

June 23, 2021

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, June 23, 2021, at 6:00 p.m., at the Rockingham County Administration Center, Harrisonburg, Virginia.

The following members were present:

- DEWEY L. RITCHIE, Election District #1
- SALLIE WOLFE-GARRISON, Election District #2
- RICK L. CHANDLER, Election District #3
- WILLIAM B. KYGER, JR., Election District #4
- MICHAEL A. BREEDEN, Election District #5

Also present:

- BRYAN F. HUTCHESON, Sheriff

- STEPHEN G. KING, County Administrator
- THOMAS H. MILLER, JR., County Attorney
- CASEY B. ARMSTRONG, Assistant County Administrator
- RHONDA H. COOPER, Director of Community Development
- PATRICIA D. DAVIDSON, Director of Finance
- DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
- C. BURGESS LINDSEY, Assistant Residency Administrator
Virginia Department of Transportation

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**CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION.**

Chairman Chandler called the meeting to order at 6:00 p.m.

Supervisor Ritchie provided the invocation, and Assistant County Administrator Armstrong led the Pledge of Allegiance.

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APPROVAL OF MINUTES.

On motion by Supervisor Kyger, seconded by Supervisor Ritchie, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board approved the minutes of the regular meeting of June 9, 2021.

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ACCEPTANCE OF ABSTRACT OF VOTES.

On motion by Supervisor Kyger, seconded by Supervisor Breeden, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board instructed the Clerk to spread the following abstract of votes from the 2021 June Democratic Primary Election in the minutes:

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2021 June Democratic Primary Election held on June 08, 2021 for,

Governor

<i>NAMES OF CANDIDATES ON THE BALLOT</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
Terry R. McAuliffe	1177
Jennifer D. Carroll Foy	423
Jennifer L. McClellan	225
Lee J. Carter	75
Justin E. Fairfax	38
Total Number of Overvotes for Office	3

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2021 June Democratic Primary Election held on June 08, 2021 for,

Lieutenant Governor

<i>NAMES OF CANDIDATES ON THE BALLOT</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
S. "Sam" Rasoul	902
Hala S. Ayala	404
Andria P. McClellan	171
Mark H. Levine	152
Sean A. Perryman	118
Elizabeth R. Guzman	86
Xavier JaMar Warren	34
Total Number of Overvotes for Office	1

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2021 June Democratic Primary Election held on June 08, 2021 for,

Attorney General

<i>NAMES OF CANDIDATES ON THE BALLOT</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
Mark R. Herring	1297
Jerrauld C. "Jay" Jones	588
Total Number of Overvotes for Office	1

COUNTY ADMINISTRATOR’S STAFF REPORT.

Administrator King reminded Board members to be thinking about recommendations for representation on the Selective Services Board.

Administrator King and Finance Director Davidson attended the Virginia Local Government Management Association (VLGMA) Summer Conference June 16 -18. Mr. King remarked that in addition to the conference, there is value in having the opportunity to share experiences with other localities going through similar challenges.

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ASSISTANT COUNTY ADMINISTRATOR’S STAFF REPORT.

The Board received and reviewed Mr. Armstrong’s staff report dated June 23, 2021.

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FINANCE DIRECTOR’S STAFF REPORT.

The Board received and reviewed Mrs. Davidson’s staff report dated June 23, 2021.

Mrs. Davidson presented the FY22 Fee Compendium, a complete fee schedule of all fees charged by the County. She indicated the Compendium will serve as the County’s official reference for any fee charged; will supersede previously approved fees; and will be reviewed during the County’s annual budget process each year.

County Attorney Miller stated that certain fees charged by the County are required by Ordinance. He explained that those fees have already been adopted by Ordinance and are included in the Compendium.

On behalf of the Finance Committee, on motion by Supervisor Kyger, seconded by Supervisor Wolfe-Garrison, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE– AYE; WOLFE-GARRISON – AYE; the Board adopted the FY22 Fee Compendium as presented.

(The FY22 Fee Compendium is attached to and made a part of these minutes)

Mrs. Davidson presented four delinquent accounts determined uncollectable and requested authorization to write-off each account.

On behalf of the Finance Committee, on motion by Supervisor Kyger, seconded by Supervisor Breedon, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE– AYE; WOLFE-GARRISON – AYE; the Board authorized staff to write-off the following uncollectable accounts:

- | | | | |
|-----------------|-------------|------------|---|
| 1. Landfill: | \$ 8,078.59 | 01/01/2018 | ABAB Construction, Edgar Contreras |
| 2. Landfill: | \$ 736.97 | 08/01/2016 | PAGD Rebuilding Construction, Jonathan Lopez |
| 3. Landfill: | \$ 162.99 | 12/01/2018 | Joseph Wayne Meadows |
| 4. Water/Sewer: | \$ 123.84 | | Eric Marcus- the debtor paid the debt from set-off debt and only interest remains |

Mrs. Davidson reported staff reviewed bids, conducted interviews of wireless providers and recommended contracting with Verizon Wireless. She said the County will receive a significant savings during its first year with Verizon Wireless and pointed out that they were the only company able to provide either the iPhone 11 or Samsung Galaxy s20 at no charge.

Further, Mrs. Davidson reported that the package offered by Verizon Wireless will enable the County to archive text messages via Smarsh, a feature to ensure the County complies with Freedom of Information Act (FOIA) guidelines.

On behalf of the Finance Committee, on motion by Supervisor Kyger, seconded by Supervisor Wolfe-Garrison, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE– AYE; WOLFE-GARRISON – AYE; the Board authorized the County Administrator to negotiate a contract with Verizon Wireless for mobile phone service for the County.

Administrator King commended Technology staff, specifically Jeff Ferguson, for the day-to-day operations of the County's wireless phones. Mr. King also pointed out that Shentel (Sprint), the County's current wireless provider, provided extremely good customer service over the years.

Mrs. Davidson reported there were two respondents for the design-build Request for Proposals (RFP) for construction of the Emergency Response Station on Route 11 North. Staff ranked each respondent based on qualifications, history, building design and timeline, and recommended negotiating with Harman Construction. Mrs. Davidson said there is concern over uncertainty in pricing and availability with the current economic increase in demand and supply shortages. She said the budget includes \$2.5M over two years for construction of the Station. Harman's proposal estimates the cost to be \$2.5M, not including water, sewer, or electricity connections.

Discussion ensued. The rising cost of steel was a concern. Mrs. Davidson stated that Harman indicated they could order the building today and lock the price in. She said the Board could authorize the County Administrator to negotiate a contract with Harman, allowing Harman to place the order for a Butler Building, and then staff could bring back the final contract to the Board after further negotiations.

On behalf of the Finance Committee, on motion by Supervisor Kyger, seconded by Supervisor Breedon, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE– AYE; WOLFE-GARRISON – AYE; the Board authorized the County Administrator to negotiate a design-build contract with Harman Construction for the Emergency Response Station on Route 11 North.

Mrs. Davidson said staff will come back to the Board for final approval of the contract once all details are ironed out, but said this action allows Harman to proceed with ordering the Butler Building to ensure the price is locked in.

On behalf of the Finance Committee, on motion by Supervisor Kyger, seconded by Supervisor Wolfe-Garrison, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE– AYE; WOLFE-GARRISON – AYE; the Board adopted the following FY2020-2021 Supplemental Appropriation:

Economic Development AFID Grant

Interchange Cold Storage received an Agriculture and Forestry and Industries Development (AFID) grant for the purpose of expanding their operations. The state deposited the funds with the County and the County is required to provide the funds to Interchange. The local match requirement was met with the funding provided for the Crowe Drive extension.

Supplemental Appropriation: \$150,000

\$150,000 GL Code: 1001-00000-12404-000-324990-000 General Fund: Other State Funds
 \$150,000 GL Code: 1001-08102-00000-000-505899-000 Economic Development: Other Assistance

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COMMUNITY DEVELOPMENT DIRECTOR’S STAFF REPORT.

The Board received and reviewed Ms. Cooper’s staff report dated June 23, 2021.

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TRANSPORTATION DEPARTMENT.

The Board heard Mr. Komara’s report on the activities of the Transportation Department, including updates to recent bridge, road, and rural rustic projects.

Supervisor Breeden suggested that Mr. Komara provide dates he would be available to meet in Elkton at the intersection of Island Ford Road (Route 649) and East Side Highway (Route 340) to discuss safety improvements.

Supervisor Kyger reported that all four I-81 Exit 240 ramps are in bad shape; requested timing of work on the Dinkel Avenue project be modified so as not to obstruct traffic during the Bridgewater Lawn Party; and suggested scheduling a meeting to discuss future improvements to alleviate congestion at the intersection of Mt. Crawford Avenue (Route 1310) and Dinkel Avenue (Route 257).

Chairman Chandler brought attention to several turn lane areas along Spotswood Trail (Route 33) in the vicinity of Massanetta Springs that should be widened or extended. He also asked for turn-lane improvements on Port Republic Road (Route 253) at the intersection of Spaders Church Road and Shen Lake Drive (Route 689).

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COMMITTEE REPORTS.

COMMUNITY CRIMINAL JUSTICE BOARD (CCJB)

Chairman Chandler reported the next CCJB meeting is scheduled for Monday, September 13, 2021.

VIRGINIA ASSOCIATION OF COUNTIES (VACo) LIAISON

Supervisor Kyger reminded staff of upcoming VACo meetings.

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CLOSED MEETING.

On motion by Supervisor Kyger, seconded by Supervisor Wolfe-Garrison, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; RITCHIE – AYE; WOLFE-GARRISON – AYE; the Board recessed the meeting from 7:04 p.m. to 7:54 p.m., for a closed meeting pursuant to Section 2.2-3711.A(1), Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and, Section 2.2-3711.A(5), Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community.

MOTION: SUPERVISOR KYGER
SECOND: SUPERVISOR BREEDEN

RESOLUTION NO: 21-10
MEETING DATE: June 23, 2021

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:
AYES: BREEDEN, CHANDLER, KYGER, RITCHIE, WOLFE-GARRISON
NAYS: NONE
ABSENT:

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ADJOURN.

Chairman Chandler declared the meeting adjourned at 7:55 p.m.

Chairman