.

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**COMMITTEE APPOINTMENTS.**

CENTRAL SHENANDOAH PLANNING DISTRICT COMMISSION (CSPDC)

On motion by Supervisor Chandler, seconded by Supervisor Kyger, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board appointed Sallie Wolfe-Garrison as the elected representative on the Central Shenandoah Planning District Commission.

On motion by Supervisor Chandler, seconded by Supervisor Kyger, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board nominated Rhonda Cooper to stand for election on the Central Shenandoah Planning District Commission Executive Committee.

HARRISONBURG-ROCKINGHAM REGIONAL SEWER AUTHORITY

On motion by Supervisor Kyger, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board appointed Philip Rhodes to serve on the Harrisonburg-Rockingham Regional Sewer Authority and appointed Stephen King to serve as the alternate member.

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**CLOSED MEETING.**

On motion by Supervisor Chandler, seconded by Supervisor Ritchie, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board recessed the meeting from 4:26 p.m. to 4:43 p.m., for a closed meeting pursuant to Section 2.2-3711.A(7), Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

MOTION: SUPERVISOR KYGER  
SECOND: SUPERVISOR CHANDLER

RESOLUTION NO: 22-06  
MEETING DATE: APRIL 13, 2022

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the Board of Supervisors.

VOTE:  
 AYES: BREEDEN, CHANDLER, KYGER, RITCHIE, WOLFE-GARRISON  
 NAYS: NONE  
 ABSENT:

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**RECESS.**

Chair Wolfe-Garrison recessed the meeting for dinner at 4:46 p.m.

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**PUBLIC HEARING – PROPOSED BUDGET AND CAPITAL IMPROVEMENTS PLAN (CIP).**

At 6:00 p.m., Chair Wolfe-Garrison declared the meeting open for a public hearing pursuant to Section 15.2-2506, Code of Virginia, 1950, as amended, on the proposed budget for the fiscal year commencing July 1, 2022, and on the proposed Capital Improvements Plan.

Administrator King provided a presentation regarding the following proposed budget:

*(A copy of the proposed budget presentation is attached to and made a part of these minutes)*

**PROPOSED BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2022  
 PROPOSED CAPITAL IMPROVEMENTS PLAN FY23-FY27**

**REVENUES**

	BUDGETED FY 2021-22	AMENDMENTS FY 2021-22	AMENDED FY 2021-22	PROPOSED FY 2022-23
<b>GENERAL FUND</b>				
General Property Taxes	101,297,000	-	101,297,000	116,479,000
Other Local Taxes	13,931,500	-	13,931,500	14,112,500
Other Local Revenue	13,324,277	-	13,324,277	15,015,335
State Revenue	18,133,525	291,493	18,425,018	17,842,395
Federal Revenue	1,621,000	-	1,621,000	1,744,881
Balance Carried Forward	2,668,315	2,629,283	5,297,598	2,688,448
<b>TOTAL GENERAL FUND</b>	<b>150,975,617</b>	<b>2,920,776</b>	<b>153,896,393</b>	<b>167,882,559</b>
Capital Projects Fund	2,667,000	8,012,877	10,679,877	5,444,000
Apparatus Replacement Fund	-	-	-	1,500,000
Tourism Fund	253,156	-	253,156	850,000
Asset Forfeiture Fund	121,400	-	121,400	121,400
H'burg Rockingham Soc Services District	19,787,472	107,971	19,895,443	21,299,586
H'burg Rockingham Children's Services Act	11,000,000	42,885	11,042,885	12,400,000
Central Stores Fund	45,000	-	45,000	55,000
Self-Funded Health Insurance Plan Fund	32,380,600	750,000	33,130,600	32,380,600
Self-Funded Dental Insurance Plan Fund	-	750,000	750,000	750,000
Laird L Conrad Law Library Fund	50,585	-	50,585	51,653
Economic Development Authority	4,500	-	4,500	7,000
Emergency Medical Services Transp Fund	1,460,000	-	1,460,000	1,460,000
Water & Sewer Utilities Fund	10,315,493	36,378	10,351,871	13,632,288

Lilly Subdivision Sanitary District	30,450	-	30,450	30,950
Smith Creek Water & Waste Auth	606,342	-	606,342	591,190
Countryside Sanitary District	80,535	-	80,535	10,350
Penn Laird Sewer Authority	29,217	-	29,217	29,152
Solid Waste Fund	6,047,438	478,312	6,525,750	9,412,221
Lake Shenandoah Stormwater Control Authority	347,080	-	347,080	1,305,324
School Operating Fund	154,566,630	2,013,044	156,579,674	164,419,567
School Cafeteria Fund	5,777,714	-	5,777,714	6,343,020
School Capital Projects Fund	-	35,000	35,000	1,240,000
Massanutten Technical Center Fund	6,356,735	-	6,356,735	6,924,061
<b>TOTAL REVENUES</b>	<b>402,902,964</b>	<b>15,147,244</b>	<b>418,050,208</b>	<b>448,139,921</b>

**EXPENDITURES**

	<b>BUDGETED</b>	<b>AMENDMENTS</b>	<b>AMENDED</b>	<b>PROPOSED</b>
	<b>FY 2021-22</b>	<b>FY 2021-22</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
<b><u>GENERAL FUND</u></b>				
General Government Administration	8,097,810	177,897	8,275,707	8,144,424
Judicial Administration	6,132,624	335,317	6,467,941	6,378,645
Public Safety	35,711,399	214,209	35,925,608	41,634,265
Public Works	3,237,589	28,588	3,266,178	3,196,245
Human Services	2,380,452	-	2,380,452	2,702,931
Parks, Recreation & Cultural	3,177,151	-	3,177,151	3,134,311
Community Development	3,586,993	84,166	3,671,159	3,617,398
Contributions	433,564	(51,901)	381,663	448,663
Contingency	250,000	(25,000)	225,000	500,000
Other Benefits	80,000	(25,000)	55,000	80,000
Transfers to Other Funds	76,093,126	2,182,500	78,275,626	84,767,373
Debt Service – County	2,000,737	-	2,000,737	3,578,297
Debt Service – Schools	9,794,171	-	9,794,171	9,700,009
<b>TOTAL GENERAL FUND</b>	<b>150,975,617</b>	<b>2,920,776</b>	<b>153,896,393</b>	<b>167,882,559</b>
Capital Projects Fund	2,667,000	8,012,877	10,679,877	5,444,000
Apparatus Replacement Fund	-	-	-	1,500,000
Tourism Fund	253,156	-	253,156	850,000
Asset Forfeiture Fund	121,400	-	121,400	121,400
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Self-Funded Dental Insurance Plan Fund	-	750,000	750,000	750,000
Laird L Conrad Law Library Fund	50,585	-	50,585	51,653
Economic Development Authority	4,500	-	4,500	7,000
Emergency Medical Services Transp Fund	1,460,000	-	1,460,000	1,460,000
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Lilly Subdivision Sanitary District	30,450	-	30,450	30,950
Smith Creek Water & Waste Auth	606,342	-	606,342	591,190
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Penn Laird Sewer Authority	29,217	-	29,217	29,152
Solid Waste Fund	6,047,438	478,312	6,525,750	9,412,221
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School Capital Projects Fund	-	35,000	35,000	1,240,000
Massanutten Technical Center Fund	6,356,735	-	6,356,735	6,924,061
<b>TOTAL EXPENDITURES</b>	<b>402,902,964</b>	<b>15,147,244</b>	<b>418,050,208</b>	<b>448,139,921</b>

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Following Administrator King’s presentation, Chair Wolfe-Garrison opened the floor for public comment.

County resident James Baker expressed support of certain aspects of the proposed budget, but indicated the County needs to reconsider the tax reassessments. Mr. Baker indicated citizens are struggling financially and encouraged the Board to ensure the state is providing its fair share of funding.

Leon Miller had several questions concerning figures in the proposed budget. He urged the Board to hold off on any increase, stating that an increase is too hard for families right now.

Jim Lilly questioned the proposed budget figures and why the business personal property tax rate had not increased in twenty-plus years.

Joshua Storella, a former employee of the Sheriff’s Office, expressed his support of the proposed budget, because he said it supports County services.

Chair Wolfe-Garrison closed the public hearing at 6:44 p.m.

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**ADOPTION OF REAL ESTATE TAX RATE FOR CALENDAR YEAR 2022.**

Supervisor Chandler remarked about the enormous amount of time staff had spent reviewing the figures. He stated that public safety and welfare is a large factor, along with educational needs.

On motion by Supervisor Chandler, seconded by Supervisor Kyger, and carried by a roll call vote of 4 to 1, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – NAY; WOLFE-GARRISON – AYE; the Board adopted a real estate tax rate of \$0.68 per \$100 value.

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**RECESS.**

The meeting was recessed at 6:50 p.m.

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**PUBLIC HEARING – SPECIAL USE PERMITS.**

**SUP22-873 JAMES AND LAVAUN JANNEY**

At 7:00 p.m., Chair Wolfe-Garrison opened the public hearing and Zoning Administrator Getz reviewed the following special use request:

SUP22-873 James and LaVaun Janney, 15030 North Mountain Rd, Broadway, for recreational lodges located on the east side of North Mountain Rd (Rt 613), approximately 0.4 mile south of Old Quarry Ln (Private). Zoned A-2 (General Agricultural). Tax Map #38-(A)- L127. Election District 1.

Applicant Mr. Janney was available to answer questions.

No members of the public spoke regarding the request.

At 7:05 p.m., Chair Wolfe-Garrison closed the public hearing.



On motion by Supervisor Ritchie, seconded by Supervisor Kyger, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board approved SUP22-873 James and LaVaun Janney, 15030 North Mountain Rd, Broadway, for recreational lodges located on the east side of North Mountain Rd (Rt 613), approximately 0.4 mile south of Old Quarry Ln (Private). Zoned A-2 (General Agricultural). Tax Map #38-(A)-L127. Election District 1.

SUP22-958 CHRIS SHOWALTER

Chair Wolfe-Garrison reopened the public hearing at 7:07 p.m., and Mr. Getz reviewed the following request:

SUP22-958 Chris Showalter, 2910 Koogler Rd, Dayton, for an expansion of existing woodworking shop located on the north side of Koogler Rd (Rt 739) approximately 250 feet west of West Dry River Road (Route 738). Zoned A-1 (Prime Agricultural). Tax Map #105-(A)- L163B. Election District 4.

The applicant was present.

No one spoke concerning the request.

Chair Wolfe-Garrison closed the public hearing at 7:08 p.m.

On motion by Supervisor Kyger, seconded by Supervisor Chandler and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board approved SUP22-958 Chris Showalter, 2910 Koogler Road, Dayton, for an expansion of existing woodworking shop located on the north side of Koogler Rd (Route 739) approximately 250 feet west of West Dry River Rd (Rt 738). Zoned A-1 (Prime Agricultural). Tax Map #105-(A)- L163B. Election District 4.

SUP22-966 MILL CREEK COUNTRY STORE

Mr. Getz reviewed the following request:

SUP22-966 Mill Creek Country Store, 7061 Trimble Rd, Port Republic, for an amendment to the conditions of SUP18-072 (existing convenience store), located on the east side of Port Republic Rd, (Rt 253) north of Trimble Rd (Rt 757). Zoned A-2 (General Agricultural). Tax Map #140-(A)- L50A. Election District 3.

The applicant was present. The store manager spoke in favor of the request.

No other comments were received.

The public hearing was closed at 7:13 p.m.

On motion by Supervisor Chandler, seconded by Supervisor Kyger and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board, subject to the following conditions, approved SUP22-966 Mill Creek Country Store, 7061 Trimble Rd, Port Republic, for an amendment to the conditions of SUP18-072 (existing convenience store), located on the east side of Port Republic Rd, (Rt 253) north of Trimble Rd (Rt 757). Zoned A-2 (General Agricultural). Tax Map #140-(A)- L50A. Election District 3.

Conditions:

1. Use shall be in substantial accordance with the site plan submitted with the application.
2. The use and structure shall comply with all applicable federal, state, and local regulations.
3. All Health Department regulations shall be met.

4. Entrance shall be off Trimble Road, and all VDOT requirements shall be met.
5. All requirements of the Rockingham County Fire Code shall be met.
6. This permit is contingent upon a site plan being submitted to and approved by the County. No work shall be done on the property and the business shall not begin operation until such time as the site plan is approved.
7. Any on-premise advertising sign associated with this business shall comply with the Rockingham County Code.
8. As proffered by the applicant, there shall be no neon lights or portable signs.
9. Parking shall comply with the Rockingham County Code, and no more than eight parking places shall be paved.
10. As proffered by the applicant, the hours of operation shall be 6 a.m. to 8 p.m. Monday through Saturday and from noon to 6 p.m. on Sundays.
11. As proffered by the applicant, farm market pavilion shall be open on Saturdays only and shall be limited to locally grown and locally made goods.
12. Buffers, as shown on the site plan, shall remain and shall be maintained.
13. Lighting shall comply with the Rockingham County Code, and no pole light shall be greater than 12 feet in height, as proffered by the applicant.
14. As proffered by the applicant, the old house on the property shall be demolished; the washhouse shall be refurbished but shall not be used as part of the business.
15. No more than twenty-five (25% percent of the store building shall be used for snacks and deli.
16. As proffered by the applicant, all business (except the farmers market) shall be in existing structure, as approved with this permit. There shall be no future expansion of the store building.
17. As proffered by the applicant, there shall be no gasoline pumps.
18. As proffered by the applicant, barbecue pit is only for use by charitable organizations at no charge.
19. The business shall not begin operation until a certificate of occupancy is issued by the County. No certificate of occupancy shall be issued until all other conditions of this permit are met

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**ADJOURN.**

Chair Wolfe-Garrison declared the meeting adjourned at 7:18 p.m.

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Chairman